

Form- A  
FORM OF ORDER SHEET

Court of \_\_\_\_\_

Case No. 194/2019

S.No.	Date of order proceedings	Order or other proceedings with signature of judge
1	2	3
1-	12/2/2019	<p style="text-align: center;">The appeal of Mst. Ghosia Naz presented today by Mr. Saadullah Khan Marwat Advocate may be entered in the Institution Register and put up to the Worthy Chairman for proper order please.</p> <p style="text-align: right;"><i>[Signature]</i> REGISTRAR 12/2/19</p>
2-	<p><i>The grievance of appellant has been redressed, so I want to withdraw the instant appeal</i></p> <p><i>[Signature]</i> 19.03.2019</p>	<p style="text-align: center;">This case is entrusted to S. Bench for preliminary hearing to be put up there on <u>19-3-19</u>.</p> <p style="text-align: right;"><i>[Signature]</i> CHAIRMAN</p> <p style="text-align: center;">Learned counsel for the petitioner present and stated that the grievances of the appellant has been redressed, therefore he withdrawal the present service appeal. Consequently the present service appeal is dismissed as withdrawn. No order as to costs. File be consigned to the record room.</p> <p style="text-align: right;"><i>[Signature]</i> (Hussain Shah) Member</p> <p style="text-align: center;"><u>ANNOUNCED</u> 19.03.2019</p>

4

**BEFORE THE KPK SERVICE TRIBUNAL PESHAWAR**

S.A No. 194 / 2018

Ghosia Naz

versus

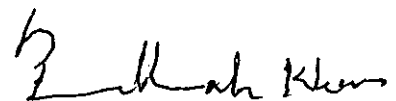
Chief Secretary & Others

**I N D E X**

S. No	Documents	Annex	P. No.
1.	Memo of Appeal		1-3
2.	Transfer order dated 24-07-2015	"A"	4-5
3.	Transfer order dated 16-06-2016	"B"	6-8
4.	Promotion to B-19 dated 09-08-2017	"C"	9-14
5.	Impugned transfer order, 11-10-2018	"D"	15-16
6.	Representation dated 17-10-2018	"E"	17-19
7.	Supporting letters dated 31-10-2018 & 16-11-2018	"F"	20-25
8.	Interim Relief		26-27

Appellant

Through



Saadullah Khan Marwat  
Advocate.

21-A Nasir Mansion,  
Shoba Bazaar, Peshawar.

Ph: 0300-5872676

0311-9266609.

Dated.08-02-2019

**BEFORE KPK SERVICE TRIBUNAL PESHAWAR**

S.A No. 194 / 2019

Ghosia Naz, Associate Professor  
Pak Study, Government Girls  
Degree College Timergara,  
Dir Lower . . . . . Appellant

Khyber Pakhtukhwa  
Service Tribunal

Diary No. 179

Dated 18-2-2019

**VERSUS**

1. Chief Secretary, Government  
Of KP, Peshawar.
2. Secretary, Government of KP,  
Higher Education Department,  
Peshawar.
3. Ms. Zubda-tun-Nisa, Associate  
Professor, Government Girls  
Degree College, Timergara . . . . . Respondents

⇔<=>⇔<=>⇔<=>⇔<=>⇔

**APPEAL U/S 4 OF SERVICE TRIBUNAL ACT, 1974  
AGAINST OFFICE NOTIFICATION NO. SO (E-I) E &  
AD / 9-88 / 2018 DATED 11-10-2018 OF R. NO. 01  
WHEREBY APPELLANT WAS TRANSFERRED FROM  
GOVERNMENT GIRLS DEGREE COLLEGE TIMERGARA  
TO GOVERNMENT GIRLS DEGREE COLLEGE JANDOO  
DIR LOWER AND R. NO. 03 WAS TRANSFERRED  
FROM GGDC JANDOO DIR LOWER TO GGDC  
TIMERGARA AT THE POST OF APPELLANT FOR NO  
LEGAL REASON:**

Filed to-day

Registrar

12/2/19

⇔<=>⇔<=>⇔<=>⇔<=>⇔

**Respectfully Sheweth:**

1. That appellant was appointed as lecturer in Pak study at Govt. Girls Degree College Timergara Dir Lower. She was promoted to the post of Assistant Professor B-18 and since the date of

appointment, she severed the department with devotion. She is also performing her duty as B-S Coordinator and Head of the Department of Pak Study.

2. That the appellant was transferred on 24-07-2015 from GGDC Timergara Dir to GGDC Batkhela, Malakand. (Copy as Annex "A")
3. That again appellant was transferred from GGDC Batkhela to GGDC Samar Bagh on 16-06-2016 at S. No. 28 which was far away from her residence but she took the charge and performed her duty as Principal in the said College. (Copy as Annex "B")
4. That on 09-08-2017, appellant along with others was promoted to the post of Associate Professor, B-19 from the post of Assistant Professor B-18. Her name was figured at S. No. 29 and was posted at GGDC Timergara Dir Lower against the vacant post. (Copy as Annex "C")
5. That on 11-10-2018, appellant was transferred from GGDC Timergara to GGDC Jandool Dir Lower and respondent No. 3 was transferred and posted from GGDC Jandool Dir Lower to GGDC Timergara against the post of appellant. Appellant is Associate Professor in Pak Study while R. No. 3 is Associate Professor in Statistics. (Copy as Annex "D")
6. That on 17-10-2018, appellant submitted representation before R. No. 1 for cancellation of the aforesaid order but the same met dead response till date. (Copy as Annex "E")
7. That on 31-10-2018 and 16-11-2018, the Principal GGDC Timergara wrote letter to Director Higher Education, KP, Peshawar to cancel the impugned transfer order for the reasons mentioned therein followed by Standard Operational Procedure for Semester System in Government Colleges of KP, wherein it was mentioned in categorical manner that no transfer of Academic Staff during Semester shall be made. (Copies as Annex "F")

Hence this appeal, inter alia, on the following grounds:

**G R O U N D S:**

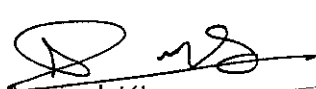
- a. That appellant had hardly completed one year tenure in GGDC Timergara when she was transferred for no legal reason and justification.
- b. That appellant has got severe health problem, stated in the body of departmental appeal, so she is unable to make long journey.
- c. That appellant is the permanent resident of Serai Payan Timergara where her husband is practicing lawyer, so per the Spouse Policy, she is entitled to remain in the same vicinity for service as per Policy.
- d. That the Principal of GGDC Timergara Dir Lower wrote letter to the authority on 31-10-2018 that at the time, midterm Semester was going on and apart from the same, BS students would also suffer if the said transfer order was not cancelled, followed by subsequent similar letter dated 16-11-2018 of the Principal of the college.
- e. That there is no need Statistic teacher in GGDC Timergara because there were no classes of Statistic in the college.
- f. That the impugned transfer order was not in the interest of public nor of the department but in the interest of R. No. 03. The same was against Transfer and Posting Policy.
- g. That R. No. 03 has already completed normal tenure at the said college, so the impugned order is based on favoritism, political pressure and malafide.

It is, therefore, most humbly prayed that on acceptance of appeal, notification dated 11-10-2018 of R. No. 01 be set aside / cancelled and appellant be posted as such at GGDC Timergara with all service benefits, with such other relief as may be deemed proper and just in circumstances of the case.

  
Appellant

Through

  
Saadullah Khan Marwat

  
Amjad Khan  
Advocates.

Dated 08-02-2019

24-7-15

GOVERNMENT OF KHYBER PAKHTUNKHWA  
HIGHER EDUCATION, ARCHIVES &  
LIBRARIES DEPARTMENT

Dated Peshawar, 24<sup>th</sup> July, 2015

NOTIFICATION

No. SG(C-III)HE/1-2/15/Surplus Staff/ The Competent Authority is pleased to order the transfer of the following Female Assistant Professors of college cadre mentioned against each with immediate effect in the best Public interest.

S.N	Name	Subject	Grade	From	District	To	District
1.	Noor Kausar	Botany	18	GGDC Tajo Bibi	Charsadda	GGPGC Mardan	Mardan
2.	Hina Mahmood	Botany	18	GGDC Sheikh Maltoon	Mardan	GGDC Maneri	Swabi
3.	Nighat Ayub	Computer Science	18	GGDC Daggar	Buner	GGDC Timergara	Dir
4.	Mary Zeb	Computer Science	18	GGDC No.1 DI Khan	DI Khan	GGDC Thall Hangu	Hangu
5.	Zahab bibi	Computer Science	18	GGDC No.1 DI Khan	DI Khan	GGDC Karak	Karak
6.	Shehla Zambareen	Computer Science	18	GGDC No.2 DI Khan	DI Khan	GGDC KTS Haripur	Haripur
7.	Amina Saleem	Computer Science	18	GGDC No.1 Mansehra	Mansehra	GGDC Sarai Saieh	Haripur
8.	Mussarat	Economics	18	GGDC Hangu	Hangu	GGDC Kulachi	DI Khan
9.	Bushra	Home Economics	18	GGDC KDA Kohat	Kohat	GGDC Thall Hangu	Hangu
10.	Mehrun Nisa	Home Economics	18	GGDC Chaghar Matti	Peshawar	GGDC Rustam Mardan	Mardan
11.	Asia Noreen	Islamiyat	18	GGDC Lakki Marwat	Lakki Marwat	GGDC Mandan Bannu	Bannu
12.	Raheela Akhter	Islamiyat	18	GGPGC Saidu Sharif	Swat	GGDC Kanju Swat	Swat
13.	Sameena Samin	Law	18	GGDC Mathra	Peshawar	GGDC Chagharmatti	Peshawar
14.	Nargis Sani	Maths	18	GGDC Dargai	Malakand	GGDC Umerza	Charsadda
15.	Ghousia Naz	Pak Study	18	GGDC Timergara	Dir	GGDC Batkhela	Malakand
16.	Alia Zeb	Political Sc	18	GGDC Nawasher Abbottabad	Abbottabad	GGPGC No.1 Abbottabad	Abbottabad
17.	Kausar Rehman	Political Sc	18	GGDC Tajo Bibi	Charsadda	GGDC Katlang	Mardan
18.	Fozia Anjum	Political Sc	18	GGDC Karak	Karak	GGPGC Kohat	Kohat
19.	Fozia Sarfaraz	Psychology	18	GGDC Khuwazakhela	Swat	GGPGC No.1 Abbottabad	Abbottabad
20.	Mehnaz Babar	Statistics	18	GGDC Pir Pai	Nowshera	GGDC Sheikh Maltoon	Mardan

*Noted*  
*M. J. Khan*

*A. Akbar*

5

21	Abida Gul	Economics	18	Govt Fund Khowar	Mardan	Govt Peshawar	Peshawar
22	Uzma Zeb	Economics	18	FGFCW Peshawar	Peshawar	Govt Fund Khowar	Mardan

SECRETARY TO  
GOVT. OF KHYBER PAKHTUNKHWA  
HIGHER EDUCATION DEPARTMENT

Encl: No. & Date Even

Copy forwarded to the

1. Accountant General, Khyber Pakhtunkhwa, Peshawar
2. Principal Secretary to Chief Minister, Khyber Pakhtunkhwa
3. PSO to Chief Secretary, Khyber Pakhtunkhwa
4. Director Higher Education, Khyber Pakhtunkhwa Peshawar.
5. Principals of all the concerned Colleges.
6. Manager, Govt. Printing Press, Khyber Pakhtunkhwa, Peshawar
7. Deputy Director HE MIS Cell, Higher Education Department, Lalamusa Plaza 3rd Floor, 2nd Flr, Saddar Peshawar.
8. District Accounts Officers, Concerned
9. Officers Concerned.

Section Officer (Colleges-III)

*Handwritten signature*



B

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16-6-16

GOVERNMENT OF  
KHYBER PAKHTUNKHWA  
ESTABLISHMENT DEPARTMENT

Dated Peshawar, the June 16, 2016

NOTIFICATION

NO. 50 (E-I) E&AD/9-88/2016. Government of Khyber Pakhtunkhwa is pleased to order postings/transfers of the following Professors (Female) Higher Education Department, in the public interest, with immediate effect:-

SR.#	NAMES OF OFFICERS	FROM	TO
1	Ms Azra Knurshic (BS-20)	Prof. of Zoology GFC (W) Peshawar	Principal, GGDC Pabbi, Nowshera, against the vacant post.
2	Ms. Musarrat Shaheen (Assoc. Prof. of Stats BS-19)	Principal, GGDC, Kulachi DI Khan	Associate Professor of Stats, GGDC No. 1 DI Khan, vice Sr. No. 3.
3	Ms. Sumaira Riffat (BS-19)	Associate Professor of Stats, GGDC, No. 1 DIK	Principal, GGDC, Kulachi DIK vice Sr. No. 2
4	Ms. Mah Gul (BS-19)	Associate Prof. of Physics GFC (W) Peshawar	Principal GGDC Zaryab Colony PK-I Peshawar, against the vacant post.
5	Ms Farhat Jabeen (BS-19)	Associate Professor of Geography, GGDC, Swalder, Mardan	Principal GGDC, Swalder, Mardan, against the vacant post.
6	Ms. Jamila Khanum (BS-19)	Associate Professor of Pol. Science, GPGGC Kohat	Principal, GPGGC Kohat in her own pay and scale against the vacant post.
7	Ms. Saira Khatoon (Associate Prof. Urdu BS-19)	Principal, GGDC, Battagram	Associate Professor of Urdu, GGDC No. 1 Mansehra vice Sr. No. 8.
8	Ms. Farzana Shaheen (BS-19)	Associate Prof. of Urdu, GGDC No.1 Mansehra	Principal, GGDC, Battagram, vice Sr. No. 7
9	Ms. Maimona (BS-20)	Prof. of Physics GGDC, Mandian Abbottabad	Principal, GGDC, Chagharmatti, Peshawar, against the vacant post.
10	Ms. Bibi Fatima (BS-16)	Assistant Professor of Economics, GGDC Lakki Marwat	Principal, GGDC, Lakki Marwat, in her own pay and scale, against the vacant post.
11	Ms. Humaira Kamal (BS-19)	Associate Professor of Chemistry, GGDC, Maneri Swat.	Principal, GGDC Maneri Swabi, in her own pay and scale, against the vacant post.
12	Ms. Seema Gul (BS-19)	Associate Professor of Zoology, GGDC, Marghuz Swabi	Principal, GGDC Marghuz Swabi, in her own pay and scale.

*Ad. Asst.*





GOVERNMENT OF  
KHYBER PAKHTUNKHWA  
ESTABLISHMENT DEPARTMENT

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13	Ms. Neelam Gul (BS-19)	Associate Professor of Pol. Sc: GGDC Julagram Malakand	Principal, GGDC, Julagram Malakand, in her own pay and scale
14	Mr. Kalsoom (BS-19)	Associate Professor of Islamiyat, GGDC Dir Upper	Principal, GGDC Dir Upper, in her own pay and scale
15	Ms. Najma (BS-19)	Associate Professor of History, GGDC Khawaza Khela, Swat	Principal, GGDC Khawaza Khela, Swat, in her own pay and scale
16	Ms. Farida Khanum (BS-19)	Associate Professor of Urdu, GGDC Kanju (Swat)	Principal, GGDC Kanju (Swat) in her own pay and scale
17	Ms. Musarrat Jabeen (BS-19)	Associate Professor of Zoology, GGDC Chitral	Principal, GGDC Booni Chitral, in her own pay and scale
18	Ms. Khola Anwar (BS-19)	Associate Professor of Computer Science, GGDC, Hangu	Associate Prof. of Computer Science, GPGGC Kohat vice Sr No. 19.
19	Ms. Shabnum Darkhshan (BS-19)	Associate Prof. of English, GPGGC Kohat	Principal, GGDC, Hangu in her own pay and scale.
20	Ms. Shakeela Begum (BS-19)	Associate Professor of Islamiyat, GPGGC Kohat	Principal, GGDC, Thal, against the vacant post
21	Ms. Nargis Ara (BS-19)	Associate Prof. of Chemistry, GGDC Saidu Sharif, Swat	Principal, GGDC Saidu Sharif, Swat, in her own pay and scale.
22	Ms. Saboohi Jehan (BS-19)	Principal, GGDC, Kakki Bannu	Associate Professor of Islamiyat, GGDC Wanda, Bannu, against the vacant post
23	Ms. Khalida Adeeb, (BS-19)	Associate Prof. of Pashto, GGDC Barikot	Principal, GGDC, Kama Sher Kili Swabi, in her own pay and scale
24	Ms. Zohra Usman (BS-19)	Principal, GGDG, Jandool Dir Lower	Associate Prof. of Physics, GGDC Timergara Dir (Lower) against the vacant post
25	Ms. Ghouseia Naz (BS-18)	Assistant Professor of Pak. Study, GGDC, Timergara	Principal, GGDC, Jandool Dir Lower vice Sr. 24
26	Ms. Yasmeen Bibi (BS-20)	Professor of Zoology/Incharge Principal, GGDC No.1 Mansehra	Principal, GGDC No.1 Mansehra, against the vacant post

Adits



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GOVERNMENT OF  
KHYBER PAKHTUNKHWA  
ESTABLISHMENT DEPARTMENT

PAGE-3

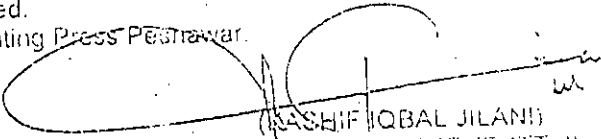
23	Ms. Farkhanda Banoor (BS-19)	Associate Professor of Islamiyat, D.I.Khar.	Principal, GGDC, No 2 D.I.Khar, against the vacant post.
24	Ms. Palima Rozman (BS-18)	Assistant Professor of Computer Science, GGDC, Daggar, Buner	Principal, GGDC, Daggar, Buner, in her own pay and scale.
25	Ms. Tahira Rashi, (BS-19)	Associate Professor of Islamiyat, Mankarai, Haripur	Principal, GGDC, Mankarai, Haripur, in her own pay and scale.
26	Ms. Rahat Begum (Prof. of History) (BS-20)	Principal, GGDC, Daggar, Buner	Principal, GGDC, Katiang Mardan, in her own pay and scale.

CHIEF SECRETARY  
GOVERNMENT OF KHYBER PAKHTUNKHWA

Encl. No. & date even

Copy forwarded to the:-

1. Additional Chief Secretary, P&D Department.
2. Additional Chief Secretary (FATA), FATA Secretariat.
3. Principal Secretary to Governor, Khyber Pakhtunkhwa.
4. Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
5. Secretary to Government of Khyber Pakhtunkhwa, Higher Education Department.
6. All Divisional Commissioners in Khyber Pakhtunkhwa.
7. Accountant-General, Khyber Pakhtunkhwa.
8. All Deputy Commissioners in concerned Districts.
9. All Political Agents in FATA.
10. Director Higher Education, Khyber Pakhtunkhwa, Peshawar.
11. District Accounts Officers (concerned Districts).
12. Director Information, Khyber Pakhtunkhwa.
13. Principal of concerned College(s).
14. PS to Chief Secretary, Khyber Pakhtunkhwa.
15. PS to Secretary Establishment
16. Professors concerned.
17. Manager, Govt. Printing Press Peshawar.

  
(RASHID IQBAL JILANI)  
SECTION OFFICER (ESTT I)  
PH: & FAX # 091-0210529

22/11/2008

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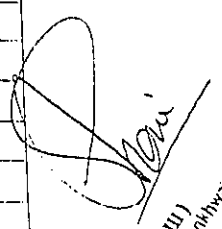
GOVERNMENT OF KHYBER PAKHTUNKHWA  
HIGHER EDUCATION, ARCHIVES &  
LIBRARIES DEPARTMENT

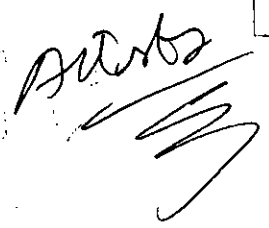
Dated Peshawar, 09<sup>th</sup> August, 2017.

NOTIFICATION


No. SO(C-III)HED/Promotion BS-18 to BS-19/ Government of Khyber Pakhtunkhwa on the recommendations of the Provincial Selection Board is pleased to promote the following Female Assistant Professors (BS-18) to the post of Associate Professors (BS-19), on regular basis with immediate effect:-

S.#	NAME / DESIGNATION
1.	Mst. Anjuman Ara Zaman Assistant Professor of Chemistry
2.	Mst. Bilqees Irshad Assistant Professor of Pak Study
3.	Mst. Rehana parveen Assistant Professor of Physics
4.	Mst. Hussan Ara Assistant Professor of English
5.	Mst. Zarifa Rani Assistant Professor of Physics
6.	Mst. Zubina Assistant Professor of History Cum Civics
7.	Mst. Huma Iqbal Assistant Professor of Chemistry
8.	Mst. Sumbal Yousaf Assistant Professor of Home Economics
9.	Mst. Faryal Shah Assistant Professor of Botany
10.	Mst. Zakia Shahab Assistant Professor of Chemistry
11.	Mst. Ansa Anjum Assistant Professor of Physics
12.	Mst. Sumera Gul Assistant Professor of Urdu
13.	Mst. Bibi Rabia Assistant Professor of History
14.	Mst. Saima Najeeb Assistant Professor of English
15.	Mst. Shakeela Nasira Assistant Professor of Chemistry
16.	Mst. Sabiha Zaib Assistant Professor of Home Economics
17.	Mst. Kholi Anwar Assistant Professor of Computer Science
18.	Mst. Nabihah Gul Assistant Professor of Political Science
19.	Mst. Tayyaba Siddiqui Assistant Professor of Political Science
20.	Mst. Sadia Khan Assistant Professor of Economics
21.	Mst. Zubia Qamar Assistant Professor of Home Economics
22.	Mst. Noreen Haleem Assistant Professor of Urdu
23.	Mst. Irun Naz Assistant Professor of Chemistry
24.	Mst. Shakila Begum Assistant Professor of Islamiyat
25.	Mst. Ishrat Jabeen Assistant Professor of Economics
26.	Mst. Siraj-ul-Saba Assistant Professor of Home Economics
27.	Mst. Hamida Bano Assistant Professor of English
28.	Mst. Huma Ibrar Assistant Professor of Computer Science
29.	Mst. Ghausia Naz Assistant Professor of Pakistan Studies
30.	Mst. Tasleem Bano Assistant Professor of Islamiyat
31.	Mst. Saima Noreen Assistant Professor of Pakistan Study
32.	Mst. Effat Anjad Assistant Professor of Islamiyat

  
Section Officer (C-III)  
Govt. of Khyber Pakhtunkhwa  
Higher Education  
Archives & Libraries Department



S.#	NAME / DESIGNATION
33.	Mst. Zubaida Khatoon Khattak Assistant Professor of Computer Science
34.	Mst. Zeenat Yasmeen Assistant Professor of Home Economics
35.	Mst. Shaqulia Begum Assistant Professor of Physics
36.	Mst. Tahira Gul Assistant Professor of History
37.	Mst. Nagma Sabooli Assistant Professor of Urdu
38.	Mst. Mussarat Assistant Professor of Urdu
39.	Mst. Shahnaz Mussarat Assistant Professor of Maths
40.	Mst. Nargis Sani Assistant Professor of Maths
41.	Mst. Humira Shuja Assistant Professor of Political Science
42.	Mst. Nasira Anwar Assistant Professor of Zoology
43.	Mst. Fatima Jaffari Assistant Professor of English
44.	Mst. Shahida Parveen Assistant Professor of Islamiyat
45.	Mst. Shahida Parveen Assistant Professor of Pashto
46.	Mst. Shaheen Akhtar Assistant Professor of Physics
47.	Mst. Saceda Begum Assistant Professor of Urdu
48.	Mst. Ruqia Assistant Professor of Physics
49.	Mst. Zubda tun Nisa Assistant Professor of Statistics
50.	Mst. Shahla Ambreen Assistant Professor of Computer Science
51.	Mst. Hafiza Sadia Kalsoom Assistant Professor of Islamiyat
52.	Mst. Afia Sadaat Assistant Professor of Home Economics
53.	Mst. Nasreen Bibi Assistant Professor of Statistics
54.	Mst. Aniba Raza Assistant Professor of English
55.	Mst. Bibi Fatima Assistant Professor of Economics
56.	Mst. Bazgha Julie Assistant Professor of Botany
57.	Mst. Noreen Azfar Assistant Professor of Psychology
58.	Mst. Hafiza Ali Assistant Professor of Zoology
59.	Mst. Azra Assistant Professor of Economics
60.	Mst. Hena Mahmood Assistant Professor of Botany
61.	Mst. Lala Rukh Assistant Professor of Home Economics
62.	Mst. Farhat Yasmeen Assistant Professor of Statistics
63.	Mst. Rahila Tabassum Assistant Professor of Economics
64.	Mst. Saima Sadiq Assistant Professor of Economics
65.	Mst. Farzana Afridi Assistant Professor of Botany
66.	Mst. Noreen Bibi Assistant Professor of Computer Sc.
67.	Mst. Nazia Khawaja Assistant Professor of Chemistry
68.	Mst. Yusra Anwar Assistant Professor of English
69.	Mst. Fozi a Noreen Assistant Professor of English
70.	Mst. Safia Begum Assistant Professor of Economics
71.	Mst. Syeda Mobeena Qadri Assistant Professor of Economics
72.	Mst. Zainab Bibi Assistant Professor of Computer Science
73.	Mst. Sajida Ambrin Assistant Professor of Islamiyat
74.	Mst. Raheela Akhtar Assistant Professor of Islamiyat
75.	Mst. Shazia Nawab Assistant Professor of English
76.	Mst. Nasim Mumtaz Assistant Professor of Pakistan Study
77.	Mst. Alia Bashir Assistant Professor of Physics
78.	Mst. Saima Mohyuddin Assistant Professor of Physics

  
 Secretary (C.I.U.)  
 Govt. College of Education, Faisalabad  
 Higher Education Department  
 Archives & Libraries Department



11

S.#	NAME / DESIGNATION
79.	Mst. Naila Nazneen Assistant Professor of Chemistry
80.	Mst. Nagina Assistant Professor of Chemistry
81.	Mst. Nosheen Jamal Assistant Professor of Chemistry
82.	Mst. Alia Aslam Assistant Professor of Chemistry
83.	Mst. Tahira Gilani Assistant Professor of Islamiyat
84.	Mst. Sadia Ishtiaq Assistant Professor of Islamiyat
85.	Mst. Humera Ahmad Assistant Professor of English
86.	Mst. Seema Begum Assistant Professor of Pak Study
87.	Mst. Rubina Malik Assistant Professor of Maths
88.	Mst. Swaleha Molvi Assistant Professor of Islamiyat
89.	Mst. Rizwana Fayaz Assistant Professor of Maths
90.	Mst. Rahat Batool Assistant Professor of Maths
91.	Mst. Nasreen Begum Assistant Professor of Maths
92.	Mst. Tanveer Bibi Assistant Professor of Pakistan Study
93.	Mst. Uzma Qamar Assistant Professor of Urdu
94.	Mst. Shazia Naz Assistant Professor of Urdu
95.	Mst. Naveela Khanum Assistant Professor of Urdu
96.	Mst. Touheed Bibi Assistant Professor of English
97.	Mst. Shazia Noreen Assistant Professor of Zoology
98.	Mst. Deena Afsheen Assistant Professor of Statistics
99.	Mst. Farrukh Naz Assistant Professor of Chemistry
100.	Mst. Sarwat Begum Assistant Professor of Urdu
101.	Mst. Fozia Memoon Khattak Assistant Professor of Urdu
102.	Mst. Robina Naz Assistant Professor of Physics
103.	Mst. Laila Noor Assistant Professor of Physics
104.	Mst. Shagufta Naz Assistant Professor of Statistics
105.	Mst. Abida Gul Assistant Professor of Economics
106.	Mst. Shabana Shaheen Assistant Professor of Maths
107.	Mst. Naila Shabnam Assistant Professor of Physics

*[Signature]*  
 Section Officer (Lib.)  
 Govt. Di. Khyber Pakhtunkhwa  
 Higher Education  
 Archives & Library, Peshawar

2. The officers on promotion will remain on probation for a period of one year extendable up to two years in terms of Section 6(2) of Khyber Pakhtunkhwa Civil Servants Act, 1973 read with Rule-15 (1) of Khyber Pakhtunkhwa Civil Servants (Appointment, Promotion & Transfer) Rules 1989.

3. Consequent upon the above, the officers will remain posted as under:-

S.#	Name / Designation	Present Station	Posted as Associate Professors (BS-19) at	Remarks
1.	Mst. Anjuman Aya Zaman Associate Professor of Chemistry (on acting charge basis)	GGDC, Manki Swabi	Associate Professor/Principal at GGDC, Zaida Swabi	Against Vacant Post
2.	Mst. Bilqees Irtshad Associate Professor of Pak Study (on acting charge basis)	GGPCC Haripur	GGPCC Haripur	AVP, after actualization of promotion she will report for duty at GGDC, Nawanshahr Abbottabad as a Principal AVP of BS-20 (in her own pay & scale).

*[Signature]*

S.#	Name / Designation	Present Station	Posted as Associate Professors (BS-19) at	Remarks
3.	Mst. Rehana Parveen Associate Professor of Physics (on acting charge basis)	GGDC, Chugharmatti Peshawar	GGDC, Chugharmatti Peshawar	Against Vacant Post
4.	Mst. Hussan Ara Associate Professor of English (on acting charge basis)	GGPCC, Mardan	GGPCC, Mardan	Against Vacant Post
5.	Mst. Zafra Rami Assistant Professor of Physics	GGCC, Peshawar	GGDC, No.1 Charsadda	Against Vacant Post
6.	Mst. Zubina Associate Professor of History Cum Civics (on acting charge basis)	GGDC, No.1 Charsadda	GGDC, No.1 Charsadda	Against Vacant Post
7.	Mst. Huma Iqbal Associate Professor of Chemistry (on acting charge basis)	GGDC, Nawanshehr Abbottabad	GGDC, Nawanshehr Abbottabad	Against Vacant Post
8.	Mst. Sumbli Yousaf Associate Professor of Home Economics (on acting charge basis)	GGDC, Pabbi Nowshera	GGDC, Pabbi Nowshera	Against Vacant Post
9.	Mst. Faryal Shah Associate Professor of Botany (on acting charge basis)	GGDC, Mathra Peshawar	GGDC, Mathra Peshawar	Against Vacant Post
10.	Mst. Zakia Shahab Associate Professor of Chemistry (on acting charge basis)	GGDC, Surrami Bannu	Associate Professor/ Principal at GGDC, Bannu Township Bannu	Against Vacant Post
11.	Mst. Ansa Anjum Associate Professor of Physics (on acting charge basis)	GFC(W) Peshawar	GFC(W) Peshawar	Against Vacant Post
12.	Mst. Sumera Gul Associate Professor of Urdu (on acting charge basis)	GGPCC, Mardan	GGPCC, Mardan	Against Vacant Post
13.	Mst. Bibi Rabia Associate Professor of History (on acting charge basis)	GHEC, Abbottabad	GHEC, Abbottabad	Against Vacant Post
14.	Mst. Saima Najeeb Associate Professor of English (on acting charge basis)	GGDC, Nawanshehr Abbottabad	GGDC, Nawanshehr Abbottabad	Against Vacant Post
15.	Mst. Shukceela Nasira Associate Professor of Chemistry (on acting charge basis)	GGCC, Peshawar	GGDC, Thall Hangu	AVP, after actualization on promotion she will report for duty at GGCC Peshawar AVP of BS-20 (in her own pay & scale)
16.	Mst. Sabila Zaib Associate Professor of Home Economics (on acting charge basis)	GGDC, Dera Adam Khel PR Kohat	Services placed at the disposal of Director Education (FATA)	
17.	Mst. Khola Anwar Associate Professor of Computer Science (on acting charge basis)	GGPCC, Kohat	GGPCC, Kohat	Against Vacant Post
18.	Mst. Nabihia Gul Associate Professor of Political Science (on acting charge basis)	GGDC, Mandan Bannu	GGDC, Mandan Bannu	Against Vacant Post

Section Officer (C-11)  
Govt. Of Higher Education  
Higher Education  
Archives & Information  
Department

Attendant

S.#	Name / Designation	Present Station	Posted as Associate Professors (BS-19) at	Remarks
19.	Mst. Tayyaba Siddiqui Associate Professor of Political Science (on acting charge basis)	GGDC, No.1 Abbottabad	GGDC, Thall Hangu	AVP, after actualization of promotion she will report for duty at GGDC, No.1 Abbottabad AVP of BS-20 (in her own pay & scale)
20.	Mst. Sadia Khan Associate Professor of Economics (on acting charge basis)	GGDC, Hayatabad Peshawar	GGDC, Hayatabad Peshawar	Against Vacant Post
21.	Mst. Zubia Qamar Assistant Professor of Home Economics	Deputy Director (Female) Higher Education	GGDC, Katlang Mardan	AVP, after actualization of promotion she will report for duty at GPC(W) Peshawar AVP of BS-20 (in her own pay & scale)
22.	Mst. Noreen Haleem Associate Professor of Urdu (on acting charge basis)	GGDC, Gulshan Rehman Colony Peshawar	GGDC, Gulshan Rehman Colony Peshawar	Against Vacant Post
23.	Mst. Irum Naz Associate Professor of Chemistry (on acting charge basis)	GGPCC, Haripur	GGPCC, Haripur	Against Vacant Post
24.	Mst. Shakila Begum Associate Professor of Islamiyat (on acting charge basis)	GGPCC, Kohat	Associate Professor /Principal at GGDC, Kohat	Against Vacant Post
25.	Mst. Ishrat Jabeen Assistant Professor of Economics	GPC(W) Peshawar	GGDC, Timergara Dir-Lower (on acting charge basis)	Against Vacant Post
26.	Mst. Siraj-ul-Saba Assistant Professor of Home Economics	GGCC, Peshawar	GGDC, Rustam Mardan (on acting charge basis)	Against Vacant Post
27.	Mst. Hamida Bano Assistant Professor of English	GGDC, Takht Bhai Mardan	GGDC, Takht Bhai Mardan (on acting charge basis)	Against Vacant Post
28.	Mst. Huma Ibrar Assistant Professor of Computer Science	GGCC, Peshawar	GGDC, No.2 Charsadda (on acting charge basis)	Against Vacant Post
29.	Mst. Ghausia Naz Assistant Professor of Pak Study	GGDC, Jandool Dir-Lower	GGDC, Timergara Dir-Lower	Against Vacant Post
30.	Mst. Tasleem Bano Assistant Professor of Islamiyat	GGDC, Dargai Malakand	GGDC, Dargai Malakand	Against Vacant Post
31.	Mst. Saima Noreen Assistant Professor of Pak Study	GGPCC, Mardan	GGPCC, Mardan (on acting charge basis)	Against Vacant Post
32.	Mst. Effat Amjad Assistant Professor of Islamiyat	GGDC, Gulshan Rehman Colony Peshawar	GGDC, Julagram Malakand (on acting charge basis)	Against Vacant Post
33.	Mst. Zubaida Khatoon Khattak Assistant Professor of Computer Science	GGDC, Lund Khwar Mardan	GGDC, Lund Khwar Mardan (on acting charge basis)	Against Vacant Post
34.	Mst. Zeenat Yasmeen Assistant Professor of Home Economics	GGPCC, Saibu Sharif, Swat	GGPCC, Saibu Sharif Swat	Against Vacant Post

Section Officer (C-17)  
Govt Of Punjab  
Higher Education,  
Archives & Library  
Lahore

Attested  
[Signature]

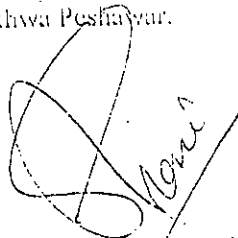
S.#	Name / Designation	Present Station	Posted as Associate Professors (BS-19) at	Remarks
99.	Mst. Farrukh Naz Assistant Professor of Chemistry	GGDC, Thana Malakand	Associate Professor /Principal at GGDC. Adenzai Dir-Lower	Against Vacant Post
100.	Mst. Sarwat Begum Assistant Professor of Urdu	GGDC, Thana Malakand	GGDC, Thana Malakand	Against Vacant Post
101.	Mst. Fozia Memoon Khattak Assistant Professor of Urdu	GGPGC Kohat	GGPGC, Kohat	Against Vacant Post Vice S.No.2-I of promotion list
102.	Mst. Robina Naz Assistant Professor of Physics	GGDC, Maneri Swabi	GGDC, Maneri Swabi	Against Vacant Post
103.	Mst. Laila Noor Assistant Professor of Physics	GGDC, Pir Pai Nowshera	GGDC, Rustam Mardan	Against Vacant Post
104.	Mst. Shagufta Naz Assistant Professor of Statistics	GGDC, No.1 Manshera	GGDC, Karnal Sher Killi Swabi	AVP, after actualization of promotion she will report for duty at GGDC, No.1 Manshera AVP of BS-20 (in her own pay & scale)
105.	Mst. Abida Gul Assistant Professor of Economics	GGDC, Mathra Peshawar	GGDC, Daggar Buner	Against Vacant Post
106.	Mst. Shabana Shaheen Assistant Professor of Maths	GGDC, Mankarai Haripur	GGDC, Mankarai Haripur	Against Vacant Post
107.	Mst. Naila Shabnam Assistant Professor of Physics	GGDC, Mathra Peshawar	GGDC, Pabbi Nowshera	Against Vacant Post

SECRETARY TO  
GOVT. OF KHYBER PAKHTUNKHWA  
HIGHER EDUCATION DEPARTMENT

Encls: No. & Date Even

Copy forwarded to the:-

1. Accountant General Khyber Pakhtunkhwa Peshawar.
2. Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
3. Manager, Govt. Printing Press Khyber Pakhtunkhwa, Peshawar.
4. Director, Higher Education, Khyber Pakhtunkhwa Peshawar.
5. District Accounts Officers concerned.
6. Principals of the Colleges concerned.
7. Officers Concerned.



(SHAZIA KHAN)

Section Officer (Col) (copy)  
Govt. Of Khyber Pakhtunkhwa  
Higher Education,  
Archives & Libraries Department





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11-10-196

## ESTABLISHMENT DEPARTMENT

Dated Peshawar, the October 11, 2018

## NOTIFICATION

NO. SO(E) E&AD/9-88/2018. Consequent upon their promotion from BS-19 to BS-20, on regular basis, as notified by the Establishment Department vide Notification No. SO(E) E&AD/9-88/ dated 26.05.2018, the competent authority is pleased to order postings/transfers and adjustment of the following Female Professors/Principles and Associate Professors of Higher Education Department, in the public interest, with immediate effect:-

Sr. #	NAMES OF OFFICERS	FROM	TO
1.	Ms. Khial Jan Afridi (BS-20)	Associate Professor of Arabic, GGDC, Pabbi Nowshera.	Professor GFC, for Women, Peshawar, against the vacant post.
2.	Dr. Sabiha Nazil (BS-20)	Associate Professor of Chemistry, GGDC, Pabbi Nowshera.	Professor/Principal GGPOC Saldo Sharif Swat, against the vacant post.
3.	Ms. Magina Parveen (BS-20)	Associate Professor of Islamiyat, GHEC, Abbottabad.	Principal, GGDC, Havelian, on the retirement of Ms. Suchra Bibi.
4.	Ms. Tahira Sagheer Dar (BS-20)	Associate Professor of Urdu, GGDC, Nowshera.	Professors GGDC, Gulbahar, Peshawar, against the vacant post.
5.	Ms. Razia Sultana Lodhi (BS-20)	Associate Professor of History, GGDC, No.2 Chitli Dheri Mansehra.	Professor GGDC, No.2 Chitli Dheri Mansehra, against the vacant post.
6.	Ms. Sumaira Riffat (BS-20)	Associate Professor of Statistics/Principal, GGDC, Kulachi D.I. Khan.	Professor GGDC, No.1 D.I. Khan, against the vacant post.
7.	Ms. Masreen Jabeen (BS-20)	Associate Professor of Islamiyat, GGPGC, Haripur.	Professor/Principal GGDC, Daggur Buner, against the vacant post.
8.	Dr. Safia Gul (BS-20)	Associate Professor of Economics, GGDC, No.1, Hayatabad, Peshawar.	Professor at GGDC, Hayatabad, Peshawar.
<b>ADJUSTMENT</b>			
9.	Ms. Nargis Sanj (BS-19)	Associate Professor of Maths, GGDC, Dargal Malakand.	Associate Professor of GGDC, Julagram Malakand, against the vacant post.
10.	Ms. Rehana Erfan (BS-19)	Associate Professor of Economics, GGPGC, Saldo Sharif Swat.	Associate Professor of GGDC, Julagram Malakand, against the vacant post.
11.	Ms. Humera Ahmed Sajid (BS-19)	Associate Professor of English, GGPGC, Chaji.	Principal at GGDC, Bacha Khan Peshawar, against the vacant post.
12.	Ms. Gul Bano (BS-19)	Associate Professor of Urdu, GGDC, Chagharmatt, Peshawar.	Associate professor, GFCW Peshawar, against the vacant post.
13.	Ms. Shaheen Umar (BS-20)	Professor/Principal of Urdu, GGDC, Dir Upper.	Principal, GGDC, Gulbahar Peshawar, against the vacant post.
14.	Ms. Musarrat Begum	Associate Professor of	Associate Professor of

*Arif*

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GOVERNMENT OF  
**KHYBER PAKHTUNKHWA**  
**ESTABLISHMENT DEPARTMENT**

Page 2

16.	Ms. Shaista Islam (BS-19)	Associate Professor of Physics, GGDC, No.1 Charsadda.	Principal, GGDC, Shabqadar Charsadda, vice Sr. 17.
17.	Ms. Tabbassum Ara (BS-19)	Associate Professor/Principal at GGDC, Shabqadar Charsadda.	Associate Professor, GGDC, No.1 Charsadda, vice Sr. No.16.
18.	Ms. Zubda-tun-Nisa (BS-19)	Associate Professor of Statistics/Principal GGDC, Jandol Dir Lower.	Associate Professor, GGDC, Timergara, vice Sr. No.19.
19.	Ms. Ghusla Noz. (BS-19)	Associate Professor of Pak- Studies, GGDC, Timergara.	Principal/Associate Professor, GGDC, Jandol Dir Lower, vice Sr. No.18.

**CHIEF SECRETARY**  
**GOVERNMENT OF KHYBER PAKHTUNKHWA**

Encl. No. and date even.

Copy forwarded to the:-

1. Principal Secretary to Governor, Khyber Pakhtunkhwa.
2. Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
3. Secretary to Government of Khyber Pakhtunkhwa, Higher Education Department.
4. All concerned Divisional Commissioners in Khyber Pakhtunkhwa.
5. Accountant General, Khyber Pakhtunkhwa.
6. All concerned Deputy Commissioners in Khyber Pakhtunkhwa.
7. Director Higher Education, Khyber Pakhtunkhwa, Peshawar.
8. All Principals of concerned Colleges mentioned above.
9. All concerned District Accounts Officers in Khyber Pakhtunkhwa.
10. Agency Accounts Officer, (concerned).
11. Director Information, Khyber Pakhtunkhwa.
12. Principal of concerned college(s).
13. PS to Chief Secretary, Khyber Pakhtunkhwa.
14. PS to Secretary Establishment.
15. Officers concerned.
16. Manager, Govt. Printing Press Peshawar.

(ISHTIAQ AHMAD)  
SECTION OFFICER (ESTT. I)

**\*\*A.L.T.F.\*\***

*Attest*  
*[Signature]*

E

17

17-10-18

APPEAL TO CHIEF SECRETARY KP PESHAWAR

SUBJECT:-

APPEAL FOR CANCELLATION OF  
TRANSFER ORDER VIDES NO: SO (E-I) E  
& AD 9-88/2018 DATED: 11-10-2018 OF MS.  
GHUSIA NAZ A/P PAK STUDY GOV GIRLS  
DEGREE COLLEGE TIMERGARA DIR  
LOWER.

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Respected Sir,

The appellant respectfully submitted as under,

1. That the applicant is permanent residence of Sarai Payeen Talash Tehsil Timergara District Dir lower and performing her duty on the vacant post of Pak study in GGDC Timergara & she is also performing her duty as B-S Coordinator and head of the Department of Pak study.
2. That the applicant was transferred on 24-07-2015 vide No SO (C-III) HE/1-2/15 from GGDC Timergara to GGDC Batkhela while the applicant took the charge and performs her duty in GGDC Batkhela.
3. That the applicant again was transferred from GGDC Batkhela to GGDC Samar Bagh on 16-06-2016 Vide No: SO (E-1) E & AD 19-88/2016 which is far away from the residence of applicant but the applicant took the charge and perform her duty as principle.
4. That the applicant has got severe health problem as multiple Fib- ride (cess) multiple stone in gall bladder, severe back pain a low blood pressure while on her promotion to BPS-19. The applicant due to the above reason requested to chief minister KP to transfer and adjust her in GGDC Timergara dir lower.
5. That on the direction of chief minister KP the applicant was posted in GGDC Timergara against the vacant post of Pak study as A/P BPS -19 on dated 9Aug 2017 vide order No: SO (C-III) HED/Promotion BS 18 to 19.

*[Handwritten signature]*

6. That now once again the applicant has been transfer form GGDC Timergara to GGDC Jandool on dated: 11-10-2018 vide No:SO (E-1) E &AD 9-88/2018.
7. That the applicant hardly completed one year in GGDC Timergara while according to law statutory period is three year.
8. That the applicant has got severe health problem and she is unable to long travel.
9. That the applicant being permanent residence of sarai Payeen Talash Tehsil Timergara where as her husband is practicing lawyer/Advocate in Timergara Bar as such under the spouse policy she is entitled to be remain in Job/service in the same vicinity as per policy.
10. That without prejudice to the above policy it is pertinent to mention here that the children of the applicant as school going and admitted in smart public school Timergara in this circumstances it is created very hardship in enigma to the applicant because a distance which is approximately 2 hours away from my duty place that GGDC Jandool while posting in GGDC Timergara, which comparatively near to me, only ten minutes away from residential place that is sarai Payeen Talash.

It is accordingly respectfully prayed that keeping in view the clear and crystal record of the applicant, the applicant transfer be cancelled.




Appellant,

Ghosia Naz

Associate Professor

Pak study GGDC

Timergara Dir lower

  
17/10/018

19

5-11-18



**GOVERNMENT OF  
KHYBER PAKHTUNKHWA  
ESTABLISHMENT DEPARTMENT**

NO. SO (E-I)E&AD/9-88/2018  
Dated Peshawar, the November 05, 2018

To  
The Secretary to Government of Khyber Pakhtunkhwa  
Higher Education Department.

**SUBJECT: - APPEAL FOR CANCELLATION OF TRANSFER ORDER VIDE  
NO. SOE-I/E&AD/9-88/2018 DATED 11.10.2018 OF MS.  
GHUSIA NAZ A/P PAKISTAN STUDY GOVT GIRLS DEGREE  
COLLEGE TIMERGARA DIR LOWER.**

Dear Sir,

I am directed to refer to the subject cited above and to enclose herewith a copy of application dated 17.10.2018 submitted by Ms. Ghosia Naz, Associate Professor of Pak Study, GGDC, Timergara Dir Lower, which is self-explanatory, for further necessary action.

Yours faithfully,

Encl: As above:

(ISHTIAQ AHMAD)  
SECTION OFFICER (Estt. I)

Endst. No & Date even.

Copy forwarded to the Mrs. Ghosia Naz, Associate Professor of Pak Studies GGDC, Timergara Dir Lower w/r to her application referred above.

SECTION OFFICER (Estt. I)

*Atts*  
*S*



F 20 31-10-18

**OFFICE OF THE PRINCIPAL GOVERNMENT GIRLS  
DEGREE COLLEGE TIMERGARA  
DIR LOWER KPK**

Phone No: (0945) 9250087, Email: [ggdctmg@gmail.com](mailto:ggdctmg@gmail.com)



No. 732

Dated GGDC Timergara the: 31/10/2018

To

The Director Higher Education,  
Khyber Pakhtunkhwa Peshawar

Subject: CANCELLATION OF TRANSFER ORDER OF GHOSIA NAZ A/P PAK STUDY  
BPS-19

Memo,

I am referring to the subject cited above and to state that Ms. Ghosia Naz Associate Professor of Pakistan Study is performing her duty as experienced coordinator as well as HOD of BS Pak Study department. She regularly takes six classes of Pak Study, four classes with BS and two classes with FA/FSc 2<sup>nd</sup> year. According to BS SOP NO. PMU/2-11/BS/QAC/2015/1870 Dated 29.08.2016 by virtue of rules Para No. 5. & Sub Para No. xix (copy attached) there shall be no transfer of academic staff during the semester. Furthermore, after midterm academic semester the authority could not hire the services of teaching staff so in case of her transfer BS students would suffer incalculable loss, hence I need the services of Ms. Ghosia Naz A/P Pak Study while I don't need statistic teacher in GGDC Timergara because currently there is no class of statistics in GGDC Timergara. Hence with the above-cited reason I cannot relieve Ms. Ghosia Naz A/P Pak Study from GGDC Timergara Dir Lower.

It is, therefore, requested that necessary action can be taken accordingly.

Principal  
GGDC Timergara  
Dir Lower  
**PRINCIPAL**  
G.G.D.C Timergara  
Ditt: Lower Dir

21

16-11-18

Office of the principal Govt Girls Degree College Timergara Dir Lower KPK  
Phone No: (0945) 9250087, Email:ggdctmg@gmail.com

No. 754-57  
To  
The Director  
Higher Education KP

Dated: 16-11-18

Subject: CANCELLATION OF TRANSFER ORDER OF GHOSIA NAZ/ PAK STUDY BPS 19

Memo,

I had already referred letter No 732 Dated 31/10/2018 but now I am once again referring to the subject cited above and to state that Ms. Ghousia Naz Associate Profressor of Pak Studies is performing her duties as experienced/trained coordinator as well as HOD of BS Pak Studies department. She regularly takes six classes of Pak Studies, four classes with BS & two classes with FA/FSc 2<sup>nd</sup> year. According to BS SOP NO.PMU/2-11/BS/QAC/2015/1870 Dated 29/08/2016 by virtue of rules Para no 5 & sub Para no xix (copy attached) there shall be no transfer of academic staff during the semester. Furthermore, after midterm academic semester the authority could not hire the services of teaching staff so in case of her transfer BS in Pak studies would be stopped because there is no alternate arrangement hence I need the services of Ms.Ghousia Naz A/P Pak Studies because she is hardworking and trustworthy while I do not need statistics teacher at GGDC Timergara because there is no class of statistics in GGDC Timergara. One statistics teacher is already working. Hence with the above cited reason I cannot relieve Ms.Ghousia Naz A/P Pak study from GGDC Timergara Dir lower. It is therefore requested that Mis Zubda Tu Nisa statistics teacher be posted at any other college against vacant post of statistics in the public interest.  
It is therefore requested that necessary action can be taken accordingly.

Principal  
GGDC Timergara  
Dir Lower

No. \_\_\_\_\_

Dated \_\_\_\_\_

- Copy to:
1. PS to Secretary Higher Education KP Peshawar
  2. Director Project Management Unit KP
  3. Office Record

Principal  
GGDC Timergara  
Dir Lower  
**PRINCIPAL**  
G.G.D.C Timergara  
Dir Lower

22

**STANDARD OPERATIONAL PROCEDURE  
FOR SEMESTER SYSTEM  
IN GOVERNMENT COLLEGES OF KHYBER PAKHTUNKHWA**

**GUIDELINES FOR SEMESTER SYSTEM**

These guidelines pertain to the courses of studies under Semester System 4-year program for the degree of Bachelor of Studies (B.S), and are the reflection of standard procedure provided by the Higher Education Commission (HEC) and the prevailing norms, traditions and best practices of semester system in national and international institutions of higher education.

**1. SHORT TITLE**

The framework of guidelines has been prepared by Project Management Unit Department of Higher Education Khyber Pakhtunkhwa and duly approved by Secretary Higher Education for effective implementation of Semester system of Instruction and Examination leading to the Degree of B.S in the government colleges of the province.

2. These guidelines shall be subject to the Statutes/Rules & Regulations of respective Degree Awarding Institution of each college for Bachelor of Studies (B.S) Degree.


**3. COMMENCEMENT**

These amended guidelines shall be deemed to have come into effect from Fall Semester 2016.

**4. DEFINITIONS**

In these Guidelines, unless otherwise stated:-

- i. "College" means the government college offering B.S (4-year) program.
- ii. "Academic Year" means the period of instructions comprising Spring and Fall Semesters including Examinations.
- iii. "Semester" means a period of instructions stretched over 18 weeks duration, out of which 16 weeks shall be the actual teaching time. The remaining time shall be utilized for the conduct of examinations.
- iv. "Credit Hours" A credit hour means teaching a theory course for one hour each week throughout the semester. One credit hour in laboratory or experimental work would require lab contact of at-least 3 hours per week throughout the semester. The credit hours are denoted by two digits within brackets, with a hyphen in between. The first digit represents the theory part while the second (right side) digit represents the practical.

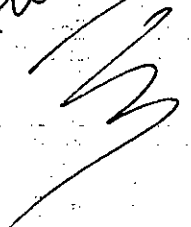
*Atty*  




- a. *Thus 3(3-0) means three credit hours of theory, while 4(3-1) means a total of four credit hours, of which three are of theory while one credit hour is for laboratory. The weekly contact hours of a 3(3-0) course shall be three, the contact hours of a 4(3-1) course shall be six, three for theory and three for lab work, while the contact hours of a 3(1-2) course shall be seven, one for theory and six for lab.*
- v. "Non-Credit Course" means a course of study, the successful completion of which shall be a requirement carrying no Credit but reported in the transcript as part of degree requirement. Results of such courses shall be transcribed as "Pass/Fail"
- vi. Senior faculty members (Departmental Examination Committee) of each department of the college shall decide the Non-Credit Course for their respective department in the best interest and needs of the students.
- vii. "Examination" means semester examination.
- viii. "Examiner" means a person appointed to conduct the examination.
- ix. "External Examiner" means a person appointed for evaluation of research work/project and conduction of viva-voce exam.
- x. "Principal" "Chairman/Head of Department", "Teacher/Instructor", "Controller of Examinations" & "Exam Coordinator" means the Principal, Chairman/Head of concerned Teaching Department, the Teacher, the Controller of Examinations of the college and Examination Officer of the Department concerned respectively.
- xi. "College Council" means the body comprises all Full Professors, Associate Professors, a senior most Assistant Professor, a senior most Lecturer of the college and the individuals who are its members by virtue of their status and position.

##### 5. GENERAL PRINCIPLES OF SEMESTER PROGRAMME

- i. The degree of Bachelor of Studies (B.S) shall be of 04 Years, each year shall consist of two Semesters with the denomination of Fall Semester and Spring Semester.
- ii. The duration of each Semester shall be 18 weeks distributed as 16 weeks of actual teaching and 02 weeks for the conduct of examinations.

*Attests*  


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- iii. Keeping in view the Academic Calendar of the University the college is affiliated with, each college shall decide its Academic Calendar in the meeting (chaired by the Principal) of Chairmen/Heads of Departments before the start of semester. It shall include: Start and Completion Dates, Dates of Mid-term and Final Examination, Holidays (National and Local) and semester breaks.
- iv. Teachers shall be accessible to students outside the class particularly during the office hours in the college for timely and constructive feedback and support.
- v. Information resources such as library and computer facilities in the college shall be available to the students during office hours and the library would remain open for the students till the closing time of the college.
- ✓ vi. The principal shall appoint an Internal Monitoring Committee of senior faculty members to monitor, assess, evaluate and report in writing the state of academic activities.
- vii. In addition to the Chairmen/Head of the Department the principal may also get the feedback of the students on prescribed forms about the teacher's performance at the end of each semester.
- viii. The highest level of secrecy and confidentiality in the examination shall be ensured.
- ix. Transparency in evaluation and grades shall be ensured by the faculty members, Chairman/Head of the Department and the Principal.
- x. Both an absolute and relative Grading can be adopted for evaluation and assessment.
- xi. To ensure and maintain transparency and objectivity in marking, the teachers after the assessment shall show answer books, assignments etc. to students.
- xii. Timely declaration of semester results shall be ensured by each academic department. The results shall be declared strictly in time before the start of next semester in a transparent manner. In case the degree awarding institution has adopted a different procedure then it may be followed.
- ✓ xiii. Course contents shall be covered and duly taught in the class within stipulated time.

Atest  
[Signature]

- xiv. The deadlines for the submission of all assignments by the students during the semester shall be respected in letter and spirit.
- xv. To meet the requirements of international standard for quality education the maximum strength of students admitted in a class shall strictly be 30. [ ]
- xvi. However, class merger for English, Pak-Studies, Islamic Studies and other courses of similar contents shall be allowed provided the number of students of merged class is not more than 40. [ ]
- xvii. The teacher shall record the attendance of merged class on the same attendance sheet and shall not claim two teaching hours to his/her credit for that class.
- xviii. The change/replacement of a teacher for a course after 2 weeks of the start of semester shall be discouraged.
- ~~xix. There shall be no transfer of academic staff during the semester.~~
- xx. There shall be a break of at least one week between two Semesters.
- xxi. The loss in credit hour due to extraordinary situation or otherwise shall be covered by increasing the duration of lecture times and college working hours after the resumption of class work.
- xxii. Three credits hours per week shall be normally covered in 3 lectures. But in special circumstances 2 lectures of 90 minutes each may be delivered.
- xxiii. Coverage of 3 credit hours in one lecture shall not be allowed in any case and circumstances.
- xxiv. Holidays shall be exclusive to the total of 16 weeks of teaching time per semester.
- xxv. Final examination shall not be conducted before the completion of full credit hours class and lab work by the teachers.
- xxvi. Every teacher shall submit Course File, complete in all respects, to Chairman/Head of the Department before the final examination.

*Ats*  
*[Signature]*

**BEFORE THE KPK SERVICE TRIBUNAL, PESHAWAR**

CM. No. \_\_\_\_\_ /2019

Ghosia Naz

versus

Chief Secretary &amp; Others

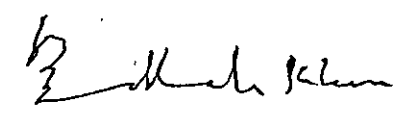
**APPLICATION FOR SUSPENSION OF NOTIFICATION  
DATED 11-10-2018 TO THE EXTENT OF APPELLANT  
AS WELL AS R. NO. 03 TILL THE DECISION OF THE  
CASE:****Respectfully Sheweth:**

1. That applicant filed the subject Appeal before this hon'ble Tribunal today.
2. That no reason in order of transfer is given but the same was made in the interest of R. No. 03 and till date, charge of the post is not yet relinquished.
3. That prima facie case exists, balance of convenience lies in favor of applicant and is hopeful of the success of the appeal.
4. That facts and grounds of the appeal be treated as integral part of this application for grant of Interim relief.

It is, therefore, requested that order dated 11-10-2018 be suspended till the decision of the case.

  
Applicant

Through

  
(Saadullah Khan Marwat)  
Advocate  
21-A Nasir Mension,  
Shoba Bazar, Peshawar.  
Ph: 0300-5872676

Dated: 08.02.2019

**BEFORE THE KPK SERVICE TRIBUNAL, PESHAWAR**

CM. No. \_\_\_\_\_/2019

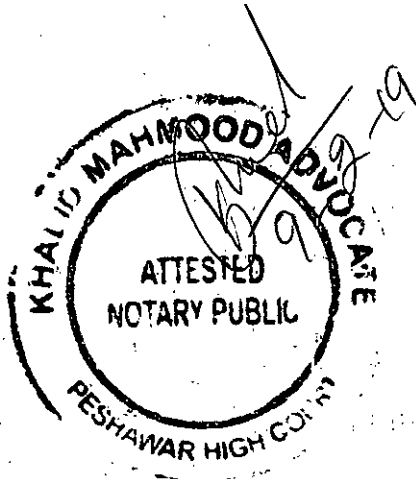
Ghosia Naz

versus

Chief Secretary & Others

**AFFIDAVIT**

I, Ghosia Naz, Applicant, do hereby solemnly affirm and declare that contents of **Application** are true and correct to the best of my knowledge and belief.



DEPONENT

عوثہ ناز بنام حلقہ کعلم

دعویٰ

باعت کرنا ایک

مقدمہ مندرجہ عنوان بالا میں اپنی طرف سے واسطے پیروی و جواب دہی و کل کاروائی متعلقہ آن مقام لیا اور کے لئے سعد اللہ خان مروت ایڈووکیٹ ہائی کورٹ کو وکیل مقرر کر کے اقرار کیا جاتا ہے کہ صاحب موصوف کو مقدمہ کی کل کاروائی کا کابل اختیار ہوگا۔ نیز وکیل صاحب کو کرنے رضی نامہ و تقریر ثالث و فیصلہ برحلف لینے جواب دہی اور اقبال دعویٰ اور بصورت ڈگری کرنے اجراء اور وصولی چیک و روپیہ اور عرضی دعویٰ اور درخواست ہر قسم کی تصدیق اور اس پر دستخط کرانے کا اختیار ہوگا۔ نیز بصورت عدم پیروی یا ڈگری کی طرفہ یا اپیل کی برآمدگی اور منسوخی نیز دائر کرنے اپیل نگرانی و نظر ثانی و پیروی کرنے کا اختیار ہوگا۔ اور بصورت ضرورت مقدمہ مذکور کے کل یا جزوی کاروائی کے واسطے اور وکیل یا مختار قانونی کو اپنے ہمراہ یا اپنی بجائے تقرر کا اختیار ہوگا اور صاحب مقرر شدہ کو بھی وہی جملہ مذکورہ بالا اختیارات حاصل ہوں گے اور اس کا ساختہ پر واختہ منظور قبول ہوگا و دوران مقدمہ میں جو خرچہ و ہرجانہ التواہر مقدمہ پر کہ سبب سے ہوگا اس کے مستحق وکیل صاحب موصوف ہوں گے نیز بقایا و خرچہ کی وصولی کرنے کا بھی اختیار ہوگا اگر کوئی تاریخ پیشی مقام دورہ پر ہو یا حد سے باہر ہو تو وکیل صاحب پابند نہ ہوں گے کہ پیروی مذکور کریں۔

لہذا وکالت نامہ لکھ دیا کہ سند ہے۔

المرقوم 19-02-8

العبد العبد العبد

سید اللہ خان مروت ایڈووکیٹ  
 محمد خان ایڈووکیٹ  
 علی