


FORM OF ORDER SHEET

Court of _____

Appeal No. 1550/2023

S.No.	Date of order proceedings	Order or other proceedings with signature of judge
1	2	3
1-	26/07/2023	<p>The appeal of Mr. Ali Mar Khan resubmitted today by Mr. Kabir Ullah Khattak Advocate. It is fixed for preliminary hearing before Single Bench at Peshawar on 01-08-2023.</p> <p>By the order of Chairman  REGISTRAR</p>

**BEFORE THE KHYBER PAKHTUNKHWA SERVICE
TRIBUNAL, PESHAWAR.**

Appeal No. 1550 of 2023

Ali Mar Khan S/o Tareen Khan Ex-Driver District Education officer male Karak Mohallah Shah Noor Khel Tehsil and District Karak.

VERSUS

1. The Secretary E&SE Department Khyber Pakhtukhwa Peshawar.
2. The Director E&SE department Khyber Pakhtukhwa Peshawar.
3. District Education Officer (Male) Karak.
4. Sub Division Education Officer (Male) Karak.
5. The Secretary Finance department Khyber Pakhtukhwa Peshawar.
6. District Account officer Karak.

..... Respondents

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13.	Wakalat Nama		

Through

Appellant

Kabir Ullah Khattak

**&
Rozeda Khan**

**Advocates, High Court,
Peshawar.**

(1)

**BEFORE THE KHYBER PAKHTUNKHWA SERVICE
TRIBUNAL, PESHAWAR.**

Appeal No. 1550 of 2023

Ali Mar Khan S/o Tareen Khan Ex-Driver District
Education officer male Karak Mohallah Shah Noor Khel
Tehsil and District Karak.

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VERSUS

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3. District Education Officer (Male) Karak.
4. Sub Division Education Officer (Male) Karak.
5. The Secretary Finance department Khyber Pakhtukhwa Peshawar.
6. District Account officer Karak.

..... Respondents

**APPEAL UNDER SECTION 4 OF THE KPK
SERVICE TRIBUNAL ACT, 1974, AGAINST THE
IMPUGNED ACTION OF THE RESPONDENTS OF
NOT PAYING THE PENDING/OUTSTANDING
DAILY ALLOWANCE (DA) OF WORTH OF
ABOUT RS. 27,807 FOR THE YEAR OF APRIL 2014
TO JULY 2015 AND RS. 2,17,523 FOR THE YEAR
AUGUST 2015 TO JULY 2018 AND AGAINST NOT
TAKING ACTION ON THE DEPARTMENTAL
APPEAL OF APPELLANT WITHIN THE
STATUTORY PERIOD OF NINETY DAYS.**

Prayer:

That on the acceptance of this appeal the respondents may kindly be directed to make the payment of all pending/outstanding amount of Daily Allowances (DA) of worth of about Rs. 27,807 and Rs. 2,17,523/- with all back benefits.

(2)

Any other remedy which this august tribunal deems fit and appropriate that may also be awarded in favor of the appellant.

Respectfully Sheweth:

FACTS

The appellant respectfully submits as under:

- 1) That the appellant was appointed as a Driver BPS -08 in Education department at District Karak.
- 2) That the appellant since has appointment performing his duty with great deviation and honesty whatsoever assigned to him.
- 3) That after appointment the appellant was working on the post of driver in education department, he visited as a driver in different areas with defendant No. 3 (District Education Officer male Karak). Now the appellant is retired from service on 03.03.2018. (Copy of retirement order is attached as Annexure-A).
- 4) That during his service the appellant visited in different areas with the defendant No. 3 being as a driver, that as per revised tour program, the appellant has been submitted Daily Allowances Bill for the year April 2014 to July 2015, and for the year August 2015 to February 2018 but the respondent departments were reluctant to pay the said bills on one pretext and another, thus, using delaying tactics. (Copy of Daily Allowance Bill is attached as Annexure-B).

(3)

and the Assistant Director Admin Directorate of E&SE KPK Peshawar issued to all District Education Officer male/female in Khyber Pakhtukhwa. (Copy of the letter dated 12/10/2018 is attached as Annexure-C).

- 5) That the appellant did much correspondence with the respondent department to make payment of the outstanding/pending amount of daily allowances, but they turned deep ear on his requested and lastly he filed Departmental appeal on 15.05.2018 to make payment of all outstanding/pending amount of daily allowances of worth of about 2,17,523, and 2,807/- but no action has been taken on his Departmental appeal. (Copy of Departmental appeal is attached as Annexure-D).
- 6) That the pending/outstanding Daily Allowance (DA) Bills of the appellant with District Education Officer Female has already been cleared/paid to the appellant by the DEO Female concerned. (Copy of paid bill is attached as Annexure-E).
- 7) That after the Departmental appeal the appellant filed a civil suit No. 292/01 of 2020 which was decided in favor of appellant on 27/09/2022. (Copy of civil suit No 292/1 is attached as Annexure-F).
- 8) That the respondent departments filed a civil appeal against the judgment order and decree dated 27.09.2022 of Civil Judge-II Karak passed in Civil Suit No 292/01 of 2020. That the District Judge Karak allowed Civil appeal, the Judgment/decree dated 27.09.2022 is set aside and the case was remanded back to the trial court with the direction to

(4)

decide the same on merit by formulating proper issue and extend opportunity to both the parties to adduce their respective evidence, preceded by submission of amended plaint and also directed to trial court to look into the matter in respect of jurisdiction and requisite court fees. (Copy of order of District Judge Karak dated 23.02.2023 is attached as Annexure-G).

9.) That after remand the case to the trial court the view of trial court, hence in the light of the above discussion amended plaint which was presented on 28.03.2023 is hereby returned on 25.05.2023 to the appellant to approached proper forum. (Copy of Civil suit No. 27/01 or 2020/2023 is attached as Annexure-H).

10.) That feeling aggrieved the appellant prepares the instant Service Appeal before this Hon' able Tribunal inter alia on the following grounds.

GROUNDS

A. That not taking action on the departmental appeal of the appellant and action and inaction of the respondents regarding not making payment of outstanding paying amount of Daily Allowance of worth of Rs. 27,807 and Rs 217553 are illegal, against the law facts and norms of justice therefore not tenable.

B. That the appellant have not been treated by the respondent department in accordance with law and rules on the subject noted above and as such the respondent violated Article 4 and 25 of the institution of Islamic Republic of Pakistan 1973.

(5)

- C. That as the act of respondents is illegal without any legal authority above as a result of malafide as the part of respondents.
- D. That the appellant has the vested right of equal treatment before law and act of respondent to deprive the appellant from Daily Allowance in institutional and clear violation of fundamental rights.
- E. That according to Article 38 (e) of constitution of Islamic Republic of Pakistan 1973 the state is bound to reduce disparity in the income and earning of individuals including person in the services of the federation, therefore in the light of the said Article the appellant fully entitled for the grant of Daily allowance for the period on which he has performed his duty.
- F. That the appellant may be allowed to raise additional grounds at the time of arguments with the prior permission of this Hon'able Court.

It is therefore most humbly prayed that on the acceptance of this appeal the respondents may kindly be directed to make the payment of all pending/outstanding amount of Daily Allowances (DA) of worth of about Rs. 27,807 and Rs. 2,17,523/- to the appellant with all back benefits.


(b)
Any other remedy not specifically asked for the appropriate
in the circumstances of the case may also be awarded to the
appellant.

Dated 10/07/2023


Appellant

Through


Kabir Ullah Khattak


Roeda Khan
Advocates, High Court,
Peshawar.

(7)

**BEFORE THE KHYBER PAKHTUNKHWA SERVICE
TRIBUNAL, PESHAWAR.**

Appeal No. _____ of 2023

Ali Mar Khan S/o Tareen Khan Ex-Driver District
Education officer male Karak Mohallah Shah Noor Khel
Tehsil and District Karak.

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1. The Secretary E&SE Department Khyber Pakhtukhwa Peshawar.
2. The Director E&SE department Khyber Pakhtukhwa Peshawar.
3. District Education Officer (Male) Karak.
4. Sub Division Education Officer (Male) Karak.
5. The Secretary Finance department Khyber Pakhtukhwa Peshawar.
6. District Account officer Karak.

..... Respondents

ADDRESSES OF THE PARTIES

Appellant

Ali Mar Khan S/o Tareen Khan Ex-Driver District
Education officer male Karak Mohallah Shah Noor Khel
Tehsil and District Karak.

Respondents

1. The Secretary E&SE Department Khyber Pakhtukhwa Peshawar.
2. The Director E&SE department Khyber Pakhtukhwa Peshawar.
3. District Education Officer (Male) Karak.
4. Sub Division Education Officer (Male) Karak.
5. The Secretary Finance department Khyber Pakhtukhwa Peshawar.
6. District Account officer Karak.

Appellant

Through

Kabir Ullah Khattak

Rozia Khan

Advocates, High Court, Peshawar

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6. District Account officer Karak.

..... Respondents

AFFIDAVIT

I, Ali Mar Khan S/o Tareen Khan Ex-Driver District Education officer male Karak Mohallah Shah Noor Khel Tehsil and District Karak do hereby solemnly affirm and declare on oath that the content of the above application are true and correct to the best of my knowledge and belief and nothing has been kept secret and concealed from this Hon'ble Tribunal.


DEPONENT

(9)

**BEFORE THE KHYBER PAKHTUNKHWA SERVICE
TRIBUNAL, PESHAWAR.**

Appeal No. _____ of 2023

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6. District Account officer Karak.

..... Respondents


**APPLICATION FOR CONDONATION OF
DELAY (IF ANY).**

Respectfully Sheweth:

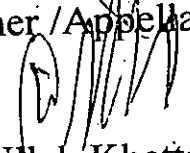
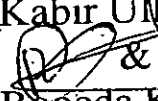
- 1) That the petitioner/appellant has filed the accompanied appeal today in which no date has yet been fixed.
- 2) That petitioner/appellant has a good prima facie case and is hopeful for its success and the grounds mentioned in appeal may be treated as integral part of this application.
- 3) That the dispute/issue of the appellant is a financial matter against which no limitation has been done.

- (101)
- 4) That there are many Judgment of the superior court that cases should be decided on merit rather than on technicality and there are also so many Judgments of the Supreme Court that if the respondents have no case on merit limitation has not becomes a hurdle in way of justice.

It is, therefore, most humbly prayed that on acceptance of this application the delay if any may be condoned in the interest of justice.


Petitioner / Appellant

Through


Kabir Ullah Khattak
&

Roeda Khan
Advocates, High Court
Peshawar

Date of issue: 12.04.2018
 PPO Type: FRESH
 PPO Number: 01302515-03

Pensioner Data: 107 Sheet

Pension Register No:
 Pensioner's Name: ALI MANKHAN ✓
 Father / Husband Name: TARZEN KHAN ✓
 Designation: DRIVER ✓
 NIC No: 1420294030135 ✓
 Grade / Scale: 08 ✓
 Department Name: DISTRICT EDUCATION OFFICE ✓
 Pensioner's Type: SELF ✓
 Pension Type: SUPPLEMENTATION ✓
 Date of Birth: 03.03.1958 ✓
 Date of appointment: 20.08.1982 ✓
 Date of retirement: 02.03.2018 ✓
 Date of Death:
 Date of commencement: 03.03.2018 ✓
 Date of Restoration:
 Accounts office ID: KK
 Accounts office Name: Kuruk
 Federal Province: Dist. Govt. KP-Provincial
 Length of Qualifying Service: 28 years, 6 months, 10 days
 PPO Number:
 No. and Date of sanction of pension / Letter No. and the date of the order Audit and Accounts officer authorization: ✓
 The Pension Grant/Commencement
 Pensioner's Address: VILL KARAK CITY DIST KARAK ✓

Note: DISTRICT EDUCATION OFFICER MALE KARAK NO 779-11 DATED 15.01.2018 NUGG. H.D.P.H.B.A MS 30260 2 PAY & ALLW 26389 TOTAL RS 95789

Age: 60 years
 Last Drawn pay (Emoluments): 78130.00 ✓
 Gross Pension (Rs.): 18378.27 ✓
 14th Surrendered Portion (Rs.):
 Commuted Portion (Rs.): 6432.39 ✓
 Net Pension (Rs.): 11945.88 ✓
 Net Family Pension (Rs.): 0.00 ✓
 Amount of Commutation (Rs.): 954971.00 ✓
 With Heat Allowance (Rs.): 0.00 ✓
 Site Time Arrears (Rs.): 0.00 ✓
 Arrears of Pension (Rs.): 0.00 ✓
 Special Allowance Pension (Rs.): 0.00 ✓
 Commutation Percentage: 33.00 ✓
 Commutation Table value: 12.31 ✓
 Recovery on A/C of:
 Debit to Govt.: Dist. Govt. KP-Provincial
 Total Fed Share:
 Federal: 0.00
 Punjab: 0.00
 Sindh: 0.00
 NWFP: 0.00
 Balochistan: 0.00
 Military: 0.00
 AIZ: 0.00
 Autonomous: 0.00

Pension Mode:
 Bank Branch:
 Bank Account Number:
 Employee Station: District Officer Schools & Library

The Pension is also entitled to the following interests

Period	Interest % of amount	Interest Amount	Y.E.T.
Aug 2018	5.00%	1744.87	01.08.2018
Jul 2018	10.00%	1333.71	01.07.2018
Jun 2018	15.00%	2311.15	01.06.2018
Jul 2017	15.00%	1863.31	01.07.2017
Jul 2016	23.00% Medical	2018.47	01.07.2016
01/15	25%	746.61	
Total		10072.16	
		P.A. = 11945.88 ✓	
		Net Comm = 6337.00 ✓	
		M.A = 3733.00 ✓	
		Total = 22018.04 ✓	

Amount of Rs. 954971.00 IN FIGS NINE HUNDRED SIXTY-FOUR THOUSAND NINE HUNDRED SEVENTY-ONE and amount of commuted value of (Rs) is also paid.

The Pension value is debitable to the Govt.

Major Object: AG4 - Transfer Payments
 Minor Object: AG41 - Superannuation Allowance and Pension
 Detailed Object: AG4101 - Pension
 AG4102 - Commuted value Pension
 AG4103 - Gratuity Civil
 AG4104 - Other Pension
 AG4105 - Gratuity Pension | Where the pensioner is not in service

AG4105 Other Pension
 (Signature) D. A. Karak ✓

(Date sanction) 12/04/2018

Handwritten signatures and stamps at the bottom of the page, including a large signature that appears to be 'D. A. Karak' and various official stamps.

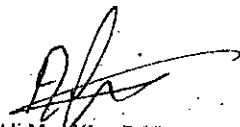
(B) / 1A

**TRAVELLING ALLOWANCE BILLOF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK FOR THE MONTHS OF 08/2015 KK**

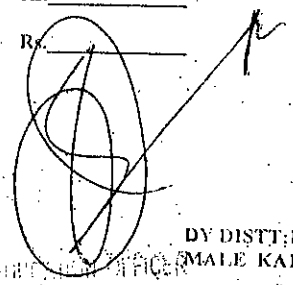
Name & designation	particulars of journey						Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks	
	Departure			Arrival				No. of Fares KM	Rate/Km	Amount	Particulars	Rate P/Day				
	Date	Station	Hours	Station	Date	Hours										
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
Ali Mer Khan Driver BPS-05 Deputy DEO (M) Karak	03-08-2015	Office to Bannu high court & back					Govt: M/Car	100			1/2 Ord	390/-		195/-	Revised Tour Programe of DY DEO (M)-Karak attached.	
	04-08-2015	Office to GMS Kundi & back						160			1/2 Ord			195/-	-do-	
	05-08-2015	Office to GMS Aman Kot & back						160			1/2 Ord			195/-	-do-	
	11-08-2015	Office to GHS Totaki & back						130			1/2 Ord			195/-	-do-	
	12-08-2015	Office to GHSS Shah Saleem & back						100			1/2 Ord			195/-	-do-	
	13-08-2015	Office to GHS Kamali Banda & back						Do	60			1/2 Ord			195/-	-do-
	15-08-2015	Office to GHS Ahmadi Banda & back						Do	90			1/2 Ord			195/-	-do-
	19-08-2015	Office to GPS Gurguri & back						Do	140			1/2 Ord			195/-	-do-
	20-08-2015	Office to KUST & back						Do	150			1/2 Ord			195/-	-do-
	21-08-2015	Office to KUST & back						Do	150			1/2 Ord			195/-	-do-
	26-08-2015	Office to GHS Shahidan & back						Do	60			1/2 Ord			195/-	-do-
	27-08-2015	Office to GHS Terki Khel & back						Do	60			1/2 Ord			195/-	-do-
	29-08-2015	Office to GHS GMK Khel & back						Do	50			1/2 Ord			195/-	-do-
	Total									13 H : DA,s			2535/-			

Certificates:

1. Certified that the journey was performed in the interest of p/service,
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle was provided,


 (Ali Mer Khan B-05)
 Deputy DEO(M) Karak

Budget for 2015-2016. Rs. _____
 Exp: including this bill Rs. _____
 Balance Rs. _____


 DY DISTT:EDU: OFFICER,
 MALE KARAK

MALE KARAK

S.A.S-II

Voucher No.
List of Payment
For 200

Instructions for preparing travelling allowance bills

1. Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
2. Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
3. Fractions of mile in the total bill of any one journey for each person should not be charged for.
4. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
5. Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
6. Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should stated in each case.
7. When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-
09-E/A & Services
091-Pre-Pry: E/A & Services
0911-Pre-Pry E/A & Services
091103-Pry: Administration
03805-TA/DA

Admitted for Rs: _____
Objected to Rs: _____
Reasons of Objections:-

Senior Accountant G.O

CERTIFICATE
Certified that I have satisfied my self that all amounts included in the bills drawn for month 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill have been disbursed to the Government servants named therein and their receipt taken in Acquittance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazetted ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct					B.F	Rs	2535/-
Grand Total							2535/-

Passed for Rs _____ (Head of Office)
Pay Rupees(

Dated ____ / ____ /2015 (Controlling Officer)

From _____ (Sub-Treasury Officer) (Treasury)


Examined and entered (Sub-Treasury Officer)

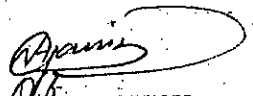
Accountant (incorporated in District)

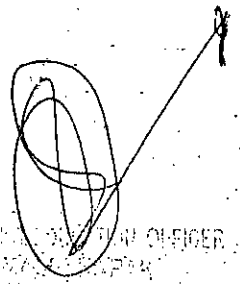
Dated ____ / ____ /2015 Accountant

(13)

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK							
REVISED TOUR PROGRAMME IN RESPECT MR. AQAL BAD SHAH DY DISTRICT EDUCATION OFFICER MALE KARAK FOR AUGUST 2015							
S.NO.	Dated	From	To	Distance	Mode of journey	Purpose of journey	Remarks
1	3.8.15	DEO M KARAK	Bannu high court&back	100 kms	Govt:M/Car	Attended Bannu High court	
2	4.8.15	"	GMS Kundi & back	160 kms	Govt:M/Car	Checking of repair work	
3	5/8.15	"	GMS,Aman Kot & back	160 kms	Govt:M/Car	"	
4	11.8.15	"	GHS, Tiron & back	130 kms	Govt:M/Car	"	
5	12.8.15	"	GHSS Shah Saleem &back	100 kms	Govt:M/Car	check:of repair work	
6	13.8.15	"	GMS,Kamali banda & back	60 kms	Govt:M/Car	check:of repair work	
7	15.8.15	"	GHS, Ahmadi Banda & back	90 kms	Govt:M/Car	check:of repair work	
9	19.8.15	"	GPS, Gurgurf & back	140 kms	Govt:M/Car	verification of documents	
10	20.8.15	"	KUST & Back	150 ksm	Govt:M/Car	verification of documents	
11	21.8.15	"	KUST & Back	150 kms	Govt:M/Car	check:of devel;works	
12	26.8.15	"	GHS,Shahidan&back	60 kms	Govt:M/Car	Check:of repair work	
13	27.8.15	"	GHS,Terki-khet	60 kms	Govt:M/Car	Check:of re const;Work	
14	29.8.15	"	GHS,GMK Khel&back	50kms	Govt:M/Car	Check:of repair work.	


DISTRICT EDUCATION OFFICER
MALE KARAK
(Male) Karak


DY DISTRICT EDUCATION OFFICER
MALE KARAK
District Education Officer
(Male) Karak


DISTRICT EDUCATION OFFICER
MALE KARAK


(14)

**TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK FOR THE MONTHS OF 09/2015 KK**

Name & designation	particulars of journey						Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks		
	Departure			Arrival				No. of Fares KM	Rate/Km	Amount	Particulars	Rate P/Day					
	Date	Station	Hours	Station	Date	Hours											
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
Ali Mer Khan Driver BPS-05 Deputy DEO (M) Karak	02-09-2015	Office to GHS Jatta Ismail Khel & back					Govt. M/Car	100			½ Ord	390/-		195/-		Revised Tour Programme of DY. DEO (M) Karak attached.	
	03-09-2015	Office to GHS Ahmadi Banda & back						80			½ Ord			195/-	-do-		
	10-09-2015	Office to GMS Nari Khra & back						100			½ Ord			195/-	-do-		
	12-09-2015	Office to GPS M.Hassan Khel & back						100			½ Ord			195/-	-do-		
	14-09-2015	Office to GPS Saif Ali Banda & back						80			½ Ord			195/-	-do-		
	16-09-2015	Office to GMS Odan Shah & back						Do	80			½ Ord			195/-		-do-
	18-09-2015	Office to GMS Latamber & back						Do	60			½ Ord			195/-		-do-
	21-09-2015	Office to GMS & GPS Kamali Banda & back						Do	60			½ Ord			195/-		-do-
	22-09-2015	Office to GPS Faqir Abad & back.						Do	130			½ Ord			195/-		-do-
	24-09-2015	Office to GHS Sordog & back						Do	60			½ Ord			195/-		-do-
	28-09-2015	Office to GHS Ahmad Abad & back.						Do	100			½ Ord			195/-		-do-
	30-09-2015	Office to GHS Dhāndi Eidhar Khel & back						Do	60			½ Ord			195/-		-do-
	Total							1010			12 H:DA.s		2340/-				

Certificates:

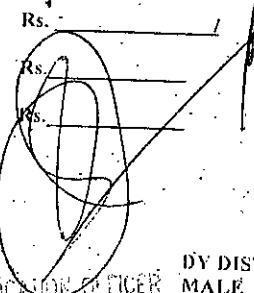
1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle was provided.


 (Ali Mer Khan B-05)
 Deputy DEO(M) Karak

Budget for 2015-2016. Rs.

Exp: including this bill Rs.

Balance Rs.


 DY DIST:EDU: OFFICER,
 MALE KARAK

DISTRICT EDUCATION OFFICER
 MALE KARAK

S.A.S.H

Voucher No.
List of Payment
For 200

Instructions for preparing travelling allowance bills.

1. Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
2. Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
3. Fractions of mile in the total bill of any one journey for each person should not be charged for.
4. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
5. Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
6. Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should be stated in each case.
7. When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-
 09-E/A & Services
 091-Pre-Pry: E/A & Services
 0911-Pre-Pry E/A & Services
 091103-Pry: Administration
 03805-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn 1 month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to

the Government servants raised therein and their receipt taken in Acquittance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazetted ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs	
Checked and found correct					B.F	Rs	2340/-	
Grand Total								2340/-

Passed for Rs _____ (Head of Office)

Pay Rupees(

Dated ____ / ____ / 2015 (Controlling Officer)

From _____ (Sub-Treasury Officer) (Treasury)


Examined and entered _____ (Sub-Treasury Officer)

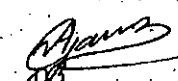
Accountant District (incorporated in


Dated ____ / ____ / 2015 Accountant

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
 REVISED TOUR PROGRAMME IN R/O MR. AQAL EAD SHAH DY DISTT; EDUCATION OFFICER MALE KARAK FOR SEP: 2015

S.NO.	Dated	From	To	Distance	Mode of journey	Purpose of journey
1	2.9.2015	DEO (M) Karak	GHS Jatta Ismail Khel & Back	100	Govt./M/Car"	Inquiry
2	3.9.2015	DEO (M) Karak	GHS Ahmadi Banda & Back	80	Govt./M/Car"	Inquiry
3	10.9.2015	DEO (M) Karak	GMS Neri Khra & Back	100	Govt./M/Car"	S/ Visit
4	12.9.2015	DEO (M) Karak	GPS M Hasan Khel & Back	100	Govt./M/Car"	Inquiry
5	14.9.2015	DEO (M) Karak	GPS Saif Ali Banda & Back	80	Govt./M/Car"	S/ Visit
6	16.9.2015	DEO (M) Karak	GMS Odan Shah & Back	80	Govt./M/Car"	Inquiry
7	18.9.2015	DEO (M) Karak	GMS Latamber & Back	60	Govt./M/Car"	S/ Visit
8	21.9.2015	DEO (M) Karak	GMS & GPS Kamali Banda & Back	60	Govt./M/Car"	Solution of disupte
9	22.9.2015	DEO (M) Karak	GPS Faqir Abad & Back	130	Govt./M/Car"	Checking of repair Depart: work
10	24.9.2015	DEO (M) Karak	GHS Surdog & Back	60	Govt./M/Car"	Checking of repair Depart: work
11	28.9.2015	DEO (M) Karak	GHS Ahmad Abad & Back	100	Govt./M/Car"	S/ Visit
12	30.9.2015	DEO (M) Karak	GHS Dhandi Eidar Khel & Back	60	Govt./M/Car"	S/ Visit
Total				1010		

APPROVED

 District Education Officer
 Male Karak


 DY. District Education Officer
 Male Karak


 DY. DISTRICT EDUCATION OFFICER
 (MALE) KARAK


151

TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK FOR THE MONTHS OF 10/2015 KK

Name & designation	particulars of journey						Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks
	Departure			Arrival				No. of Fares KM	Rate/Km	Amount	Particulars	Rate P/Day			
	Date	Station	Hours	Station	Date	Hours									
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Ali Mer Khan Driver BPS-05 Deputy DEO (M) Karak	02-10-2015	Office to GMS Urbashi & back					Govt. M/Car	120			½ Ord	390/-		195/-	Revised Tour Programme of DY DEO (M) Karak attached.
	04-10-2015	Office to GMS Chanda Manzai & back						60			½ Ord			195/-	-do-
	07-10-2015	Office to GMS Shaker Khel & back						140			½ Ord			195/-	-do-
	08-10-2015	Office to GMS Jarasi & back						90			½ Ord			195/-	-do-
	10-10-2015	Office to GHS Kiri Dhānd & back					80			½ Ord			195/-	-do-	
	17-10-2015	Office to GHS Shahidan Wazir & back					Do	110			½ Ord			195/-	-do-
	18-10-2015	Office to GPS Dalan Sheikhan & back					Do	80			½ Ord			195/-	-do-
	20-10-2015	Office to GMS Banjakh & back					Do	60			½ Ord			195/-	-do-
	22-10-2015	Office to GMS Shagi Teri & back					Do	100			½ Ord			195/-	-do-
	23-10-2015	Office to GMS Latember & back					Do	120			½ Ord			195/-	-do-
	25-10-2015	Office to GHS Nari Panoos & back					Do	100			½ Ord			195/-	-do-
	29-10-2015	Office to GMS Berbera & back					Do	110			½ Ord			195/-	-do-
	Total							1170KMs		/	12 H :DAs			2340/-	

Certificates:

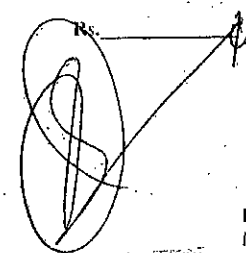
1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt. Vehicle was provided.


 (Ali Mer Khan B-05)
 Deputy DEO(M) Karak

Budget for 2015-2016: Rs. _____

Exp: including this bill Rs. _____

Balance

Rs. _____


DY DISTT. EDU. OFFICER,
 MALE KARAK

DISTRICT EDUCATION OFFICER
 MALE KARAK

S.A.S.II

Voucher No.
List of Payment
For 200

Instructions for preparing travelling allowance bills.

1. Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
2. Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
3. Fractions of mile in the total bill of any one journey for each person should not be charged for.
4. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
5. Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
6. Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should stated in each case.
7. When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-
 09-E/A & Services
 091-Pre-Pry: E/A & Services
 0911-Pre-Pry E/A & Services
 091103-Pry: Administration
 03805-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquittance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazetted ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs	
Checked and found correct					B.F	Rs	2340/-	
Grand Total								2340/-

Passed for Rs _____
 Office) _____
 Pay Rupees(

(Head of

Dated ____ / ____ /2015
 Officer)

(Controlling

From _____ (Sub-Treasury)
 Officer)

(Treasury

Examined and entered

(Sub-Treasury Officer)

Accountant
 District)

(incorporated in

Dated ____ / ____ /2015

Accountant

(16)

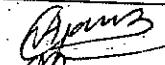
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
REVISED TOUR PROGRAMME IN R/O.MR. AQAL BAD SHAH DY DISTT; EDUCATION OFFICER MALE KARAK FOR OCTOBER 2015

S.NO.	Dated	From	To	Distance	Made of journey	Purpose of journey
1	2.10.15	DEO(m) Karak	GMS Urbashi & back	120 kms	Govt:M/Car"	checking of school activities.
2	4.10.15	"	GMS chanda manzai & back	60kms	Govt:M/Car"	checking of school activities.
3	07.10.2015	"	GMS,Shaker khel; & back	140 kms	Govt:M/Car"	checking of school activities.
4	8.10.2015	DEO(m) Karak	GMS,Jarasi & back	90 kms	Govt:M/Car"	checking of school activities.
8	10.10.215	DEO(m) Karak	GHS Kiri Dhänd & back	80 kms	Govt:M/Car"	checking of school activities.
9	17.10.2015	DEO(m) Karak	GHS,Shahidan wazir& back	110 kms-	Govt:M/Car"	checking of school activities.
10	18.10.2015	DEO(m) Karak	GPS Dalan sheikhan & back	80 kms	Govt:M/Car"	checking of school activities.
11	20.10.2015	DEO(m) Karak	GMS Banjakh & ba	60 kims	Govt:M/Car"	checking of school activities.
15	22.10.15	DEO(m) Karak	GMS Shagi teri & b ack	100 kms	Govt:M/Car"	checking of school activities.
16	23.10.15	DEO(m) Karak	GMS,Latember & back	120 kms	Govt:M/Car"	checking of school activities.
17	25.10.215	DEO(m) Karak	GHS,Näri panöös & back	100 kms	Govt:M/Car"	checking of school activities.
18	29.10.15	DEO(m) Karak	GMS Berbera & back	110 kms	Govt:M/Car"	checking of school activities.
			Total	1170 kms		Checking of ptc work

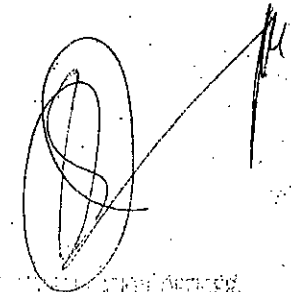
APPROVED



District Education Officer
Male Karak.



DY: District Edu; officer
Male Karak



DY: District Education Officer
Male Karak


(-17)

**TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK FOR THE MONTHS OF 11/2015 KK**

Name & designation	particulars of journey						Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks	
	Departure			Arrival				No. of Fares KM	Rate/Km	Amount	Particulars	Rate P/Day				
	Date	Station	Hours	Station	Date	Hours										
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
Ali Mer Khan Driver BPS-05 Deputy DEO (M) Karak	02-11-2015	Office to GPS Dalan Sheikhan & back					Govt. M/Car	140			½ Ord	390/-		195/-		Revised Tour Programme of DY DEO (M) Karak attached.
	06-11-2015	Office to GHS Sabir Abad & back						50			½ Ord			195/-		-do-
	07-11-2015	Office to GHS Terki Khel & back						50			½ Ord			195/-		-do-
	09-11-2015	Office to GPS Palosa Sar & back						60			½ Ord			195/-		-do-
	11-11-2015	Office to GMS Bergai & back						120			½ Ord			195/-		-do-
	13-11-2015	Office to GMS Berbara & back					Do	110			½ Ord			195/-		-do-
	18-11-2015	Office to GPS Piowali Kor:Feqeri Banda & back					Do	145			½ Ord			195/-		-do-
	21-11-2015	Office to GHS Ganderi Banda & back					Do	60			½ Ord			195/-		-do-
	25-11-2015	Office to GHS Shaheedan Banda & back					Do	50			½ Ord			195/-		-do-
	26-11-2015	Office to GMS Palosa Kimari & back					Do	60			½ Ord			195/-		-do-
	27-11-2015	Office to GPS Dura Algeda & back					Do	70			½ Ord			195/-		-do-
	28-11-2015	Office to GMS Latemher & back					Do	145			½ Ord			195/-		-do-
	30-11-2015	Office to GPS Gurguri & back					Do	120			½ Ord			195/-		-do-
		Total						1180KMs			13 H :DA's		2535/-			

Certificates:

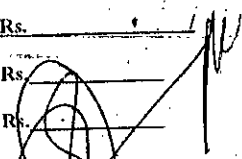
1. Certified that the journey was performed in the interest of p/service:
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle was provided,


(Ali Mer Khan B-05)
Deputy DEO(M) Karak

Budget for 2015-2016. Rs. _____

Exp: including this bill Rs. _____

Balance Rs. _____



DISTRICT EDUCATION OFFICER,
MALE KARAK

S.A.S.II

Voucher No.

List of Payment

For 200

Instructions for preparing travelling allowance bills.

1. Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount, carried out separately into the last money column.
2. Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
3. Fractions of mile in the total bill of any one journey for each person should not be charged for.
4. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
5. Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
6. Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should stated in each case.
7. When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-
 09-E/A & Services
 091-Pre-Pry: E/A & Services
 0911-Pre-Pry E/A & Services
 091103-Pry: Administration
 03805-TA/DA

Admitted for Rs. _____

Objected to Rs. _____

Reasons of Objections:-

Senior Accountant

G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn for month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquittance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazetted ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct					B.F	Rs	2535/-
Grand Total							2535/-

Passed for Rs. _____
 Office)
 Pay Rupees(

(Head of

Dated ____ / ____ / 2015
 Officer)

(Controlling

From _____ (Sub-Treasury)
 Officer)

(Treasury

Examined and entered

(Sub-Treasury Officer)

Accountant
 District)

(incorporated in


Dated ____ / ____ / 2015

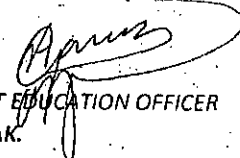
Accountant

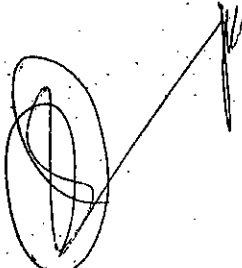
(121)

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
PLANNED TOUR PROGRAMME IN R/O MR. AQAL BAD SHAH DY DEO(M) KARAK FOR NOVEMBER 2015

S.NO	DATED	FROM	TO	DISTANCE	M/O/journey	PURPOSE	REMARKS
1	2.11.15	DEO(M) KARAK	GPS,Dalan sheikhan & back	140 kms	Govt M/Car	Observed school activities.	
2	6.11.15	DEO(M) KARAK	GHS, Sabir Abad & back	50 kms	"	Observed school activities.	
3	7.11.15	DEO(M) KARAK	GHS, Terki-Khel & back	50 kms	"	Observed school activities.	
4	9.11.15	DEO(M) KARAK	GPS, Palosa Sar & back	60 kms	"	Observed school activities.	
5	11.11.15	DEO(M) KARAK	GMS, Bergai & back	120 kms	"	Observed school activities.	
6	13.11.15	DEO(M) KARAK	GMS, Berbera & back	110 kms	"	Checking of Petty repair	
7	18.11.15	DEO(M) KARAK	GPS, Piowali kor: faqeer banda	145 kms	"	Observed school activities.	
8	21.11.15	DEO(M) KARAK	GHS, Ganderi Banda & back	60 kms	"	Observed school activities.	
9	25.11.15	DEO(M) KARAK	GHS, Shaheedan Banda & back	50 kms	"	Observed school activities.	
10	26.11.15	DEO(M) KARAK	GMS, Palosa kimari & back	60 kms	"	Observed school activities.	
11	27.11.15	DEO(M) KARAK	GPS, Dura Algeda & back	70 kms	"	Observed school activities.	
12	28.11.15	DEO(M) KARAK	GMS Latember * & back	145 kms	"	Observed school activities.	
13	30.11.15	DEO(M) KARAK	GPS, Gurguri & back	120 kms	"	check of develop work	
			TOTAL	s			

APPROVED

District Education Officer
Male Karak.


DY, DISTRICT EDUCATION OFFICER
MALE KARAK.


DY, DISTRICT EDUCATION OFFICER
MALE KARAK

191

**TRAVELLING ALLOWANCE BILLOF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK FOR THE MONTHS OF 12/2015 KK**

Name & designation	particulars of journey						Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks
	Departure			Arrival				No. of Pares KM	Rate/Km	Amount	Particulars	Rate P/Day			
	Date	Station	Hours	Station	Date	Hours									
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Ali Mer Khan Driver BPS-05 Deputy DEO (M) Karak	02-12-2015	Office to GMS Urbashi & back					Govt: M/Car	120			½ Ord	390/-		195/-	Revised Tour Programme of DY DEO (M) Karak attached.
	03-12-2015	Office to GMS Chanda Manzai & back						60			½ Ord			195/-	-do-
	04-12-2015	Office to GMS Shaker Khel & back						140			½ Ord			195/-	-do-
	05-12-2015	Office to GMS Jaraši & back						90			½ Ord			195/-	-do-
	07-12-2015	Office to GHS Karidhand & back					80			½ Ord			195/-	-do-	
	08-12-2015	Office to GHS Shahidan Wazir & back					Do	110			½ Ord			195/-	-do-
	09-12-2015	Office to GPS Dalan Shikhan & back					Do	80			½ Ord			195/-	-do-
	11-12-2015	Office to GMS Banjakh & back					Do	60			½ Ord			195/-	-do-
	12-12-2015	Office to GMS Shagi Teri & back					Do	100			½ Ord			195/-	-do-
	14-12-2015	Office to GMS Latamber & back					Do	120			½ Ord			195/-	-do-
	15-12-2015	Office to GHSS N.Panoor & back					Do	100			½ Ord			195/-	-do-
	16-12-2015	Office to GMS Berbera & back					Do	110			½ Ord			195/-	-do-
	17-12-2015	Office to GHS Delj Mela & back					Do	70			½ Ord			195/-	-do-
	18-12-2015	Office to GPS Faqir Abad & back					Do	60			½ Ord			195/-	-do-
	28-12-2015	Office to GHS Zerki Nasrati & back					Do	60			½ Ord			195/-	-do-
29-12-2015	Office to GPS Quli Khel & back					Do	60			½ Ord			195/-	-do-	
	Total							1420KMs		1		16 H :DA,s		3120/-	

Certificates:

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle was provided,

(Signature)
(Ali Mer Khan B-05)
Deputy DEO(M) Karak

Budget for 2015-2016. Rs. _____

Exp: including this bill Rs. _____

Balance _____

(Signature)

DY DIST:EDU: OFFICER,
MALE KARAK

S.A.S.H

Voucher No. _____
 List of Payment
 For _____ 200

Instructions for preparing travelling allowance bills.

1. Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
2. Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
3. Fractions of mile in the total bill of any one journey for each person should not be charged for.
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5. Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
6. Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should stated in each case.
7. When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-
 09-E/A & Services
 091-Pre-Pry: E/A & Services
 0911-Pre-Pry E/A & Services
 091103-Pry: Administration
 03805-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn 1/2 month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquittance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazetted ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct					B.F	Rs	3120/-
Grand Total							3120/-

Passed for Rs _____ (Head of Office)
 Pay Rupees(

Dated / / 2015 (Controlling Officer)

From _____ (Sub-Treasury) (Treasury Officer)

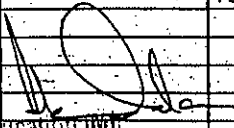
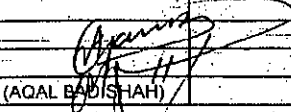
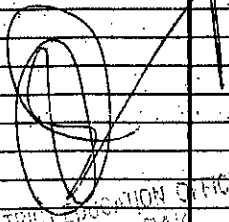
Examined and entered (Sub-Treasury Officer)

Accountant District) (incorporated in

Dated / / 2015 Accountant

201

REPORT OF THE DISTRICT OFFICER KARAK ON THE VISITATION OF SCHOOLS BY DEO (M) KARAK DURING THE MONTH OF DECEMBER 2015

Sl. No.	Date	From	To	Mode of Journey	Distance	Purpose of Journey
1	2.12.15	DEO(M)Karak	GMS Urbashi & back	M/CAR	120kms	Checking of school activities
2	3.12.15	DEO(M)Karak	GMS Chandamanzai	M/CAR	60kms	Checking of school activities
3	4.12.15	DEO(M)Karak	GMS Shaker Khel & back	M/CAR	140 kms	Checking of school activities
4	5.12.15	DEO(M)Karak	GMS Jarasi & BACK	M/CAR	90 Kms	Checking of school activities
5	7.12.12	DEO(M)Karak	GHS Karidhand&back	M/CAR	80 kms	Checking of school activities
6	8.12.15	DEO(M)Karak	GHS Shaidanwazir&back	M/CAR	110 kms	Checking of school activities
7	9.12.13	DEO(M)Karak	GPS,Dalan sh:&back	M/CAR	80 kms	Checking of school activities
8	11.12.15	DEO(M)Karak	GMS,Banjakh&back	M/CAR	60 kms	Checking of school activities
9	12.12.15	DEO(M)Karak	GMS Shagi Teri & back	M/CAR	100 kms	Checking of school activities
10	14.12.15	DEO(M)Karak	GMS Latamber & back	M/CAR	120kms	Checking of school activities
11	15.12.15	DEO(M)Karak	GHSS,N:Panoos &back	M/CAR	100.kms	Checking of school activities
12	16.12.15	DEO(M)Karak	GMS,Berbera&back	M/CAR	110 kms	Checking of school activities
13	17.12.15	DEO(M)Karak	GHS,Delhi Mela & back	M/CAR	70 kms	Checking of school activities
14	18.12.15	DEO(M)Karak	GPS,Faqir Abad & back	M/CAR	60 kms	Checking of school activities
15	28.12.15	DEO(M)Karak	GHS,Zarkinasrati&back	M/CAR	60 kms	check of ptc works
16	29.12.15	DEO(M)Karak	GPS,Quli khel & Back	M/CAR	60kms	ceheck of develop works
			Total		1420 kms	
approved						
District Education Officer				(AQAL B. SHAH)		
DISTRICT EDUCATION OFFICER				DY. DIST. EDU. OFFICER		
MALE KARAK				MALE KARAK		
						
				DY. DIST. EDUCATION OFFICER		
				MALE KARAK		

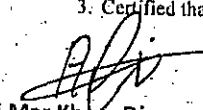
(211)

TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK

Name & Designation	Dated	Particulars of journey				Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks
		Departure		Arrival			No. of Fares KM	Rate /Km	Amount	Particulars	Rate P/Day			
		Date	Station	Hours	Station									
1		3	4	5	6	9	10	11	12	13	14	15	16	17
Mr. ALI MAR KHAN, Dirver DEO(M) Karak	20.1.2016	DEO(M) KK to GHS Jata Isl: Khel & B				G Jeep	120Kms			1/2 day	390	195	195	Enquiry Noor pio SST
	04.1.2016	DEO(M)KK to GHS Terki Khel & B				G Jeep	50Kms			1/2 day	390	195	195	Checked school activity
	07.01.2016	DEO(M)KK to Dora Algada & Back				G Jeep	70Kms			1/2 day	390	195	195	Enquiry of PST
	08.01.2016	DEO(M)KK to Nari Khaw+GHS Z/Nar				G Jeep	50Kms			1/2 day	390	195	195	Checked school activity
	12.1.2016	DEO(M)KK to Comm: Off: Kohat & B				G Jeep	200Kms			1/2 day	390	195	195	Meeting
	16.1.2016	DEO(M)KK to GHS A/Ban +GPS M/				G Jeep	140Kms			1/2 day	390	195	195	checked school activity
	18.01.2016	GHS N/P+GPSn/P GMSM/Khe & B				G Jeep	45Kms			1/2 day	390	195	195	checked school activity
	21.1.2016	GMS Lat:+GMSKal:Ba:GPSKam:B				G Jeep	45Kms			1/2 day	390	195	195	checked school activity
	23.01.2016	DEO(M)KK to Shagi Terj+GMS Bar:				G Jeep	150Kms			1/2 day	390	195	195	checked school activity
	26.01.2016	GMS Khada ba +GMS Z/Kila & B				G Jeep	130Kms			1/2 day	390	195	195	checked school activity
	27.01.2016	DEO(M) KK KandaSh:+GMS K.Baj:				G Jeep	60Kms			1/2 day	390	195	195	checked school activity
Total:-										5 1/2 days		2145	2145	

CERTIFICATES

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle jeep.


 Ali Mar Khan, Dirver
 DEO(M) Karak


 DISTRICT EDUCATION OFFICER
 KARAK

S.A.S.II

Number No.
List of Payment
For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for.

When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-

E/A & Services
 1-Secy: E/A & Services
 21-Secy: E/A & Services
 21011:-
 805-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:- _____

Senior Accountant G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct							
				B.F		Rs	
				Grand Total		Rs.	

Passed for Pay Rupees (

(Head of Office)

Dated ___ / ___ / 2008

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ___ / ___ / 200

Accountant

221

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
REVISED TOUR PROGRAMME IN RESPECT OF MR. AQAL BAD SHAH DY. DISTRICT EDUCATION OFFICER MALE KARAK.
FOR THE MONTH OF JANUARY 2016.

علی مرزا خان
BPS. 7
20350/

S.No.	Date	From	To	Distance	Mode of journey	Purpose of journey
1	02.01.2016	DEO(M)Karak	GHS Jatta Ismail Khel & back	120km	M /CAR	Enquiry (Noor Pio SST)
2	04.01.2016	DEO(M)Karak	GHS Tarki.Khel +GMS Askri Ali Khel& back	50km	M /CAR	checked school activity
3	07.01.2016	DEO(M)Karak	GPS Dora Algada &back	70km	M /CAR	Enquiry of PST
4	08.01.2016	DEO(M)Karak	GMS Nari Khwara +GHS Zerki Nasrati& back	50km	M /CAR	checked school activity
5	12.01.2016	DEO(M)Karak	Kohat Commissioner Office Kohat&back	200km	M /CAR	Meeting
6	16.01.2016	DEO(M)Karak	GHS Ahmadi Banda +GPS Mansoor garh & back	140km	M /CAR	checked school activity
7	18.01.2016	DEO(M)Karak	GHSS Nari Panos +GPS Nari Panos GMS Mehmood khel & back	45km	M /CAR	checked school activity
8	21.01.2016	DEO(M)Karak	GMS Latamber + GMS Kamali Banda GPS Kamali Banda & back	45km	M /CAR	checked school activity
9	23.01.2016	DEO(M)Karak	Shagi Teri + GMS Barbara + GMS Aman Kot & back	150km	M /CAR	checked school activity
10	26.01.2016	DEO(M)Karak	GMS Khada Banda + GMS Zarin Killa & back	130km	M /CAR	checked school activity
11	27.01.2016	DEO(M)Karak	GMS Kanda Sharqi + GMS Kanda Baji Khel + GHS G. Siraj Khel & back	60km	M /CAR	checked school activity
			TOTAL	1060 km		

APPROVED

DISTRICT EDUCATION OFFICER
MALE KARAK

DISTRICT EDUCATION OFFICER
MALE KARAK

DY. DISTRICT EDUCATION OFFICER
MALE KARAK

(23)

TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALI KARAN)


DDO CODE KK-

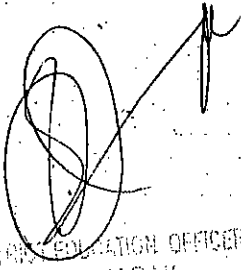
For the month 02/2016

Name & Designation	Dated	Particulars of journey				Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks	
		Departure		Arrival			No. of Fares KM	Rate/Km	Amount	Particulars	Rate P/Day				
		Date	Station	Hours	Station										
1		3	4	5	6	9	10	11	12	13	14	15	16	17	
Mr ALI MAR KHAN, Dirver DEO(M) Karak	02.02.2016	DEO(M) KK to GHSS C/Khur: GPS				G Jeep	50Kms				1/2 day	390	195	195	Checked school activity
	04.02.2016	DEO(M)KK to GHS GMK+GMSP/S				G Jeep	50Kms				1/2 day	390	195	195	Checked school activity
	06.02.2016	DEO(M)KK to GHS Gur+GMS Han:				G Jeep	240Kms				1/2 day	390	195	195	Checked school activity
	10.02.2016	DEO(M)KK to Comm: Of: Kohat &B				G Jeep	200Kms				1/2 day	390	195	195	Meeting.
	12.02.2016	DEO(M)KK to BISE Kohat				G Jeep	160Kms				1/2 day	390	195	195	Meeting Grade 5th Exam:2016
	15.02.2016	DEO(M)KK to GHS A/B + GMS W				G Jeep	160Kms				1/2 day	390	195	195	checked school activity
	16.02.2016	DEO(M) KK to NBP T/N & Back				G Jeep	60Kms				1/2 day	390	195	195	Recovery of Mr, Abdul Khaq PET
	17.02.2016	DEO(M)KK to Zara Gandi & Back				G Jeep	50Kms				1/2 day	390	195	195	Regarding Polio case of refund.
	18.02.2016	DEO(M)KK to GMS H + GMS Bar:				G Jeep	200Kms				1/2 day	390	195	195	checked school activity
	19.02.2016	DEO(M)KK to GMS Jan: & GMS M				G Jeep	60Kms				1/2 day	390	195	195	checked school activity
	23.02.2016	DEO(M)KK to GMS C/M & Back				G Jeep	150Kms				1/2 day	390	195	195	checked school activity
	25.02.2016	DEO(M) KK to H/Law: & Kos: & Back				G Jeep	60Kms				1/2 day	390	195	195	checked school activity
	27.02.2016	DEO(M) KK to GMS N/Khaw: & GMS				G Jeep	50Kms				1/2 day	390	195	195	checked school activity
Total:-										6 1/2 days		2535	2535		

CERTIFICATES

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle jeep.


 Ali Mar Khan, Dirver
 DEO(M) Karak


 DISTRICT EDUCATION OFFICER
 (MALI KARAN)

TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT

A.S.II

Voucher No.
List of Payment
For 200

Instructions for preparing traveling allowance bills...

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Kind of service chargeable:-

E/A & Services
1-Secy: E/A & Services
21-Secy: E/A & Services
21011:-
805-TA/DA

Admitted for Rs. _____
Objected to Rs. _____
Reasons of Objections:- _____

Senior Accountant G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn 1 month/ 2 nths / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants mentioned therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct							
						B.P	Rs
Grand Total							Rs,

Passed for Pay Rupees (

(Head of Office)

Dated ____ / ____ / 2008

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ____ / ____ / 200

Accountant

297

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
REVISED TOUR PROGRAMME IN RESPECT OF MR. ADAL BAD SHAH DY: DISTRICT EDUCATION OFFICER MALE KARAK.
FOR THE MONTH OF FEBRUARY 2016.

S.No.	Date	From	TO	Distance	Mode of jour	Purpose of journey
1	02.02.2016	DEO(M)Karak.	GHS Chanda Khurram + GPS & GMS chanda Manzai & back	50km	M / CAR	Choked school activities
2	04.02.2016	DEO(M)Karak	GHS Ghundi Mir Khan+ GMS Palosa Sar& back	50km	M / CAR	Choked school activities
3	06.02.2016	DEO(M)Karak	GHS Gurguri + GMS Kundi + GMS Orbashaj& back	240km	M / CAR	Choked school activities
4	10.02.2016	DEO(M)Karak	Commissioner Kohat office& back	200km	M / CAR	Meeting(sehat ka itehad
5	12.02.2016	DEO(M)Karak	BISE Kohat & back	160km	M / CAR	Meeting(Grade 5 th Exam 2016.
6	15.02.2016	DEO(M)Karak	GHS Ahmadi Banda +GMS Wargha+ GMS Mehmood KheI& back	160km	M / CAR	Choked school activities
7	16.02.2016	DEO(M)Karak	NBP T/ Nasrati Branch Karak& back	60km	M / CAR	Recovery of Mr. Abdul Khaliq PET.
8	17.02.2016	DEO(M)Karak	GMS Zara Gandi & back	50km	M / CAR	Regarding Polio case of refusal.
9	18.02.2016	DEO(M)Karak	GMS Kundi + GMS Barbara + GHS Hayat Abad& back.	200km	M / CAR	Choked school activities
10	19.02.2016	DEO(M)Karak	GMS Chanda Manzai & back	60 km	M / CAR	Choked school activities
11	23.02.2016	DEO(M)Karak	GMS Jangrizi & GMS Mianki & back.	150 km	M / CAR	Choked school activities
12	25.02.2016	DEO(M)Karak	GMS Khusra Lawagher &GPS Khosra & back	60 km	M / CAR	Choked school activities
13	27.02.2016	DEO(M)Karak	GMS Nari Khawara & GMS Khadda& back	50 km	M / CAR	Choked school activities
			Total :	1490 km.		

APPROVED

DISTRICT EDUCATION OFFICER
MALE KARAK.

DISTRICT EDUCATION OFFICER
(MALE) KARAK

DY: DISTRICT EDUCATION OFFICER
MALE KARAK

District Education Officer

(257)

OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.

DDO CODE KK-

For the month 03/2016

Name & Designation	Dated	Particulars of journey				Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks		
		Departure		Arrival			No. of Fares KM	Rate /Km	Amount	Particulars	Rate P/Day					
		Date	Station	Hours	Station											
1		3	4	5	6	9	10	11	12	13	14	15	16	17		
Mr ALI MAR KHAN, Dirver DEO(M) Karak	03.03.2016	DEO(M) KK to GHS G/Mani Khel & B				G Jeep	80Kms	-	-	-	1/2 day	390	195	195	Checked school activity	
	05.03.2016	DEO(M)KK to GMS T/Koi+S/A+GPS				G Jeep	50Kms	-	-	-	1/2 day	390	195	195	Checked school activity	
	08.03.2016	DEO(M)KK to GHS Z/N+GHS G/K &				G Jeep	60Kms	-	-	-	1/2 day	390	195	195	Checked school activity	
	09.03.2016	DEO(M)KK to GMS A/K + GMS T/K				G Jeep	60Kms	-	-	-	1/2 day	390	195	195	Checked school activity	
	12.03.2016	DEO(M)KK to BGHS Ssh: + GPST/K				G Jeep	100Kms	-	-	-	1/2 day	390	195	195	Checked school activity	
	15.03.2016	DEO(M)KK to GHS B/K +GHS S/C				G Jeep	50Kms	-	-	-	1/2 day	390	195	195	Checked school activity	
	16.03.2016	DEO(M) KK to Kohat Commiss: &B				G Jeep	200Kms	-	-	-	1/2 day	390	195	195	Meeting ADP (2015-16)	
	17.03.2016	DEO(M)KK to GMS M/Banda & B				G Jeep	50Kms	-	-	-	1/2 day	390	195	195	checked school activity	
			DEO(M)KK to GMS P/S +GMS/a				G Jeep	40Kms	-	-	-	1/2 day	390	195	195	checked school activity
	22.03.2016		DEO(M)KK to GMS K/B + GMS lat:				G Jeep	50Kms	-	-	-	1/2 day	390	195	195	checked school activity
	24.03.2016		DEO(M)KK to GMS bar:+GHSA/B				G Jeep	70Kms	-	-	-	1/2 day	390	195	195	checked school activity
	27.03.2016		DEO(M) KK to GMS Shakar Khel & Back				G Jeep	80Kms	-	-	-	1/2 day	390	195	195	checked school activity
	28.03.2016		DEO(M) KK to GMS Meh: Khel & B				G Jeep	60Kms	-	-	-	1/2 day	390	195	195	checked school activity
	30.03.2016		DEO(M) KK to GMS Gar: Sir: K & B				G Jeep	65Kms	-	-	-	1/2 day	390	195	195	checked school activity
Total:-										7 days		2730	2730			

CERTIFICATES

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle jeep.


Ali Mar Khan, Dirver
DEO(M) Karak


DISTRICT EDUCATION OFFICER
MALE KARAK

A.S.II

Voucher No.	
List of Payment	
For	200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

ad of service chargeable:-

E/A & Services
 1-Secy: E/A & Services
 21-Secy: E/A & Services
 21011:-
 305-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant _____ G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 mths / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants mentioned therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly called for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule 91 of Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91):

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs	
Checked and found correct								
					B.F		Rs	
Grand Total							Rs,	

Passed for Pay Rupees (

(Head of Office)

Dated ____ / ____ / 2008

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ____ / ____ / 200

Accountant

261

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
 REVISED TOUR PROGRAMME IN RESPECT OF MR, AQAL BAD SHAH D.Y: DISTRICT EDUCATION OFFICER MALE KARAK.
 FOR THE MONTH OF MARCH 2016.

S.No	Date	From	To	Distance	Mode of jd	Purpose of journey
1	03.03.2016	DEO(M) Karak.	GHS Gumbati Mina Khel. Back	80km	M /CAR	Checked school activities
2	05.03.2016	DEO(M) Karak.	GMS Teran koi + GMS Sabir Abad+ GPS Sher Khan Killa back	50km	M /CAR	Checked school activitie
3	08.03.2016	DEO(M) Karak.	GHS Zerki Nasrati + GHS Genderi KTK	60km	M /CAR	Checked schools activities
4	09.03.2016	DEO(M) Karak.	GMS Askari hel + GMS Tehran Koi+ GHS Sabir Abad & back	60km	M /CAR	Checked school activities
5	12.03.2016	DEO(M) Karak.	GHS Shahidan + GPS Topi Killa + GMS Topi Killa & back	100km	M /CAR	Checked school activities
6	15.03.2016	DEO(M) Karak.	GHS Biland Killa + GHS Shahidan Chountra& back	50km	M /CAR	Checked school activities
7	16.03.2016	DEO(M) Karak.	Kahat Commissioner Office & back	200km	M /CAR	Meeting (ADP 2015-16)
8	17.03.2016	DEO(M) Karak.	GMS Makh Banda & back	50 km	M /CAR	Checked of Repair work.
9		DEO(M) Karak.	GMS Palosa Sar & GMS Sabir Abad &back	40 km	M /CAR	Checked school activities
10	22.03.2016	DEO(M) Karak.	GMS Kamali Banda &GMS Latamber	50 km	M /CAR	Checked school activities
11	24.03.2016	DEO(M) Karak.	GMS Barbara & GHS Ahmadi Banda &back	70 km	M /CAR	Checked school activities
12	22.03.2016	DEO(M) Karak.	GMS Shakar Khel & back	80 km	M /CAR	Checked school activities
13	28.03.2016	DEO(M) Karak.	GMS Mehmood Khel &back	60 km	M /CAR	Checked school activities
14	30.03.2016	DEO(M) Karak.	GMS Garang Siraj Khel & back	65 km	M /CAR	Checked school activities
			Total :	1015 km		

APPROVED

DISTRICT EDUCATION OFFICER
 MALE KARAK.

DY DISTRICT EDUCATION OFFICER
 MALE KARAK.

DY: DISTRICT EDUCATION OFFICER
 MALE KARAK.

271

TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.

DDO CODE KK-

For the month 04/2016

Name & Designation	Dated	Particulars of journey				Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks
		Departure		Arrival			No. of Fares KM	Rate /Km	Amount	Particulars	Rate 1/Day			
		Date	Station	Hours	Station									
1		3	4	5	6	9	10	11	12	13	14	15	16	17
Mr ALI MAR KHAN, Dirver DEO(M) Karak	01.04.2016	DEO(M) KK to DMO Kohat & Back				G Jeep	160Kms	-	-	1/2 day	390	195	195	DMO Kohat
	04.04.2016	DEO(M)KK to GMS Tappi Killa & B				G Jeep	80Kms	-	-	1/2 day	390	195	195	Checking of Deveopmental Work
	06.04.2016	DEO(M)KK to GHS Shah/Ch: & B				G Jeep	50Kms	-	-	1/2 day	390	195	195	Surpries Visit
	07.04.2016	DEO(M)KK to GHS Terki Khel & B				G Jeep	50Kms	-	-	1/2 day	390	195	195	Checking of Deveopmental Work
	08.04.2016	DEO(M)KK to GHS G/TK & Back				G Jeep	90Kms	-	-	1/2 day	390	195	195	Surpries Visit
	18.04.2016	DEO(M)KK to GHS Zarki Nas: & B				G Jeep	92Kms	-	-	1/2 day	390	195	195	Plantaion Campaig
	19.04.2016	DEO(M) KK to GMS K/Banda & B				G Jeep	80Kms	-	-	1/2 day	390	195	195	Surpries Visit
	20.04.2016	DEO(M)KK to GPS Krp: Deve: & B				G Jeep	80Kms	-	-	1/2 day	390	195	195	Checking of Deveopmental Work
	23.04.2016	DEO(M)KK to GMS Zara Gandhi & B				G Jeep	80Kms	-	-	1/2 day	390	195	195	Polio refusal
	25.04.2016	DEO(M)KK to GMS Nari Khaw: & B				G Jeep	50Kms	-	-	1/2 day	390	195	195	Surpries Visit
	26.04.2016	DEO(M)KK to GHSS Nari Panos				G Jeep	50Kms	-	-	1/2 day	390	195	195	Surpries Visit
	27.04.2016	DEO(M) KK to GMS Jangerizi & B				G Jeep	100Kms	-	-	1/2 day	390	195	195	Inquiry
	28.04.2016	DEO(M) KK to GMS Sabir Abad & B				G Jeep	50Kms	-	-	1/2 day	390	195	195	Surpries Visit
	29.04.2016	DEO(M) KK to GHS GMK Khel & B				G Jeep	40Kms	-	-	1/2 day	390	195	195	Inquiry
Total:-										7 days		2730	2730	

CERTIFICATES

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle jeep.


 Ali Mar Khan, Dirver
 DEO(M) Karak


 DISTRICT EDUCATION OFFICER
 KARAK

A.S.II

Voucher No.
List of Payment
For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Amount of service chargeable:-

E/A & Services

1-Secy: E/A & Services

21-Secy: E/A & Services

21011:-

805-TA/DA

Admitted for Rs. _____

Objected to Rs. _____

Reasons of Objections:-

Senior Accountant

G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn 1 month/ 2 mths / 3 months previous of this date, with the exception of these details given below which the joint has been returned by deduction from this bill/have been disbursed to the Government servants mentioned therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly called for every payment in excess of Rs.20/-

Also that the journey to _____ which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct							
						B.F	Rs
Grand Total							Rs,

Passed for Pay Rupees (

(Head of Office)

Dated _____ / _____ / 2008

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated _____ / _____ / 200

Accountant


28)

OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK

Revised tour program in Respect of Mr. Aqal Badshah Dy: District Education Officer (Male) Karak
For the Month of April 2016

S.No	Date	From	To	Distance	Mode of Journey	Purpose of Journey
1	01/04/2016	DEO (Male) Karak and Back	DMO Kohat office	160 KM	Motor Car	DMO Office Kohat
2	04/04/2016	DEO (Male) Karak and Back	GMS Toppi Killa	80 KM	Motor Car	Checking of developmental work
3	06/04/2016	DEO (Male) Karak and Back	GHS Shahidan Chontara	50 KM	Motor Car	Surprise visit
4	07/04/2016	DEO (Male) Karak and Back	GHS Tarki Khel	50 KM	Motor Car	Checking of developmental work
5	08/04/2016	DEO (Male) Karak and Back	GHS Ganderi Khattak	90 KM	Motor Car	Surprise visit
6	18/04/2016	DEO (Male) Karak and Back	GHS Zarki Nasrati	92 KM	Motor Car	Plantation campaign
7	19/04/2016	DEO (Male) Karak and Back	GMS Kamali Banda	80 KM	Motor Car	Surprise visit
8	20/04/2016	DEO (Male) Karak and Back	GPS Krpa developmental work inspection (Establishment)	80 KM	Motor Car	Developmental work checking
9	23/04/2016	DEO (Male) Karak and Back	GMS Zara Gandi	80 KM	Motor Car	Polio refusal
10	25/04/2016	DEO (Male) Karak and Back	GMS Nari Khwara and GMS Khada Banda	50 KM	Motor Car	Surprise visit
11	26/04/2016	DEO (Male) Karak and Back	GHSS Nari Panos	50 KM	Motor Car	Surprise visit
12	27/04/2016	DEO (Male) Karak and Back	GMS Jangerizi	100 KM	Motor Car	Inquiry
13	28/04/2016	DEO (Male) Karak and Back	GMS Sabir Abad	50KM	Motor Car	Surprise visit
14	29/04/2016	DEO (Male) Karak and Back	G Shaheed Wasif Ali Khan GMK Khel	40 KM	Motor Car	Inquiry

Approved


District Education Officer (Male)
Karak


Deputy District Education Officer (Male)

Karak

DISTRICT EDUCATION OFFICER
(MALE) KARAK

291

**TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.**

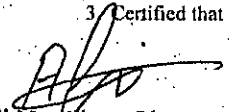
DDO CODE KK-

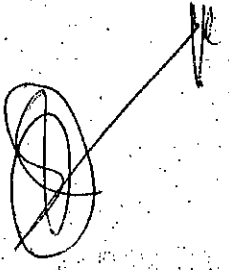
For the month-05/2016

Name & Designation	Date	Particulars of journey				Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks
		Departure		Arrival			No. of Fares KM	Rate /Km	Amount	Particulars	Rate P/Day			
		Date	Station	Hours	Station									
1		3	4	5	6	9	10	11	12	13	14	15	16	17
Mr ALI MAR KHAN, Dirver DEO(M) Karak	03.05.2016	DEO(M) KK to GMS N/K +K/B & B				G Jeep	80Kms	-	-	1/2 day	390	195	195	Checked school activities
	04.05.2016	DEO(M)KK to GMS S/A +M/B & B				G Jeep	90Kms	-	-	1/2 day	390	195	195	Checked school activities
	05.05.2016	DEO(M)KK to GMS Z/CK & A/K & B				G Jeep	60Kms	-	-	1/2 day	390	195	195	Checked school activities
	06.05.2016	DEO(M)KK to GPS N/Kh +AC OFE&B				G Jeep	100Kms	-	-	1/2 day	390	195	195	Land Dispute A/W two parties
	07.05.2016	DEO(M)KK to GMS Sh/K +GHS M/K				G Jeep	120Kms	-	-	1/2 day	390	195	195	Checked school activities
	17.05.2016	DEO(M)KK to GMS.C/Man. & Back				G Jeep	80Kms	-	-	1/2 day	390	195	195	Checked school activities
	18.05.2016	DEO(M) KK to GMS T/Kh.+GHS/Ch				G Jeep	90Kms	-	-	1/2 day	390	195	195	Checked school activities
	24.05.2016	DEO(M)KK to GHS GMKK +GHS S/A				G Jeep	60Kms	-	-	1/2 day	390	195	195	Checked school activities
26.05.2016	DEO(M)KK to GHS Terki Khel & B				G Jeep	50Kms	-	-	1/2 day	390	195	195	Checked school activities	
Total:-										7 days		1755	1755	

CERTIFICATES

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt. Vehicle jeep.


Ali Mar Khan, Dirver
DEO(M) Karak



S.II

Voucher No.
List of Payment
For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

of service chargeable:-

A & Services

Secy: E/A & Services

Secy: E/A & Services

11:-

5-TA/DA

Admitted for Rs. _____

Objected to Rs. _____

Reasons of Objections:-

Senior Accountant

G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn 1 month/ 2 s / 3 months previous of this date, with the exception of these details given below which the t has been returned by deduction from this bill/have been disbursed to the Government servants therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly led for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or-hired conveyance, under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct							
					B.F	Rs	
Grand Total						Rs,	

Passed for
Pay Rupees (

(Head of Office)

Dated ___ / ___ / 2008

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ___ / ___ / 200

Accountant

(307)

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
REVISED TOUR PROGRAMME IN RESPECT OF MR. AQAL BAH SHAH DY: DISTRICT EDUCATION OFFICER MALE KARAK.
FOR THE MONTH OF MAY 2016.

S.No.	Date	From	To	Distance	Mode of ja	Purpose of journey
1	03.05.2016	DEO(M) Karak.	Gms Nari Khawara , Khadda Banda & Official Colony &back	80km	M /CAR	Checked school activities
2	04.05.2016	DEO(M) Karak.	GMS Sabir Abad + GMS Makh Killa + GMS Shanki Banda & back	90km	M /CAR	Checked school activitie
3	10.5.2016	DEO(M) Karak.	GMS Zebi Chani Khel & Ashkri Ali Khel & back	60km	M /CAR	Checked schools activities
4	06.05.2016	DEO(M) Karak.	GPS Seri Khwa + A.C Office B.D Shah & back	100km	M /CAR	Land dispute a/w two Parties
5	07.05.2016	DEO(M) Karak.	GMS Shakar Khel & b GHS Mami Khel & back	120km	M /CAR	Checked school activities
6	17.05.2016	DEO(M) Karak.	GMS Chanda Manzai & back	80km	M /CAR	Checked school activities
7	18.05.2016	DEO(M) Karak.	GMS Tabi Khwa + GHS Shahidan Chountra & GHSS Chanda Khurran &back	90 km	M /CAR	Checked school activities
8	24.05.2015	DEO(M) Karak.	GHS GMK Khel + GHS Sabir Abad +GMS Sabir Abad & back	60 km	M /CAR	Checked school activities
9	26.05.2015	DEO(M) Karak.	GHS Tarki.Khel Karak	50 km	M /CAR	Enquiry
			Total	730 km		

APPROVED

DISTRICT EDUCATION OFFICER
MALE KARAK.

DY, DIST. EDU: OFFICER
MALE KARAK

311
TRAVELLING ALLOWANCE BILL

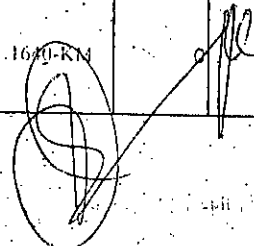
JULY 2016

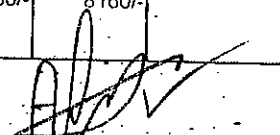
Employee Details
Employee Name 2
Ali Maqsood

Employee Code 3

Employee Designation/ Grade 4
Driver BPS-05

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS				INTER (WITH IN) CITY TRAVELLING DETAILS			Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (male) Karak	11-07-2016	0800-AM	GHSS Jandai Ghundo & Back			Govt: Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (male) Karak	12-07-2016	0800-AM	GHSS Chanda Khurram, Mami Khef & Back			Govt: Jeep	160-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	13/07/2016	0800-AM	Peshawar & stay			Govt: Jeep	120-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with Dy:DEO (M) Karak.
Stay at Peshawar on,14-07-2016										550/-	1-Spl	550/-	550/-	Govt: duty as Driver with Dy:DEO (M) Karak.
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl:	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	15/07/2016	0800-AM	Karak			Govt: Jeep	120-KM	0	0	0				Back Journey to H/Quarter
DEO (male) Karak	18/07/2016	0800-AM	D.I. Khan & back			Govt: Jeep	320-KM	0	0	390/-	1-Ord:	390/-	390/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (male) Karak	19-07-2016	0800-AM	GHSS Jahangiri, S/Lawagher & back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (male) Karak	20/07/2016	0800-AM	GHS Z/Nasrati, K/Dhand & Back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (male) Karak	21/07/2016	0800-AM	GHS Latamber, S/Salim & back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (male) Karak	22-07-2016	0800-AM	GHSS K/Khef, D/Mela & back			Govt: Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	25/07/2016	0800-AM	Peshawar & stay			Govt: Jeep	120-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with Dy:DEO (M) Karak.
Stay at Peshawar on,26-07-2016										550/-	1-Spl	550/-	550/-	Govt: duty as Driver with Dy:DEO (M) Karak.
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl:	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	27/07/2016	0800-AM	Karak			Govt: Jeep	120-KM	0	0	0				Back Journey to H/Quarter
G/Total							1640-KM		0	0	04-Ord: Days & 12-Spl: DA	8160/-	8160/-	

Ali



Signature & date of Traveller
(Govt: Servant)

TRAVELLING ALLOWANCE BILL

1. TRAVELLING EXPENSE (AIR TICKETS, ETC.) Rs. _____

2. TRAVELLING ALLOWANCE (MILEAGE) Rs. _____

3. TOTAL DAILY ALLOWANCE *04-078-DA 390/* Rs. *8160/*

ACTUAL EXPENSES (HOTEL CHARGES) *137-620-DA 550/* Rs. _____

5. OTHER ALLOWANCES Rs. _____

GRAND TOTAL Rs. *8160/*

6. LESS DEDUCTION (TA ADVANCE) Rs. _____

NET AMOUNT PAYABLE Rs. *8160/*

SIGNATURE OF GOVERNMENT SERVANT
WHO TRAVELLED

CONTROLLING OFFICER

Admitted:..... Rs. _____

Objected:..... Rs. _____

Reason of Objection and.....

AUDITOR

ASSTT: ACCOUNT

ASSTT: ACCOUNTANT GENERAL/
ACCOUNTS OFFICER.

CERTIFICATE

1. Certified that the journey was performed in the interests of Public Service.
2. Certified that I was not on Casual leave during the journey performed.
3. Certified that I was not provided with Government vehicle.
4. Certified that the halts for which Daily Allowance have been claimed were essential in Public interest.
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

SIGNATURE OF GOVERNMENT SERVANT
WHO TRAVELLED

FOR DDO OFFICE

ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

APPROPRIATION FOR THE YEAR: *
EXPENDITURE UPTODATE
BALANCE AVAILABLE

Rs. _____
Rs. _____
Rs. _____

BPS-7 (32)

OFFICE OF THE DISTRICT EDUCATION OFFICER, MALE KARAK
 REVISED TOUR PROGRAMME IN RESPECT OF MR. MUHAMMAD MERDI SHAH BY: DISTRICT EDUCATION OFFICER MALE KARAK
 FOR THE MONTH OF JULY 2016.

S.No.	Date	From	TO	Distance	Mode of journey	Purpose of journey
1	11.07.2016	DEO(M)Karak	GHSS Jandai, Ghundo & Back	140 kms	M/Car	Inspection of Science Lab
2	12.07.2016	DEO(M)Karak	GHSS Chand Khurram, Mami Khel & Back	160 kms	M/Car	Inspection of Science Lab
3	13.07.2016	DEO(M)Karak	Peshawar & Stay	150 kms	M/Car	Journey to Peshawar
4	14.07.2016		Stay at Peshawar	30 kms Local	M/Car	Attended DPC Meeting
5	15.07.2016	Peshawar	DEO (M) Karak Back	150 kms	M/Car	Back Journey
6	18.07.2016	DEO(M)Karak	D.I. Khan & Back	320 kms	M/Car	Submission of DPC Documents
7	19.07.2016	DEO(M)Karak	GHSS Jahangiri, S. lowagher & Back	80 kms	M/Car	Inspection of Science Lab
8	20.07.2016	DEO(M)Karak	GHS Zerki Nasraji, Keridhand & Back	100 kms	M/Car	Inspection of Science Lab
9	21.07.2016	DEO(M)Karak	GHS Latamber, S. Salim & Back	100 kms	M/Car	Inspection of Science Lab
10	22.07.2016	DEO(M)Karak	GHSS Kondo Khel, D. Mela & Back	120 kms	M/Car	Inspection of Science Lab
11	25.07.2016	DEO(M)Karak	Peshawar & Stay	150 kms	M/Car	Journey to Peshawar
12	26.07.2016	DEO(M)Karak	Stay at Peshawar	30 kms Local	M/Car	ambusment
13	27.07.2016	Peshawar	DEO (M) Karak Back	150 kms	M/Car	Back journey
			Total :	1640 kms		

APPROVED:

DIRECTOR
 ELEMENTARY & SECONDARY EDUCATION
 PESHAWAR.

BY: DISTRICT OFFICER
 MALE KARAK

TRAVELLING ALLOWANCE BILL

(33)

Part 1

APR 27 2016

Employee Details
Employee No: 2

Employee Code 3

Employee Designation/ Grade 4

Driver BPS-07

Ali Markhan

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS				INTER (WITH IN) CITY TRAVELLING DETAILS			Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Karak	02-08-2016	0800-AM	Peshawar & stay			Govt: Jeep	150-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DEO (M) Karak.
Stay at Peshawar on 03-08-2016										550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DEO (M) Karak.
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules.
Peshawar	04-08-2016	0800-AM	Karak			Govt: Jeep	150-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	05-08-2016	0800-AM	Peshawar & Back			Govt: Jeep	330-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DEO (M) Karak.
DEO (M) Karak	08-08-2016	0800-AM	Peshawar & Back			Govt: Jeep	330-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DEO (M) Karak.
DEO (M) Karak	22-08-2016	0800-AM	GHS J.I. Khel & back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
DEO (M) Karak	23-08-2016	0800-AM	GHS G.Mino Khel & back			Govt: Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
G/Total							1200-KM	0	0		01-Ord: Days & 08-Spl. DA	4790/-	4790/-	

Date 21	Rate 22	Amount 23	Description 24	Amount 25	Description 26	Rate 27	Amount 28

D.D.O/ D.A.O./ A.G. use only

DDP Code _____

DAO/AG REF _____

Signature & date of Traveller
(Govt: Servant)

TRAVELLING ALLOWANCE BILL

1. TRAVELLING FARE (AIR TICKETS ETC) Rs. _____
 2. TRAVELLING ALLOWANCE (MILEAGE) Rs. _____
 3. TOTAL DAILY ALLOWANCE *of order Rs 390/-* Rs. 4790/-
 4. ACTUAL EXPENSES (HOTEL & STAY) *of order Rs 550/-* Rs. _____
 5. OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. 4790/-
 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. 4790/-

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 CONTROLLING OFFICER

Admitted: Rs. _____
 Objected: Rs. _____
 Reason of Objection and: _____

 AUDITOR

 ASSTT: ACCOUNT

 ASSTT: ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

CERTIFICATE

1. Certified that the journey was performed in the interest of Public Service.
2. Certified that I was not on Causal leave during the journey performed.
3. Certified that I was not provided with Government vehicle.
4. Certified that the halts for which Daily Allowance have been claimed were essential in Public interest.
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

APPROPRIATION FOR THE YEAR:
 EXPENDITURE UPTO DATE
 BALANCE AVAILABLE

Rs. _____
 Rs. _____
 Rs. _____

(34)

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
REVISED TOUR PROGRAMME IN RESPECT OF MR. MUHAMMAD MEHDI SHAH BY: DISTRICT EDUCATION OFFICER MALE KARAK
FOR THE MONTH OF AUGUST 2016.

S.No.	Date	From	TO	Distance	Purpose of journey
1	02.08.2016	DEO(M)Karak	Peshawar & Stay	150 kms	Journey to Peshawar
2	03.8.2016		Stay at Peshawar	30 kms local	attended PITE Peshawar
3	04.8.2016	Peshawar	Karak back	150 kms	back Journey
4	05.8.2016	DEO(M)Karak	Peshawar & back	330 kms local	attended directorate Peshawar
5	8.8.2016	DEO(M)Karak	Peshawar & Stay	350 kms	attended Directorate Peshawar
6	22.8.2016	DEO(M)Karak	GHS, J.I. Khel & back	100 kms	Inspection of Science Lab
7	23.08.2016	DEO(M)Karak	GHS G.Mina Khel & back	140 kms	inspection of Science Lab
				1250 kms	

APPROVED.

DIRECTOR,
ELEMENTARY & SECONDARY EDUCATION
KPK, PESHAWAR.

DY. DIST. EDU. OFFICER
MALE KARAK

(Handwritten signature/initials)

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TRAVELLING ALLOWANCE STATEMENT OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.

(35)

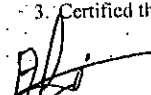
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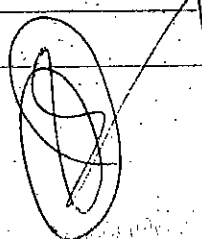
For the month 10/2016

Name & Designation	Date	Particulars of journey				Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks	
		Departure		Arrival			No. of Fares KM	Rate /km	Amount	Particulars	Rate P/Day				
		Date	Station	Hours	Station										
1		3	4	5	6	9	10	11	12	13	14	15	16	17	
Mr ALI MAR KHAN, Dirver DEO(M) Karak	01.10.2016	DEO(M) KK to GHS Palosa Sar & B				M/Car	50Kms				1/2 day	390	195	195	Checked school activity
	02.10.2016	DEO(M)KK to GMS Shagi Teri & B.				M/Car	120Kms				1/2 day	390	195	195	Checked school activity
	05.10.2016	DEO(M)KK to GHS Gur/H. Ab. & B				M/Car	160Kms				1/2 day	390	195	195	Checked school activity
	06.10.2016	DEO(M)KK to Wargha & Back				M/Car	60Kms				1/2 day	390	195	195	Checked school activity
	07.10.2016	DEO(M)KK to J.I. Khel & Back				M/Car	100Kms				1/2 day	390	195	195	Checked school activity
	08.10.2016	DEO(M)KK to Jehangiri & Back				M/Car	60Kms				1/2 day	390	195	195	Checked school activity
	09.10.2016	DEO(M)Kk to Shahidan & Back				M/Car	60Kms				1/2 day	390	195	195	Checked school activity
	12.10.2016	DEO(M)Kk to Z/Nasti: & Back				M/Car	60Kms				1/2 day	390	195	195	Checked school activity
	14.10.2016	DEO(M)Kk to Manzani & Back				M/Car	50Kms				1/2 day	390	195	195	Checked school activity
	16.10.2016	DEO(M)Kk to T/Nasti: & Back				M/Car	40Kms				1/2 day	390	195	195	Checked school activity
	17.10.2016	DEO(M)Kk to Shah Salim & Back				M/Car	70Kms				1/2 day	390	195	195	Checked school activity
	19.10.2016	DEO(M)Kk to Dh: Badal Khel & Back				M/Car	80Kms				1/2 day	390	195	195	Checked school activity
21.10.2016	DEO(M)Kk to Shanidan Choun: & B				M/Car	40Kms				1/2 day	390	195	195	Checked school activity	
Total:-										6 1/2 days		2535	2535		

CERTIFICATES

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt. Vehicle jeep.


Ali Mar Khan, Dirver
DEO(M) Karak



Instructions for preparing traveling allowance bills:

Voucher No.
List of Payment
For 200

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Kind of service chargeable:-

/A & Services
 Secy: E/A & Services
 -Secy: E/A & Services
 011:-
 15-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant G.O.

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants mentioned therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly filed for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct							
						B.F	Rs
Grand Total							Rs,

Passed for Pay Rupees (

(Head of Office)

Dated ____ / ____ / 2008

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ____ / ____ / 200

Accountant

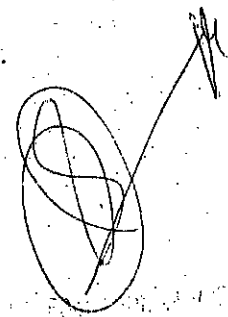
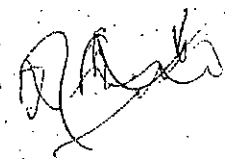
(361)

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
REVISED TOUR PROGRAMME IN RESPECT OF MR. MUDAMMAD IDREES BY DEO MALE KARAK FOR OCTOBER 2016
FOR THE MONTH OF OCTOBER 2016

1	1.10.2016	DEO(M) Karak	GHS Palosa Sar & back	50 kms	M/Car	Checking of school activities.
5	2.10.16	DEO(M) Karak	GMS Shagi Teri back	120 kms	M/Car	Checking of school activities.
6	5.10.16	DEO(M) Karak	GHS Gurgur/H. Abad & back	160 Kms	M/Car	Checking of school activities.
7	6.10.16	DEO(M) Karak	GHS Wargha & back	60 kms	M/Car	Checking of school activities.
8	7.10.2016	DEO(M) Karak	GHS J.I. Khel & back	100 kms	M/Car	Checking of school activities.
9	8.10.2016	DEO(M) Karak	GRSS Jehangeri & back	60 kms	M/Car	Checking of school activities.
10	9.10.16	DEO(M) Karak	GHS Shahidan & back	60 kms	M/Car	Checking of school activities.
11	12.10.16	DEO(M) Karak	GHS Nasrati Zarki & back	50 kms	M/Car	Checking of school activities.
12	14.10.16	DEO(M) Karak	GHS Manzani & back	50 kms	M/Car	Checking of school activities.
13	16.10.16	DEO(M) Karak	GHS T/Nasrati & back	40 kms	M/Car	Checking of school activities.
14	17.10.16	DEO(M) Karak	GHSS Shah Saillim & back	70 Kms	M/Car	Checking of school activities.
15	19.10.16	DEO(M) Karak	GPS, Dhand Idal Khel & back	80 kms	M/Car	Checking of school activities.
16	21.10.2016	DEO(M) Karak	GHS Shahidan Chuntra & back	40 kms	m/car	Checking of school activities.

TA
District Education Officer
Male Karak

MUHAMMAD IDREES
DY DISTRICT EDUCATION OFFICER
MALE KARAK

(3)

**TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.**

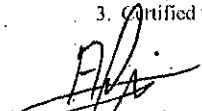
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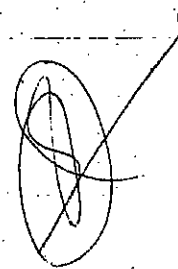
For the month 11/2016

Name & Designation	Date	Particulars of journey				Kind of journey	Daily Allowance			Actual Expenses		Total Amount	Remarks		
		Departure		Arrival			No. of Faces KM	Rate /Kmt	Amount	Particulars	Rate P/Day				
		Date	Station	Hours	Station										
		3	4	5	6	9	10	11	12	13	14	15	16	17	
Mr ALI MAR KHAN, Dirver DEO(M) Karak	1.11.2016	DEO(M) KK to Journey to Peshawar				M/Car	160Kms				1+2=3	550	1650	1650	Journey to Peshawar
	2.11.2016	Stay at Peshawar				M/Car	30Kms				1+2=3	550	1650	1650	Attend the Directorate
	3.11.2016	Peshawar Karak Back				M/Car	160Kms						0	0	Back to Karak
	4.11.2016	DEO(M)KK to Ganderi & Back				M/Car	50Kms				1/2 day	390	195	195	checked school activity
	5.11.2016	DEO(M)KK to Shagi Teri & Back				M/Car	120Kms				1/2 day	390	195	195	checked school activity
	8.11.2016	DEO(M)KK to Gurgari & Back				M/Car	150Kms				1/2 day	390	195	195	checked school activity
	9.11.2016	DEO(M) KK to Wargha & Back				M/Car	60Kms				1/2 day	390	195	195	checked school activity
	11.11.2016	DEO(M)KK to Bogara & Back				M/Car	50Kms				1/2 day	390	195	195	checked school activity
	12.11.2016	DEO(M)KK to Jehangiri & Back				M/Car	60Kms				1/2 day	390	195	195	checked school activity
	14.11.2016	DEO(M)KK to Shahadin & Back				M/Car	60Kms				1/2 day	390	195	195	checked school activity
	17.11.2016	DEO(M)KK to Ganderi & Back				M/Car	50Kms				1/2 day	390	195	195	checked school activity
	22.11.2016	DEO(M) KK to Manzani & Back				M/Car	50Kms				1/2 day	390	195	195	checked school activity
	24.11.2016	DEO(M) KK to T/Narti & Back				M/Car	40Kms				1/2 day	390	195	195	checked school activity
	28.11.2016	DEO(M) KK to Shah Salim & Back				M/Car	70Kms				1/2 day	390	195	195	checked school activity
	29.11.2016	DEO(M) KK to Ziarat Mother & Back				M/Car	80Kms				1/2 day	390	195	195	checked school activity
Total:-										6 Spl: 6 Od:		5640	5640		

CERTIFICATES

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle jeep.


Ali Mar Khan, Dirver
DEO(M) Karak



S.I.

Voucher No.
List of Payment
For 200

Instructions for preparing traveling allowance bills.

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Fractions of mile in the total bill of any one journey for each person should not be charged for. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Lo of service chargeable:-

/A & Services

Secy: E/A & Services

-Secy: E/A & Services

011:-

5-TA/DA

Admitted for Rs. _____

Objected to Rs. _____

Reasons of Objections:-

Senior Accountant _____

G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 s / 3 months previous of this date, with the exception of these details given below which the it has been returned by deduction from this bill/have been disbursed to the Government servants 1 therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly led for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct							
					B.F.		Rs
Grand Total							Rs,

Passed for
Pay Rupees (

(Head of Office)

Dated ____ / ____ / 2008

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ____ / ____ / 200

Accountant

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK

(38)

REVISED TOUR PROGRAMME IN R/O MUHAMMAD IDRESS BY DEO MALE KARAK FOR NOVEMBER 2016

Dated	FROM.	TO	DISTANCE	M/O/JOURNEY	PURPOSE OF JOURNEY
1.11.2016	Karak	Peshawar & stay	160 kms	M/Car	journey to peshawar
2.11.16	Karak	stay at Peshawar	30 kms	m/Car	attended Direcrorate & handed over ACR
3.11.2016	Peshawar.	Karak back	160 kms	M/Car	Back to karak.
4.11.16	Karak	GHS Ganderi & back	50 kms	M/Car	Checking of school activities.
5.11.16	Karak	GMS Shagi Teri back	120 kms	M/Car	Checking of school activities.
8.11.16	Karak	GHS Gurguri & back	150 kms	M/Car	Checking of school activities.
9.11.16	Karak	GHS Wargha & back	60 kms	M/Car	Checking of school activities.
11.11.16	Karak	GHSS Bogora & back	50 kms	M/Car	Checking of school activities.
12.11.16	Karak	GHSS Jehongeri & back	60 kms	M/Car	Checking of school activities.
14.11.16	Karak	GHS Shahidan & back	60 kms	M/Car	Checking of school activities.
17.11.16	Karak	GHS Ganderi & back	50 kms	M/Car	Checking of school activities.
22.11.16	Karak	GHS Manzani & back	50 kms	M/Car	Checking of school activities.
24.11.16	Karak	GHS T/Nasrati & back	40 kms	M/Car	Checking of school activities.
28.11.16	Karak	GHSS Shah Saillim & back	70 Kms	M/Car	Checking of school activities.
29.11.16	Karak	GPS, Ziarat/Mathor & back	80 kms	M/Car	Checking of school activities.

APPROVED

DISTRICT EDUCATION OFFICER
MALE KARAK

MUHAMMAD IDREES
DY DISTRICT EDU. OFFICER
MALE KARAK



TRAVELLING ALLOWANCE BILL

Page 1
DECEMBER, 2016

Employee Name 2
Ali M. Khan

Employee Code 3

Employee Designation/ Grade 4
Driver BPS-05

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS				INTER (WITH IN) CITY TRAVELLING DETAILS			Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Primary Karak	03-12-2016	0800-AM	GHSS Shah Safim & back			Govt. Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	05-12-2016	0800-AM	GPS Nawaz Abad Laramber & back			Govt. Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	06-12-2016	0800-AM	GMS Aman Kot & back			Govt. Jeep	160-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	07-12-2016	0800-AM	GMS Anar Banda & back			Govt. Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	08-12-2016	0800-AM	GHS Khurram & back			Govt. Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	09-12-2016	0800-AM	GMS Melunood Khel & back			Govt. Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	10-12-2016	0800-AM	GHS Shahidan Wazir & back			Govt. Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	12-12-2016	0800-AM	GHSS Nari Panous & back			Govt. Jeep	50-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	13-12-2016	0800-AM	LTRC Ahnadi Banda & back			Govt. Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	14-12-2016	0800-AM	LTRC Takhti Nasrati & back			Govt. Jeep	40-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	16-12-2016	0800-AM	GHSS Dagar Nari & back			Govt. Jeep	50-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	17-12-2016	0800-AM	GHSS Bahader Khel & back			Govt. Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	19-12-2016	0800-AM	GHS Sarki Lavagher & back			Govt. Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
DEO (M) Primary Karak	26-12-2016	0800-AM	Peshawar & Stay			Govt. Jeep	160-KM	0	0	550/-	1-Spt.	550/-	550/-	Govt. duty as Driver with SDEO (M) Karak.
Stay at Peshawar on 27-12-2016						Govt. Jeep	0			550/-	1-Spt.	550/-	550/-	Govt. duty as Driver with SDEO (M) Karak.
04-DA claim on account of Hotel Charges as per Rules						Govt. Jeep	0			550/-	04-Spt.	2200/-	2200/-	Govt. duty as Driver with SDEO (M) Karak.
Peshawar.	28-12-2016	0800-AM	Karak			Govt. Jeep	160-KM	0	0	0	0	0	0	Govt. duty as Driver with SDEO (M) Karak.
G/Total							0			0	06/12-Ord: Days & 6-Spt: DA	5835/-	5835/-	

Signature & date of Traveller
(Govt. Servant)

TRAVELLING ALLOWANCE BILL

CERTIFICATE

1. Certified that the journey was performed in the interest of Public Service.
2. Certified that I was not on Causal leave during the journey performed
3. Certified that I was not provided with Government vehicle
4. Certified that the halts for which Daily Allowance have been claimed were essential in Public interest
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

1. TRAVELLING FARE (AIR TICKETS, ETC) Rs. _____
 2. TRAVELLING ALLOWANCE (MILEAGE) Rs. _____
 3. TOTAL DAILY ALLOWANCE *6 1/2 odd. Rs 390/-* Rs. *58357/-*
 ACTUAL EXPENSES (HOTEL CHARGES) *Rs. 550/-* Rs. _____
 5. OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. *58357/-*
 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. *58357/-*

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

CONTROLLING OFFICER

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

Admitted..... Rs. _____
 Objected..... Rs. _____
 Reason of Objection and.....

APPROPRIATION FOR THE YEAR:
 EXPENDITURE UPTO DATE:
 BALANCE AVAILABLE

Rs. _____
 Rs. _____
 Rs. _____

AUDITOR

ASSTT. ACCOUNT

ASSTT. ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

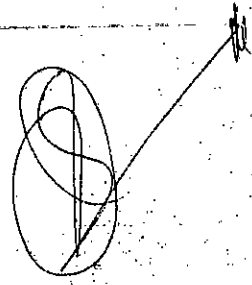
40)

OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK
 REVISED TOUR PROGRAMME IN RESPECT OF MR. MUDAMMAD IDREES BY DEO MALE KARAK FOR DECEMBER 2016
 FOR THE MONTH OF DECEMBER 2016

S.NO.	DATED	FROM	TO	DISTANCE	M/O/JOURN	PURPOSE OF JOURNEY
1	3.12.16	DEO(M)Karak	GHSS Shah Sailim & back	100 kms	M/Car	Checking of school activities.
5	5.12.16	DEO(M)Karak	GPS Nawaz Abad Lafember & back	80 kms	M/Car	Checking of school activities.
6	6.12.16	DEO(M)Karak	GMS Aman Kot & back	160 kms	M/Car	Checking of school activities.
7	7.12.16	DEO(M)Karak	GMS Anar Banda & back	100 kms	M/Car	Checking of school activities.
8	8.12.16	DEO(M)Karak	GHS Khuram & back	100 kms	M/Car	Checking of school activities.
9	9.12.16	DEO(M)Karak	GMS Mahmood Khel & back	60 kms	M/Car	Checking of school activities.
10	10.12.16	DEO(M)Karak	GHS Shahidan Warie & back	140 kms	M/Car	Checking of school activities.
11	12.12.16	DEO(M)Karak	GHSS Nari Panous & back	50 kms	M/Car	Checking of school activities.
12	13.12.16	DEO(M)Karak	LIRC Ahmadi Banda & back	120 kms	M/Car	Checking of school activities.
13	14.12.16	DEO(M)Karak	LIRC T/Nasroti & back	40 kms	M/Car	Checking of school activities.
14	16.12.16	DEO(M)Karak	GHSS Dagar Nari & back	50 kms	M/Car	Checking of school activities.
15	17.12.16	DEO(M)Karak	GHSS Behader Khel & back	80 kms	M/Car	Checking of school activities.
16	19.12.16	DEO(M)Karak	GHS Serki Lowagher & back	60 kms	m/car	Checking of school activities.
17	20.12.16	DEO(M)Karak	local office	20 kms	M/Car	office work
18	22.12.16	DEO(M)Karak	local office	15 kms	M/Car	office work
19	26.12.16	DEO(M)Karak	Peshawar & stay	160 kms	M/Car	Journey to Pesh & stay
20	27.12.16	Pesh stay		40 kms	m.car	Attended meeting with director
21	28.12.16	Peshawar	Karak back	160 kms	m/car	back journey
22	30.12.	DEO(M)Karak	local office	20 kms	m/car	

Mudammad Idrees
 Dy. D.E.O(M), Karak

TA
 Karak



TRAVELLING ALLOWANCE BILL

JANUARY 2017

Employee Name
Ali Markhan

Employee No.

Employee Designation/ Grade 4
Driver BPS-05

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS			INTER (WITH IN) CITY TRAVELLING DETAILS				Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Primary Karak	02-01-2017	0800-AM	GMS Aman Kot & back			Govt: Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	03-01-2017	0800-AM	GMS Anar Banda & back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	05-01-2017	0800-AM	GMS Begia & back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	07-01-2017	0800-AM	GMS Shagi Teri & back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	13-01-2017	0800-AM	GMS Aral Banda & back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	14-01-2017	0800-AM	GMS Zebi Chani Khel & back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	16-01-2017	0800-AM	GMS Kamali Banda & back			Govt: Jeep	70-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	17-01-2017	0800-AM	GMS Kamali Zra Khel & back			Govt: Jeep	50-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	18-01-2017	0800-AM	GMS Kundi & back			Govt: Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	19-01-2017	0800-AM	GMS Mainki & back			Govt: Jeep	50-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	20-01-2017	0800-AM	GMS Nari Idal Khel & back			Govt: Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	21-01-2017	0800-AM	GMS Palosa Sar & back			Govt: Jeep	50-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	23-01-2017	0800-AM	GMS Urbashi & back			Govt: Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	24-01-2017	0800-AM	GMS Banjakh & back			Govt: Jeep	70-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	25-01-2017	0800-AM	GMS Jangrazi & back			Govt: Jeep	70-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	26-01-2017	0800-AM	GMS Jattan Banda & back			Govt: Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	27-01-2017	0800-AM	GMS Mons Khel & back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Primary Karak	28-01-2017	0800-AM	GMS Odin Shah & back			Govt: Jeep	70-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with Dy:DEO (M) Karak.
G/Total							0	0	0	0	09-DA Ord	3510/-	3510/-	

Handwritten signature and date: Ali Markhan, 19/01/2017

Official stamp and signature of the Traveller

Signature & date of Traveller
(Govt: Servant)

TRAVELLING ALLOWANCE BILL

CERTIFICATE

1. TRAVELLING FARE (AIR TICKETS, ETC) Rs. _____
 2. TRAVELING ALLOWANCE (MILEAGE) Rs. _____
 3. TOTAL DAILY ALLOWANCE *09-ovd: DA 390/-* Rs. 3510/-
 4. ACTUAL EXPENSES (HOTEL CHARGES) Rs. _____
 5. OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. 3510/-
 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. 3510/-

1. Certified that the journey was performed in the interest of Public Service.
2. Certified that I was not on Causal leave during the journey performed.
3. Certified that I was not provided with Government vehicle.
4. Certified that the halls for which Daily Allowance have been claimed were essential in Public interest.
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 CONTROLLING OFFICER

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

Admitted: _____ Rs. _____
 Objected: _____ Rs. _____
 Reason of Objection and _____

APPROPRIATION FOR THE YEAR: Rs. _____
 EXPENDITURE UPTO DATE Rs. _____
 BALANCE AVAILABLE Rs. _____

 AUDITOR

 ASSTT: ACCOUNT

 ASSTT: ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

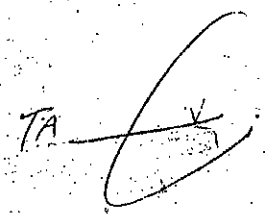
(42)

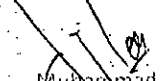
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK

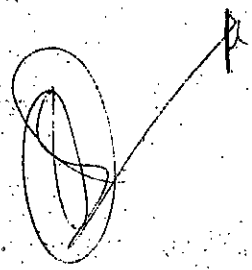
REVISED TOUR PROGRAMME IN RESPECT OF MR. MUDAMMAD IDREES BY DEO MALE KARAK FOR JANUARY 2017

FOR THE MONTH OF January 2017.

S.NO.	DATED	FROM	TO	DISTANCE	M/O/JOURN	PURPOSE OF JOURNEY
1	2.1.17	DEO(M)Karak	GMS Aman Kot & back	120 kms	M/Car	Checking of school activities.
5	03.1.17	DEO(M)Karak	GMS Anar Banda & back	80 kms	M/Car	Checking of school activities.
6	05.1.17	DEO(M)Karak	GMS, Bergai & back	100kms	M/Car	Checking of school activities.
7	07.1.17	DEO(M)Karak	GMS Shagi Teri & back	100 kms	M/Car	Checking of school activities.
8	13.1.17	DEO(M)Karak	GMS, Aral Banda & back	80 kms	M/Car	Checking of school activities.
9	14.1.17	DEO(M)Karak	GMS, Z Chini Khel & back	80 kms	M/Car	Checking of school activities.
10	16.1.17	DEO(M)Karak	GMS, Kamali Banda & back	70 kms	M/Car	Checking of school activities.
11	17.1.17	DEO(M)Karak	GMS, Kamali Zara Khel & back	50 kms	M/Car	Checking of school activities.
12	18.1.17	DEO(M)Karak	GMS, Kundi & back	120 kms	M/Car	Checking of school activities.
13	19.1.17	DEO(M)Karak	GMS Mianki & Bck	50kms	M/Car	Checking of school activities.
14	20.1.17	DEO(M)Karak	GMS Nari Jool Khel & back	60 kms	M/Car	Checking of school activities.
15	21.1.17	DEO(M)Karak	GMS, Palasa Sar & back	50kms	M/Car	Checking of school activities.
16	23.1.17	DEO(M)Karak	GMS, Urbashi & Bck	140 kms	m/car	Checking of school activities.
17	24.1.17	DEO(M)Karak	GMS, Bangakh & back	70 kms	M/Car	Checking of school activities.
18	25.1.17	DEO(M)Karak	GMS, Jaingrazi & Back	70 kms	M/Car	Checking of school activities.
19	26.1.17	DEO(M)Karak	GMS, Jattan Banda & back	60 kms	M/Car	Checking of school activities.
20	27.1.17	DEO(M)Karak	GMS Mono Khel & back	80 kms	M/Car	Checking of school activities.
21	28.1.17	DEO(M)Karak	GMS, Odin Shah & back	70 kms	M/Car	Checking of school activities.
22	30.1.17	DEO(M)Karak	GMS, Karak & back.	20kms	DEO m/car	Checking of school activities.

TA 


Muhammad Idrees
Dy. D.E.O(M) Karak



1210 MIA RIA HU 012 012

TRAVELLING ALLOWANCE BILL

437

February, 2017

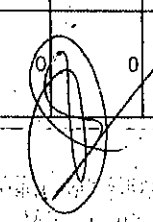
Employee Name: **Ali M Khan**

Employee Code: 3

Employee Designation/ Grade: **Driver BPS-07**

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS				INTER (WITH IN) CITY TRAVELLING DETAILS			Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Karak	02-02-2017	0800-AM	Peshawar & stay			Govt. Jeep	120-KM	0	0	550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
Stay at Peshawar on,03-02-2017										550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl.	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	04-02-2017	0800-AM	Karak			Govt. Jeep	120-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	08-02-2017	0800-AM	GPS Kamali Banda & back			Govt. Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	10-02-2017	0800-AM	GMS Bergai & back			Govt. Jeep	165-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	11-02-2017	0800-AM	GMS Barbars & back			Govt. Jeep	160-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	13-02-2017	0800-AM	GHS G.Mina Khel & back			Govt. Jeep	185-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	14-02-2017	0800-AM	Peshawar & stay			Govt. Jeep	150-KM	0	0	550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
Stay at Peshawar on,15-02-2017										550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl.	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	16/2/2017	0800-AM	Karak			Govt. Jeep	150-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	18-02-2017	0800-AM	GPS Gul Janan Koroona & back				140-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	20-02-2017	0800-AM	GMS Darish Khel & back				160-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	21/2/2017	0800-AM	Peshawar & stay			Govt. Jeep	150-KM	0	0	550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
Stay at Peshawar on,22-02-2017										550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl.	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	23/2/2017	0800-AM	Karak			Govt. Jeep	150-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	25-02-2017	0800-AM	GMS Aral Adam Banda & back			Govt. Jeep	130-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	27-02-2017	0800-AM	GPS Wasti Kanlu Khel & back			Govt. Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
G/Total							2060-KM		0	0	04-Ord: Days & 12-Spl: DA	11460/-	11460/-	

Ali
علی محمد خان



Signature & date of Traveller
(Govt. Servant)

TRAVELLING ALLOWANCE BILL

CERTIFICATE

1 TRAVELLING FARE (AIR/RAIL/ROAD) Rs. _____
 2 TRAVELLING ALLOWANCE (MILEAGE) Rs. _____
 3 TOTAL DAILY ALLOWANCE 04-DA @ Rs. 280/- Rs. 11460/-
 ACTUAL EXPENSES (HOTEL CHARGES) 18-522/- Rs. 550/-
 5 OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. 11460/-
 6 LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. 11460/-

1. Certified that the journey was performed in the interest of Public Service.
2. Certified that I was not on Casual leave during the journey performed.
3. Certified that I was not provided with Government vehicle.
4. Certified that the halts for which Daily Allowance have been claimed were essential in Public interest.
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

CONTROLLING OFFICER

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

APPROPRIATION FOR THE YEAR: Rs. _____
 EXPENDITURE UPTO DATE: Rs. _____
 BALANCE AVAILABLE: Rs. _____

Admitted: Rs. _____
 Objected: Rs. _____
 Reason of Objection and: _____

AUDITOR

ASSTT: ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

TRAVELLING ALLOWANCE BILL

(44)

Employee Details
Employee Name

Ali Markhan

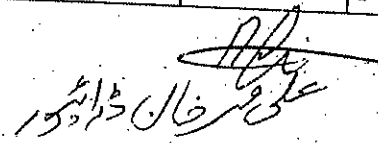
Employee Code 3

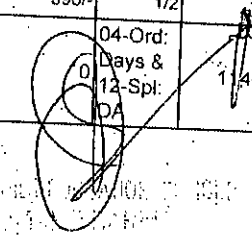
Employee Designation/ Grade 4

Driver BFS-07

March 2017

PARTICULARS OF TRAVEL JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS				INTER (WITH IN) CITY TRAVELLING DETAILS			Purpose of Journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Karak	01-03-2017	0800-AM	Peshawar & stay			Govt. Jeep	120-KM	0	0	550/-	1-Spl	550/-	550/-	Govt. duty as Driver with Dy. DEO (M) Karak
Stay at Peshawar on,02-03-2017										550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	03-03-2017	0800-AM	Karak			Govt. Jeep	120-KM	0	0	550/-	04-Spl	2200/-	2200/-	Back Journey to H/Quarter
DEO (M) Karak	04-03-2017	0800-AM	GPS Bahadar Khel & back			Govt. Jeep	170-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	06-03-2017	0800-AM	GPS Shamshaki & back			Govt. Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	07-03-2017	0800-AM	GMS Aral Adam Banda & back			Govt. Jeep	175-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	08-03-2017	0800-AM	GHS Darish Khel & back			Govt. Jeep	150-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	13-03-2017	0800-AM	Peshawar & stay			Govt. Jeep	150-KM	0	0	550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
Stay at Peshawar on,14-03-2017										550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	15/03/2017	0800-AM	Karak			Govt. Jeep	150-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	18-03-2017	0800-AM	GMS Dura Algada & back			Govt. Jeep	240-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	20-03-2017	0800-AM	GHS Nari Panous & back			Govt. Jeep	80-KM	0	0	550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	28/03/2017	0800-AM	Peshawar & stay			Govt. Jeep	150-KM	0	0	550/-	1-Spl	550/-	550/-	Govt. duty as Driver with DEO (M) Karak
Stay at Peshawar on,29-03-2017										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	30/03/2017	0800-AM	Karak			Govt. Jeep	150-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	25-03-2017	0800-AM	GMS Aral Adam Banda & back			Govt. Jeep	130-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	27-03-2017	0800-AM	GPS Wasti Kando Khel & back			Govt. Jeep	140-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with DEO (M) Karak
G/Total							1940-KM	0	0	04-Ord: 0 Days & 12-Spl: DA	1	1460/-	11460/-	


 علی مرخان
 15/03/2017



Signature & date of Traveller
(Govt: Servant)

TRAVELLING ALLOWANCE BILL

CERTIFICATE

1. TRAVELLING FARE (AIR TICKETS ETC) Rs. _____
 2. TRAVELLING ALLOWANCE (MILEAGE) Rs. _____
 3. TOTAL DAILY ALLOWANCE 04-016 DA 390/- Rs. 11460/-
 4. ACTUAL EXPENSES (HOTEL CHARGES) 18-SP&DA 550/- Rs. _____
 5. OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. 11460/-
 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. 11460/-

1. Certified that the journey was performed in the interest of Govt. Serv.
2. Certified that I was not on Casual leave during the journey performed.
3. Certified that I was not provided with Government vehicle.
4. Certified that the halts for which Daily Allowance have been claimed were essential in Public interest.
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 CONTROLLING OFFICER

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

Admitted: _____ Rs. _____
 Objected: _____ Rs. _____
 Reason of Objection and: _____

APPROPRIATION FOR THE YEAR: Rs. _____
 EXPENDITURE UP TO DATE: Rs. _____
 BALANCE AVAILABLE: Rs. _____

 AUDITOR

 ASSTT. ACCOUNT

 ASSTT. ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

TRAVELLING ALLOWANCE BILL

1057

Employee Details
Employee Name 2

Employee Code 3

Employee Designation/Grade 4

Ali Markhan

Driver BPS-07

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS				INTER (WITH IN) CITY TRAVELLING DETAILS				Purpose of journey /Remarks
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17	Total Amount 18	
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Karak	03-04-2017	0800-AM	Peshawar & stay			Govt: Jeep	140-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DY:DEO (M) Karak
Stay at Peshawar on,04-04-2017										550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DY:DEO (M) Karak
04-DA Claim on account of Hotel charges,as per rules										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	05-04-2017	0800-AM	Karak			Govt: Jeep	140-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	10-04-2017	0800-AM	GHS Bahadar Khel & back			Govt: Jeep	170-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
DEO (M) Karak	11-04-2017	0800-AM	GHS Wargh Banda & back			Govt: Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
DEO (M) Karak	12-04-2017	0800-AM	GMS Mianki Banda & back			Govt: Jeep	112-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
DEO (M) Karak	13/04/2017	0800-AM	GHS Surdag & back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
DEO (M) Karak	14-04-2017	0800-AM	Peshawar & stay			Govt: Jeep	140-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DY:DEO (M) Karak
Stay at Peshawar on,15-04-2017										550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DY:DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	16/04/2017	0800-AM	Karak			Govt: Jeep	140-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	17-04-2017	0800-AM	GHS Hayat Abad & back			Govt: Jeep	240-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
DEO (M) Karak	18-04-2017	0800-AM	GMS Ahmad Khel & back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
DEO (M) Karak	19/04/2017	0800-AM	Peshawar & stay			Govt: Jeep	140-KM	0	0	550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DY:DEO (M) Karak
Stay at Peshawar on,20-04-2017										550/-	1-Spl	550/-	550/-	Govt: duty as Driver with DY:DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										550/-	04-Spl	2200/-	2200/-	On account of Hotel charges claim as per rules
Peshawar	21/04/2017	0800-AM	Karak			Govt: Jeep	140-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	25-04-2017	0800-AM	GHS Latamber & back			Govt: Jeep	90-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
DEO (M) Karak	27-04-2017	0800-AM	GMS Chanda Manzai & back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with DY:DEO (M) Karak
G/Total							1712-KM	0	0		04-Ord Days & 12 Spl	11460/-	11460/-	

Handwritten signature and name in Urdu: علی عرفان ڈرائیور

Handwritten signature and initials in Urdu: علی عرفان

Signature & date of Traveller
(Govt: Servant)

TRAVELLING ALLOWANCE BILL

1. TRAVELLING FARE (AIR TICKETS, ETC) Rs. _____
 2. TRAVELLING ALLOWANCE (MILEAGE) Rs. _____
 3. TOTAL DAILY ALLOWANCE *04-Ord: DA 390/-* Rs. *11460/-*
 4. ACTUAL EXPENSES (HOTEL CHARGES) *18-Ord: DA 550/-* Rs. _____
 5. OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. *11460/-*
 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. *11460/-*

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 CONTROLLING OFFICER

Admitted: _____ Rs. _____
 Objected: _____ Rs. _____
 Reason of Objection and _____

 AUDITOR

 ASSTT: ACCOUNT

 ASSTT: ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

CERTIFICATE

1. Certified that the journey was performed in the interest of Public Service
2. Certified that I was not on Causal leave during the journey performed
3. Certified that I was not provided with Government vehicle
4. Certified that the halls for which Daily Allowance have been claimed were essential in Public interest
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

APPROPRIATION FOR THE YEAR: Rs. _____
 EXPENDITURE UPTO DATE: Rs. _____
 BALANCE AVAILABLE: Rs. _____

(467)

**TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF DISTRICT EDUCATION OFFICER(MALE) KARAK.**

Name & Designation	Particulars of journey				Kind of journey	Daily Allowance	Actual Expenses		Total Amount	Remarks
	Departure		Arrival				Particulars	Rate P/Day		
	Date	Station	Hours	Station						
1	3	4	5	6	9	12	13	14	15	17
Mr ALI MAR KHAN DRIVER DDEO(MALE) Karak.	02.05.2017	DEO(M)Karak	8am	peshawar	G.car	550	3DA		1650	tour programe attached
	03.05.2017	DEO(M)Karak	8am	halt at peshawar	G.car	550	3DA	550	1650	tour programe attached
	04.05.2017	DEO(M)Karak	8am	back	G.car					
	06.05.2017	DEO(M)Karak	8am	GPS Mator	G.car	195	1/2day	312	195	tour programe attached
	08.05.2017	DEO(M)Karak	8am	GHS Jatta Ismail Khel	G.car	195	1/2day	312	195	tour programe attached
	09.05.2017	DEO(M)Karak	8am	GHS Latamber	G.car	195	1/2day	312	195	tour programe attached
	12.05.2017	DEO(M)Karak	8am	GMS Shaker Khel	G.car	195	1/2day	312	195	tour programe attached
	15.05.2017	DEO(M)Karak	8am	peshawar	G.car	550	3DA	550	1650	tour programe attached
	16.05.2017	DEO(M)Karak	8am	halt at peshawar	G.car	550	3DA	550	1650	tour programe attached
	17.05.2017	DEO(M)Karak	8am	back	G.car					
	18.05.2017	DEO(M)Karak	8am	GMS Jarasi	G.car	195	1/2day	195	195	tour programe attached
	19.05.2017	DEO(M)Karak	8am	GHS Nariponas	G.car	195	1/2day	195	195	tour programe attached
	21.05.2017	DEO(M)Karak	8am	peshawar	G.car	550	3DA	550	1650	tour programe attached
	22.05.2017	DEO(M)Karak	8am	halt at peshawar	G.car	550	3DA	550	1650	tour programe attached
	23.05.2017	DEO(M)Karak	8am	back	G.car					
	24.05.2017	DEO(M)Karak	8am	GMS Aral Adami Banda	G.car	195	1/2 day	195	195	tour programe attached
	25.05.2017	DEO(M)Karak	8am	GPS Azar Khel	G.car	195	1/2day	195	195	tour programe attached
									Total	11460/-

Certificates

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt Vehicle

Mr ALI MAR KHAN DRIVER
DDEO(MALE) KARAK

DY District Education Officer(M)
Karak

List of Payment
For 200

Last page for preparing traveling allowance bills:-

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
 Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
 Fractions of mile in the total bill of any one journey for each person should not be charged for.
 When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
 Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
 Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.
 When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

ad of service chargeable:-
 E/A & Services
 Secy: E/A & Services
 11-Secy: E/A & Services
 H011:-
 805-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn 1 month/ 2 mths / 3 months previous of this date, with the exception of these details given below which the amt has been returned by deduction from this bill/have been disbursed to the Government servants mentioned therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly affixed for every payment in excess of Rs.20/-

Also that the journey for which allowance has been claimed under Supplementary Rule 91 for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:-

Section of Establishment	Name	Period	Amount Rs.	Section of Establishment	Name	Period	Amount Rs.
Checked and found correct							
					B.F	Rs	11460/-
Grand Total						Rs,	11460/-

Rs

Passed for Rs.
Pay Rupces (

(Head of Office)

Dated ____ / ____ / 2015

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ____ / ____ / 200

Accountant

(47)

OFFICE OF THE DISTRICT EDUCATION OFFICER (M) KARAK
REVISE TOUR PROGRAMME I.R.O MUHAMMAD IDREES DY:DEO (M) KARAK

DDO (Code No.KK 6014)

Name of Employee: MUHAMMAD - IDREES Designation: DY DEO(M) KARAK Employee Basic Pay Rs: 48690/- (BPS-18)

S.No	Particulars of Journeys					Conveyance	Travel Details Within City				
	Station	Departure	Station	Arrival	Hours		Distance	Class	Amount	Purpose of Journey	
1	DEO(M) Karak	Karak to Peshawar 9:00 am 02/05/2017 Stay at pesh 03/05/2017, Pesawar to KK 04/05/2017	Back to DEO (M) KK	3 - 5 - 2017	3.00 PM	Jeep	340	KM	6 dys Spl	Meeting at Directorate (E&SE) Peshawar	
2	//	GPS Mator	//	6 - 5 - 2017	//	//	170	//	1/2 Day	Observed School activities	
3	//	GHS Jatta Ismail Khel	//	8 - 5 - 2017	//	//	140	//	//	Observed School activities	
4	//	GHS Latamber	//	9 - 5 - 2017	//	//	150	//	//	Observed School activities	
5	//	GMS Shakar Khel	//	12 - 5 - 2017	//	//	175	//	//	Observed School activities	
6	DEO(M) Karak	Karak to Peshawar 9:00 am 15/05/2017 Stay at pesh 16/05/2017 Pesawar to KK 17/05/2017		16 - 5 - 2017			340		6 dys Spl	Meeting at Directorate (E&SE) Peshawar	
7	//	GMS Jarasi	//	18 - 5 - 2017	//	//	240	//	1/2 Day	Observed School activities	
8	//	GHS Nari Panoos	//	19 - 5 - 2017	//	//	80	//	//	Observed School activities	
9	DEO(M) Karak	Karak to Peshawar 9:00 am 21/05/2017 Stay at pesh 22/05/2017 Pesawar to KK 23/05/2017		22 - 5 - 2017			340		6 dys Spl	Meeting at Directorate (E&SE) Peshawar	
10	//	GMS Aral Adam Banda	//	24 - 5 - 2017	//	//	130	//	1/2 Day	Observed School activities	
11	//	GPS Azar Khel	//	25 - 5 - 2017	//	//	140	//	//	Observed School activities	
							1905				

Dy: District Education Officer
Karak

Deputy District Education Officer
(M) Karak

District Education Officer
Karak

TRAVELLING ALLOWANCE BILL

Date: July 2017

481

Employee Data
Employee Name:

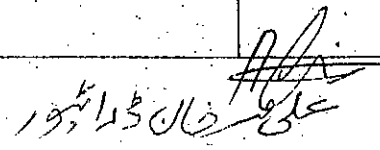
Employee Code 3

Employee Designation/ Grade 4

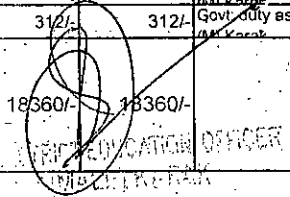
Ali Marhan

Driver BPS-07

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS			INTER (WITH IN) CITY TRAVELLING DETAILS				Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Karak	05-07-2017	0800-AM	Nathia Gali & stay			Govt. Jeep	400-KM	0	0	624/-	1-Spl	624/-	624/-	Govt. duty as Driver with DEO (M) Karak
Stay at Nathia Gali on, 06-07-2017										624/-	1-Spl	624/-	624/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										624/-	4-Spl	2496/-	2496/-	On account of Hotel charges claim as per rules
Nathia Gali	07-07-2017	0800-AM	Karak			Govt. Jeep	400-KM	0	0	624/-	1/2	312/-	312/-	Back Journey to H/Quarter
DEO (M) Karak	10-07-2017	0800-AM	Peshawar & stay			Govt. Jeep	150-KM	0	0	880/-	1-Spl	880/-	880/-	Govt. duty as Driver with DEO (M) Karak
Stay at Peshawar on, 11-07-2017										880/-	1-Spl	880/-	880/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										880/-	04-Spl	3520/-	3520/-	On account of Hotel charges claim as per rules
Peshawar	12-07-2017	0800-AM	Karak			Govt. Jeep	150-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	15-07-2017	0800-AM	Peshawar & stay			Govt. Jeep	150-KM	0	0	880/-	1-Spl	880/-	880/-	Govt. duty as Driver with DEO (M) Karak
Stay at Peshawar on, 16-07-2017										880/-	1-Spl	880/-	880/-	Govt. duty as Driver with DEO (M) Karak
04-DA Claim on account of Hotel charges as per rules										880/-	04-Spl	3520/-	3520/-	On account of Hotel charges claim as per rules
Peshawar	17/7/2017	0800-AM	Karak			Govt. Jeep	150-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	18-07-2017	0800-AM	GHS Tarki Khel & back			Govt. Jeep	100-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	19-07-2017	0800-AM	GHS Teri & back			Govt. Jeep	170-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	20-07-2017	0800-AM	GHSS Shahidan Banda & back			Govt. Jeep	120-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	21-07-2017	0800-AM	GHS GMK Khel & back			Govt. Jeep	100-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	22-07-2017	0900-AM	GHS Khattak & back			Govt. Jeep	180-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	24-07-2017	0800-AM	GHS J-I Khel & back			Govt. Jeep	175-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	25/2/2017	0800-AM	GHS Saikot & back			Govt. Jeep	120-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	26/2/2017	0800-AM	GHS Surdag & back			Govt. Jeep	80-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	27/07/2017	0800-AM	GPS Oda Khel & back			Govt. Jeep	90-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	28/7/2017	0800-AM	GPS Aberi Killa & back			Govt. Jeep	80-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	29-07-2017	0800-AM	GPS Jatta Ismail Khel & back			Govt. Jeep	170-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
DEO (M) Karak	31-07-2017	0800-AM	GMS Sabir Abad & back			Govt. Jeep	85-KM	0	0	624/-	1/2	312/-	312/-	Govt. duty as Driver with DEO (M) Karak
G/Total							3150-KM	0	0		12-1/2-Ord: 0 Days & 12-Spl: DA	18360/-	18360/-	



 19/1/2018



 AUTHORITY OFFICER

TRAVELLING ALLOWANCE BILL

1. TRAVELLING FARE (AIR TICKETS, ETC) Rs. _____
 2. TRAVELING ALLOWANCE (MILEAGE) Rs. _____
 3. TOTAL DAILY ALLOWANCE *12 = 15360* Rs. 18360/-
 4. ACTUAL EXPENSES (HOTEL CHARGES) *12 = 600* Rs. 880/-
 5. OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. 18360/-
 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. 18360/-

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

CONTROLLING OFFICER

Admitted: Rs. _____
 Objected: Rs. _____
 Reason of Objection and _____

 AUDITOR

 ASSTT: ACCOUNT

 ASSTT: ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

CERTIFICATE

1. Certified that the journey was performed in the interest of Public Service.
2. Certified that I was not on Casual leave during the journey performed.
3. Certified that I was not provided with Government vehicle.
4. Certified that the halts for which Daily Allowance have been claimed were essential in Public interest.
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

FOR DDO OFFICE	
ENTITY CODE	_____
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

APPROPRIATION FOR THE YEAR: Rs. _____
 EXPENDITURE UPTO DATE: Rs. _____
 BALANCE AVAILABLE: Rs. _____

(491)

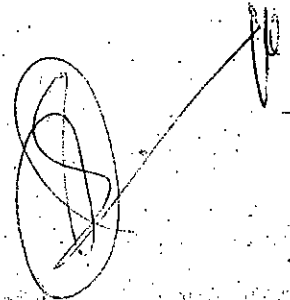
OFFICE OF THE DISTRICT EDUCATION OFFICER (M) KARAK
REVISED TOUR PROGRAMME I.R.O MUHAMMAD IDRESS DY: District Education Officer (M) KARAK
FOR THE MONTH OF July, 2017.

S/NO	Date	From	School/station visited	Distance	Mode of Journey	Purpose of Journey
1	18 7 2017	DEO (M) Karak	GHS Tarki Khel	100	By Vigonor	I.T Lab Inspection
2	19 7 2017	//	GHS Teri	170	By Vigonor	I.T Lab Inspection
3	20 7 2017	//	GHSS Shāhidan Banda	120	By Vigonor	I.T Lab Inspection
4	21 7 2017	//	GHS G.M.K Khel	100	By Vigonor	I.T Lab Inspection
5	22 7 2017	//	GHS Khurram	180	By Vigonor	I.T Lab Inspection
6	24 7 2017	//	GHS Jatta Ismail Khel	175	By Vigonor	I.T Lab Inspection
7	25 7 2017	//	GHS Siakot	120	By Vigonor	I.T Lab Inspection
8	26 7 2017	//	GHS Surdag	80	By Vigonor	I.T Lab Inspection
9	27 7 2017	//	GPS Oda Khel	90	By Vigonor	Furniture Inspection
10	28 7 2017	//	GPS GPS Amberi Killa	80	By Vigonor	Furniture Inspection
11	29 7 2017	//	GPS Jatta Ismail Khel	170	By Vigonor	Furniture Inspection
12	31 7 2017	//	GMS Sabir abad	85	By Vigonor	Furniture Inspection

Dy: District Education Officer (M)
Karak

31/7/17

District Education Officer (M)
Karak



(50)

July 2017
Nathigali / Peshawar

OFFICE OF THE DISTRICT EDUCATION OFFICER (M) KARAK
PESHAWAR/OTHER DISTRICT TOUR PROGRAMME/MEETINGS I.R.Q. M- IDRESS Dy:DEO (M) KARAK
 DDO (Code No KK 6014)

6-40000 S.S. 6-41000 Edu., 6-41100- Admin, 6-51100 AO-03805 (T./DA)
 Name of Employee: MUHAMMAD IDRESS Designation: District Education Officer (M) Karak. Employee Basic Pay Rs: 48690/- (BPS-18)

S. No	Departure Station	Arrival			No of Days	Arrival		Conveyance	Travel Details Within City		
		Distance	Rate	Hours		Date	Hours		Distance	Rate	Purpose of Journey
1	DEO Office to Nathiagali 8:30 am 05-07-2017 stay at Nathiagali 06-07-07-2017 and Back on 07-07-2017 Karak	400 Km	Rs2.5/km		6 days Spl			By Car	800 Km	POL	Meeting Regarding PTE at Nathiagali.
2	DEO Office to Peshawar 8:30 am 10-07-2017 stay at Peshawar 11-07-2017 and Back on 12-07-2017 Karak	220 Km	Rs2.5/km		6 days Spl			By Car	440 Km	POL	DPC Meeting At Peshawar
3	DEO Office to Peshawar 8:30 am 15-07-2017 stay at Peshawar 16-07-07-2017 and Back on 17-07-2017 Karak	220 Km	Rs2.5/km		06 days spl			By Car	440 Km	POL	DPC Meeting At Peshawar

DY: District Education Officer (M)
 Karak
 21/7/17

(Handwritten signature)

District Education Officer (M)
 Karak

TRAVELLING ALLOWANCE BILL

August 2017

(51)

Employee Name

Employee Code

Employee Designation/ Grade

Ali Markhan

Driver EPS-07

PARTICULARS OF TRAVEL JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS			INTER (WITH IN) CITY TRAVELLING DETAILS				Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
DEO (M) Karak	31/7/2017	0800-AM	Peshawar & stay			Govt: Jeep	150-KM	0	0	880/-	1-Spl	880/-	880/-	Govt: duty as Driver with Dy:DEO (M) Karak.
Stay at Peshawar on,01-08-2017								0	0	880/-	1-Spl	880/-	880/-	Govt: duty as Driver with Dy:DEO (M) Karak.
04-DA Claim on account of Hotel charges as per rules								0	0	880/-	04-Spl:	3520/-	3520/-	On account of Hotel charges claim as per rules.
Peshawar	02-08-2017	0800-AM	Karak			Govt: Jeep	150-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	06-08-2017	0800-AM	Peshawar & stay			Govt: Jeep	150-KM	0	0	880/-	1-Spl	880/-	880/-	Govt: duty as Driver with Dy:DEO (M) Karak.
Stay at Peshawar on,07-08-2017								0	0	880/-	1-Spl	880/-	880/-	Govt: duty as Driver with Dy:DEO (M) Karak.
04-DA Claim on account of Hotel charges as per rules								0	0	880/-	04-Spl:	3520/-	3520/-	On account of Hotel charges claim as per rules.
Peshawar	08-08-2017	0800-AM	Karak			Govt: Jeep	150-KM	0	0	0				Back Journey to H/Quarter
DEO (M) Karak	09-08-2017	0800-AM	GHSS Jahangiri & back			Govt: Jeep	140-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	10-08-2017	0800-AM	GHS Siakot & back			Govt: Jeep	120-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	12-08-2017	0800-AM	GHSS Jahangiri & back			Govt: Jeep	140-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	14/8/2017	0800-AM	GHS Kari dhand & back			Govt: Jeep	180-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	16/8/2017	0800-AM	GMS Aral Adam Banda & back			Govt: Jeep	120-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	18/8/2017	0800-AM	GHS Latamber & back			Govt: Jeep	80-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	21/8/2017	0800-AM	GMS Aral Adam Banda & back			Govt: Jeep	120-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	22/8/2017	0800-AM	GHSS Warana & back			Govt: Jeep	140-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	24/8/2017	0800-AM	GHSS Latamber & back			Govt: Jeep	90-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	26/8/2017	0800-AM	GPS Warana Mir Hassan khel & back			Govt: Jeep	140-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	26/8/2017	0800-AM	GPS Mandawa No.1 & back			Govt: Jeep	130-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
DEO (M) Karak	30/8/2017	0800-AM	GHS Manzini & back			Govt: Jeep	170-KM	0	0	624/-	1/2	312/-	312/-	Govt: duty as Driver with Dy:DEO (M) Karak.
G/Total							3150-KM	0	0	0	6-Ord: Days & 12-Spl: DA	14304/-	14304/-	

Handwritten signature and date: 19/8/2017

Official stamp and signature of the Officer.

TRAVELLING ALLOWANCE STATEMENT

CERTIFICATE

1. TRAVELLING FARE (AIR TICKETS, ETC) Rs. _____
 2. TRAVELING ALLOWANCE (MILEAGE) Rs. _____
 3. TOTAL DAILY ALLOWANCE *06-ord. 020. 624/* Rs. *14304/*
 4. ACTUAL EXPENSES (HOTEL CHARGES) *12-588/* Rs. *88/*
 5. OTHER ALLOWANCES Rs. _____
 GRAND TOTAL Rs. *14304/*
 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
 NET AMOUNT PAYABLE Rs. *14304/*

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

 CONTROLLING OFFICER

1. Certified that the journey was performed in the interest of Public Service.
2. Certified that I was not on Casual leave during the journey performed.
3. Certified that I was not provided with Government vehicle.
4. Certified that the halls for which Daily Allowance have been claimed were essential in Public interest.
5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

 SIGNATURE OF GOVERNMENT SERVANT
 WHO TRAVELLED

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

Admitted: Rs. _____
 Objected: Rs. _____
 Reason of Objection and: _____

APPROPRIATION FOR THE YEAR: Rs. _____
 EXPENDITURE UPTODATE Rs. _____
 BALANCE AVAILABLE Rs. _____

 AUDITOR

 ASSTT: ACCOUNT

 ASSTT: ACCOUNTANT GENERAL/
 ACCOUNTS OFFICER.

(52)


TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.

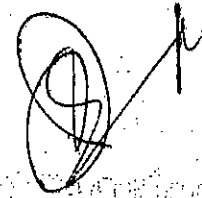
SEPTEMBER 2017.

Name & Designation	Dated	Particulars of journey					Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks
		Departure			Arrival			No. of Fares KM	Rate /Km	Amount	Particulars	Rate P/Day			
		Station	Date	Hours	Station	Date									
1		3	4	5	6	7	9	10	11	12	13	14	15	16	17
Mr. Ali Mar Khan, Driver DEO(M) Karak.	11.9.2017	DEO(M) Karak.	Peshawar				Govt wegnor	160 kms	--	--	1+2=3DA	880	2640	2640	JURNAY TO Peshawar
	12.9.2017		stay at peshawar				Govt wegnor	30 kms.	--	--	1+2=3DA	880	2640	2640	Stay at Pesh.
	13.9.2017	Peshawar	DEO Male Karak back.				Govt wegnor	160 kms	--	--			0	0	Back Journey
	14.9.2017	DEO(M) Karak.	GHSS JEHANGERI, GMSMIANKOT, TNASRATI, GHSS. SHAHSALIM Back				Govt wegnor	160kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	15.9.2017	DEO(M) Karak.	GHS B/Killa, GMS, B/Killa, Yaqoobi Killa, i/Banda & Back.				Govt wegnor	140Kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	16.9.2017	DEO(M) Karak.	GHS Mandawa, GPS/GMS, Aral Adam Banda. GHS Latambar & Back				Govt wegnor	132Kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	18.9.2017	DEO(M) Karak.	GMS Sabir Abad, GPS/GMS ShankiBanda & Back				Govt wegnor	110 kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	19.9.2017	DEO(M) Karak.	GMS/GPS Zara Gandi & Back				Govt wegnor	60 kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	21.9.2017	DEO(M) Karak.	GPS Ayaz abad, GPS Nawaz Abad, GHS Daresh Khel & Back				Govt wegnor	120 kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	27.9.2017	DEO(M) Karak.	GHS Bahuder Khel, GHS Shahidan Wazir & Back				Govt wegnor	148Kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	29.9.2017	DEO(M) Karak.	GMS Zarin Killa, GHS Manzeeni & Back				Govt wegnor	168Kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
	29.9.2017	DEO(M) Karak.	GHS Ahmadi Banda, GHS Totaki, GHS Khurram Umer Zai & Back				Govt wegnor	138Kms	--	--	1/2 day	624 PDA	312	312	attach tour progrma
Total:-											0	6 spl: 4 1/2 DA	8088	8088	

CERTIFICATES

- Certified that the journey was performed in the interest of p/service.
- Certified that the claim has not been paid to me before this bill.
- Certified that the time of journey Govt: Vehicle was not provided, used Personal M/Cycle.


Ali Mar Khan, Driver
DEO(m) Karak.



S.A.S.H

Voucher No.
List of Payment
For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-

9-E/A & Services
 91-Secy: E/A & Services
 921-Secy: E/A & Services
 921011:-
 3805-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct							
	B.F						
Grand Total							

Passed for Rs: 80687 Pay Rupees (

(Head of Office)

Dated / / 2017

(Controlling Officer)

From (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated / / 2017

Accountant

OFFICE OF THE DISTRICT EDUCATION OFFICER(M) DISTRICT KARAK.

TOUR PROGRAMME IN RESPECT OF IKRAMULLAH KHAN DDEO (M) KARAK FOR THE MONTH OF SEPT 2017.

S.No	Date	From	To	Distance	Kind of Journey	Purp: of Journey
1.	11.09.17 12.09.17 13.09.17	DEO office at KDA Karak	Karak to Peshawar. Halt at Peshawar Peshawar to Karak Back	160km 160km	Govt;vehicle vegnor AA-4620	Pesh Secretariat in connection with court cases of District Lakki.
2.	14.09.17	DO	Office to GHSS Jahingiri ,GMS Mian kot. T.Nasrati ,GHSS, Shah Salim & Back..	140 KM	DO	S/Visit
3.	15.09.17	DO	Office to GHS Bangi Killa,GMS Bangi Killa,GMS Yaqoobi Killa,GPS Inzar Banda & Back	132 KM	DO	S/visit
4.	16.09.17	DO	Office to GHS Mandawa,GPS Aral Adam Banda,GMS Aral Adam Banda,GHS Latamber & Back.	110 km	DO	S.Visit
5.	18.09.17	DO	Office to GMS Sabir Abad,GPS,Shanki Banda,GMS Shanki Banda & Back.	48 KM	DO	S.Visit
6.	19.09.17	DO	Office to GMS Zara Gandhi,GPS Zara Gandhi & Back	55 KM	DO	S.Visit
7.	21.09.17	DO	Office to GPS Ayaz Abad ,GPS Nawaz Abad GHS Daresh Khel & Back	148 KM	DO	S.Visit
8.	27-09-17	Do	GHS Bahader Khel. GHS Shahidan Wazir & Back	168 km	DO	S.Visit
9.	28.09.17	Do	Office to GMS Zarin Killa ,GHS Manzeeni & Back	138 km	DO	S.Visit
10.	29.09.17	Do	Office to GHS Ahmadi Banda,GHS Totaki GHS Khuram Umer Zai & Back.	154 km	DO	S.Visit

Approved by

District Edu: Officer (M)
District Karak.

Dy. District Education Officer
(Male) Karak

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(54)

TRAVELLING EXPENDITURE STATEMENT OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.

Name & Designation	Dated	Particulars of journey					Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks	
		Departure			Arrival			No. of Fares KM	Rate /Km	Amount	Particulars	Rate P/Day				
		Station	Date	Hours	Station	Date										
1		3	4	5	6	7	9	10	11	12	13	14	15	16	17	
Mr. Ali Mar Khan, Driver DEO(M) Karak.	2/10/2017	DEO(M) KK	BISE Kohat & Back				Govt Car	130 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	3/10/2017	DEO(M) KK	GHS Bahadur Khel & etc & Back				Govt Car	138 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	04.10.2017	DEO(M) KK	GHS Darish Khel etc & Back				Govt Car	146 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	05.10.2017	DEO(M) KK	GHS Tottaki etc & Back				Govt Car	132 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	09.10.2017	DEO(M) KK	GHS Mandawa / GPS Aral Adam & Back				Govt Car	110 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	10.10.2017	DEO(M) KK	GHS Khurram /Ahmadi Banda & Back				Govt Car	140 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	14.10.2017	DEO(M) KK	GMS Latamber & Back				Govt Car	86 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	16.10.2017	DEO(M) KK	Peshawar				Govt Car	160 Kms	--	--	1+2=3DA	880	2640	2640	Journey to Peshawar	
	17 & 18.10.2017		Stay at peshawar				Govt Car	0	--	--	1+2=3DA	880	2640	2640	Stay at Pesh	
	19.10.2017	Peshawar	DEO(M) Karak					Govt Car	160 Kms	--	--	0	0	0	0	Back Journey
	24.10.2017	DEO(M) KK	GHS Manzani & Back				Govt Car	110 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	25.10.2017	DEO(M) KK	GHS and GMS Warana & Back				Govt Car	116 Kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	26.10.2017	DEO(M) KK	GPS Fatah khan/Mandawa No,1 & Back				Govt Car	86 Kms	--	--	1/2 day	625 PDA	312	312	attach tour progma	
	27.10.2017	DEO(M) KK	GHS Gurgari & Back				Govt Car	158KMS	--	--	1/2 day	626 PDA	312	312	attach tour progma	
28.10.2017	DEO(M) KK	GMS Charpar and GHS Mokoorj & Back				Govt Car	160 Kms	--	--	1/2 day	627 PDA	312	312	attach tour progma		
30.10.2017	DEO(M) KK	GHSS C/Khurram GPS Nashpo & Back				Govt Car	126 Kms	--	--	1/2 day	628 PDA	312	312	attach tour progma		
Total:-									0		6 spl: 1/2 DA		9336	9336		

CERTIFICATES

- Certified that the journey was performed in the interest of p/service.
- Certified that the claim has not been paid to me before this bill.
- Certified that the time of journey Govt: Vehicle was not provided, used Personal M/Cycle.


Ali Mar Khan, Dir:



S.A.S.II

Voucher No.
 List of Payment
 For 200

Instructions for preparing traveling allowance bills:

- Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
- Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
- Fractions of mile in the total bill of any one journey for each person should not be charged for.
- When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
- Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
- Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.
- When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-

- 1-E/A & Services
- 11-Secy: E/A & Services
- 121-Secy: E/A & Services
- 121011:-
- 805-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:- _____

Senior Accountant

G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs	
Checked and found correct								
					B.F	Rs	4960/-	
Grand Total							Rs,	4960/-

Passed for Rs: 9336 /
 Pay Rupees (

(Head of Office)

Dated / /2017

(Controlling Officer)

From (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated / /2017

Accountant



OFFICE OF THE DISTRICT EDUCATION OFFICER(MALE) DISTRICT KARAK.

TOUR PROGRAMME IN RESPECT OF IKRAMULLAH KHAN DDEO (M) KARAK FOR THE MONTH OF OCTOBER 2017.

S. #	Date	From	To.	Distance	Kind of Journey	Purp: of Journey
1.	02.10.17	DEO (M) Karak office	BISE Kohat. And back	130 KM	Govt. wegnor AA 4620 Peshawar	Attended meeting on election of Private schools.
2.	03.10.17	DEO (M) Karak	GPS Lal Khel RahmatAbad,GPS/GHS Bahader Khel & Back.	138 KM	Govt. wegnor	Checking of school activities
3.	04.10.17	DEO (M) Karak	GPS Ahmad Khel ,GMS Ahmad Khel,GHSDaresh Khel & Back.	146 KM	Govt. wegnor	Checking of school activities
4.	05.10.17	DEO (M) Karak	GHS Totakae,GPSTotakae& Back	132 KM	Govt. wegnor	Checking of school activities
5.	09.10.17	DEO (M) Karak	GPS /GMS Aral Adam Banda,GHS Latamber& Back.	110 km	Govt. wegnor	Checking of school activities
6.	10.10.17	DEO (M) Karak	GHS Khuram,GHS/GPS Ahmadi Banda & Back	140 KM	Govt. wegnor	Checking of school activities
7.	14.10.17	DEO (M) Karak	GHS /GMS/GPS Latamber, GHS Mandawa& Back	86 KM	Govt. wegnor	Checking of school activities
8.	16.10.17	DEO (M) Karak	Karak to Peshawar.	160 KM	Govt. wegnor	Attended E&SED ADD Sec(Estab.) as D. Rep, in
	17-18.10.17	office	Halt at Peshawar.	-----		inquiry against the officials of Lakki office.
	19.10.17	Peshawar	Karak Head Quarter Back.	160 KM		
9.	24.10.17	DEO (M) Karak	GHS Manzeeni,GPSManzeeni& Back.	110 KM	Govt. wegnor	Checking of school activities
10	25.10.17	DEO (M) Karak	GHS Warana,GMSWarana.GPS Sharif Wala & Back	116 KM	Govt. wegnor	Checking of school activities
11	26.10.17	DEO (M) Karak	GPS Fateh Khan, Samandari Killa GPS Mandawa NO.1 & Back	86 KM	Govt. wegnor	Checking of school activities.
12	27.10.17	DEO (M) Karak	GHS Gurguri,GMSAmanKot GMS Orbashi& Back	158 KM	Govt. wegnor	Checking of school activities
13	28-10-17	DEO (M) Karak	GMS Char.Para,GHSSBahader-Khel,GHS Makori& Back	160 km	Govt. wegnor	Checking of school activities
14	30.10.17	Do	GHSS Sanda Khuram, GPS Nashpa& Back.	126 km	Govt. wegnor	Checking of school activities

APPROVED.

District Edu. Officer (Male)
District Education Officer
Male Karak

Dy. District Education Officer
Male Karak.
Dy:Distt. Education Officer
(Male) Karak

(56)

**TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER (MALE) KARAK.**

DEO(m) Karak

Name & Designation	Dated	Particulars of journey					Kind of journey				Actual Expenses		Amount	Total Amount	Remarks	
		Departure			Arrival			No. of Fares KM	Rate /Km	Amount	Particulars	Rate P/Day				
		Station	Date	Hours	Station	Date										
1		3	4	5	6	7	9	10	11	12	13	14	15	16	17	
Mr. Ali Mar Khan, Dir DEO(M) Karak	03.11.2017	DEO(M) KK	GHS Mandawa' etc & Back				Govt Car	86 knis	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	04.11.2017	DEO(M) KK	GHS Hayat Abad etc & Back				Govt Car	158 kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	07.11.2017	DEO(M) KK	GHS Manzari etc & Back				Govt Car	136 kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	10.11.2017	DEO(M) KK	GPS Chokara/ Nara Khora & Back				Govt Car	44 kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	11.11.2017	DEO(M) KK	GHS Shah Salim & Back				Govt Car	160 kms	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	13.11.2017	DEO(M) KK	Civial Jundge lakkj & Back				Govt Car	160KMS	--	--	1/2 day	624 PDA	312	312	attach tour progma	
	15.11.2017	DEO(M) KK	Peshawar				Govt Car	160 kms	--	--	1+2=3DA	880	2640	2640	Jurney to Peshawar	
	16&17.11.201			stay at Peshawar					30 kms	--	--	1+2=3DA	880	2640	2640	Stay at Pesh:
	18.11.2017		Peshawar	DEO(M) Karak				Govt Car	160 k ms	--	--	0	0	0	0	Back Jurney
	22.11.17		DEO(M) KK	Peshawar				Govt Car	160kms	--	--	1+2=3DA	880	2640	2640	Jurney to Peshawar
	23.11.17			Stay at Peshawar				Govt Car	30 kms	--	--	1+2=3DA	880	2640	2640	Stay at Pesh:
	24.11.17		Peshawar	Kar& Baack				Govt Car	160kms	--	--	0	0	0	0	Back Jurney
	25.11.17		DEO(M) KK	civial Jundge lakkj & Back				Govt Car	160KMS	--	--	1/2 day	625 PDA	312	312	attach tour progma
	27.11.2017		DEO(M) KK	GMS Zarin Killa & Back				Govt Car	134 kms	--	--	1/2 day	626 PDA	312	312	attach tour progma
	28.11.2017		DEO(M) KK	GMS Shagi /Orbashi & Back				Govt Car	180KMS	--	--	1/2 day	627 PDA	312	312	attach tour progma
29.11.2017		DEO(M) KK	GPS Esal: Khumari/Aman Kot & Back				Govt Car	168 KMS	--	--	1/2 day	628 PDA	312	312	attach tour progma	
Total:-										0	12 spl: 6 DA		13680	13680		

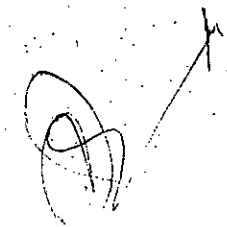
CERTIFICATES

Certified that the journey was performed in the interest of p/service.

Certified that the claim has not been paid to me before this bill.

Certified that the time of journey Govt: Vehicle was not provided, used G/Car.

Ali Mar Khan, Dir:



S.A.S-II

Voucher No.
List of Payment
For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for.

When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-

9-E/A & Services
91-Secy: E/A & Services
921-Secy: E/A & Services
921011:-
3805-TA/DA

Admitted for Rs. _____

Objected to Rs. _____

Reasons of Objections:-

Senior Accountant

G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs	
Checked and found correct								
	B.F		Rs				/-	
Grand Total							Rs,	/-

Passed for Rs: 13680/
Pay Rupees (

Dated / / 2017

From (Sub-Treasury)

Examined and entered

Accountant

Dated / / 2017

(Head of Office)

(Controlling Officer)

(Treasury Officer)

(Sub-Treasury Officer)

(incorporated in District)

Accountant

REVISED TOUR PROGRAMME IN RESPECT OF MR. AMULLAH KHAN DEEO (M) KARAK FOR THE MONTH OF NOVEMBER 2017

571

S.No	Date	From	To	Distance	Kind of Journey	Purp: of Journey
1.	03.11.17	DEO(M) Karak	GHS Mandawa ,GPS Fateh Khan, GPSSamandari Killa ,GPS Lal Khel & Back.	86 KM	Govt. Wegnor AA 4620 Peshawar	Checking of school activities
2.	04.11.17	DEO(M) Karak	GHS Terri, GHS Hayat abad & Back.	158 KM	Govt. Wegnor	Checking of school activities
3.	07.11.17	DEO(M) Karak	Govt Centennial Model High School Chokara, GHS Manzeeni S & Back.	136 KM	Govt. Wegnor	Checking of school activities
4.	10.11.17	DEO(M) Karak	GPS Chokara, GMS Nari Khora, & Back	44 KM	Govt. Wegnor	Checking of school activities
5.	11.11.17	DEO(M) Karak	GHS Ganderi Khattak, GHSS Shah Salim & Back.	160 km	Govt. Wegnor	Checking of school activities
6.	13.11.17	DEO(M) Karak	Attended court of CJ VII Lakki & Back	160 KM	Govt. Wegnor	Attended court in Lakki office cases.
7.	15.11.17 16-17.11.17 18.11.17	DEO(M) Karak Peshawar	Peshawar: Stay at Peshawar. Karak Head Quarter Back.	160 KM 30 KMS 160 KM	Govt. Wegnor	Attended complaint cell Directorate on pending complaints & on next day attended text Book Board regarding extra books in schools.
8.	22.11.17 23.11.17 24.11.17	DEO(M) Karak Peshawar.	Karak to Peshawar. Halt at Peshawar Back to Head Quarter.	160 KM 30 KMS 160 KM	Govt. Wegnor	Attended SO(School) in connection with UZ 520 Jeep inquiry case.
9.	25.11.17	DEO(M) Karak	Attended court of Adj II Lakki & Back	160 KM	Govt. Wegnor	Attended court of Add Session Judge II in Lakki office cases.
10.	27.11.17	DEO(M) Karak	GMS Aodeen Shah, GPS Moona Khel, GMS Moonah Khel, GMS Zareen Killa & Back	134 KM	Govt. Wegnor	Checking of school activities
11.	28-11-17	DEO(M) Karak	GPS/GMS Shagi Terri, GMS/GPS Aman Kot, GMS Orbashi & Back.	180 km	Govt. Wegnor	Checking of school activities
12.	29.11.17	DEO(M) Karak	GPS NO.1 Mardan Khel, GPS NO.2 Mardan Khel, GPS Isak Khumari, GMS Aman Kot & Back.	168 km	Govt. Wegnor	Checking of school activities

APPROVED.

DISTRICT EDUCATION OFFICER

MALE KARAK

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

Dy District Education officer

MALE KARAK

DY DISTRICT EDUCATION OFFICER
MALE KARAK

(58)

**TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF DISTRICT EDUCATION OFFICER(MALE) KARAK.**

Name & Designation	Particulars of journey					Kind of journey	Daily Allowance	Actual Expenses		Total Amount	Remarks	
	Departure			Arrival				Particulars	Rate P/Day			
	Date	Station	Hours	Date	Station							
1	3	4	5	6	9	12	13	14	15	17		
Mr ALI MAR KHAN DRIVER DDEO(MALE) Karak	01.12.2017	DEO(M)Karak	8am	GMS/GPS Urbashi & Back	G.car	312	1/2day		312	tour programme attached		
	02.12.2017	DEO(M)Karak	8am	GMS Anar Banda & Back	G.car	312	1/2day	312	312	tour programme attached		
	04.12.2017	DEO(M)Karak	8am	GMS Bergi & back	G.car	312	1/2day	312	312	tour programme attached		
	05.12.2017	DEO(M)Karak	8am	GMS Shagi teri & Back	G.car	312	1/2day	312	312	tour programme attached		
	06.12.2017	DEO(M)Karak	8am	GMS Aral Banda & back	G.car	312	1/2day	312	312	tour programme attached		
	07.12.2017	DEO(M)Karak	8am	GMS Zeibi chirikhei & back	G.car	312	1/2day	312	312	tour programme attached		
	08.12.2017	DEO(M)Karak	8am	GMS Kamali & back	G.car	312	1/2day	312	312	tour programme attached		
	09.12.2017	DEO(M)Karak	8am	GMS Kamali Zara kheh & back	G.car	312	1/2day	312	312	tour programme attached		
	11.12.2017	DEO(M)Karak	8am	peshawar	G.car	880	3DA	880	2640	tour programme attached		
	12&13.12.2017	DEO(M)Karak	8am	halt at peshawar	G.car	880	6DA	880	5280	tour programme attached		
	14.12.2017	DEO(M)Karak	8am	back	G.car							
	16.12.2017	DEO(M)Karak	8am	Sarobi & zardaki GPs Azai Khel & Back	G.car	312	1/2day	312	312	tour programme attached		
	18.12.2017	DEO(M)Karak	8am	GPS Gul abass GPS/GHSS Waran 7back	G.car	312	1/2day	312	312	tour programme attached		
	19.12.2017	DEO(M)Karak	8am	GPS/GMS Tabikkawa, GPS/GHS zarkhan & back	G.car	312	1/2day	312	312	tour programme attached		
	20.12.2017	DEO(M)Karak	8am	GHS Khojaki & Back	G.car	312	1/2day	312	312	tour programme attached		
	21.12.2017	DEO(M)Karak	8am	peshawar	G.car	880	3DA	880	2640	tour programme attached		
	22.12.2017	DEO(M)Karak	8am	halt at peshawar	G.car	880	3DA	880	2640	tour programme attached		
	23.12.2017	DEO(M)Karak	8am	back	G.car							
										Total	1694	

Certificates

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt. Vehicle.

[Signature]
 Mr ALI MAR KHAN DRIVER
 DDEO(MALE) KARAK

16944
[Signature]
 DY. District Education Officer (M)
 Karak
 (MALE) KARAK

A.S.II

Voucher No
List of Payments
For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
 Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
 Fractions of mile in the total bill of any one journey for each person should not be charged for.
 When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
 Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
 Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.
 When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

ad of service chargeable:-
 E/A & Services
 Secy: E/A & Services
 Secy: E/A & Services
 11011:-
 805-JA/DA

Admitted for Rs _____
 Objected to Rs _____
 Reasons of Objections:-

Senior Accountant. G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 mths / 3 months previous of this date, with the exception of those details given below which the amount has been retained by deduction from this bill, have been disbursed to the Government servants mentioned therein and their receipts taken in Acquittance Roll filed in my office with receipt stamp duly called for every payment in excess of Rs. 20/-

Also that the journey for which mileage has been claimed under Supplementary Rule 15 for Non-Gazette ministerial or clerical Government Servants were made by public or hired conveyance under my order

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs	
Checked and found correct								
					B.F	Rs	16944/-	
Grand Total							Rs.	16944/-

Rs
 Passed for Rs
 Pay Rupees

Dated _____ / 2015
 From _____ (Sub-Treasury)

Examined and entered

Accountant

Dated _____ / 200

(Head of Office)
 (Controlling Officer)
 (Treasury Officer)
 (Sub-Treasury Officer)
 (incorporated in District)
 Accountant



OFFICE OF THE DISTRICT EDUCATION OFFICER(MALE) DISTRICT KARAK.

REVISED TOUR PROGRAMME IN RESPECT OF IKRAMULLAH KHAN DDEO (M) KARAK FOR THE MONTH OF DEC2017.DDO CODE 6014.

S.N o	Date	From	To	Distance	Kind of Journey	Purp: of Journey
1.	01.12.17	DEO(M) Karak	GMS /GPS urbashi & back.	160 KM	Govt. Wegnor	Checking of school activities
2.	02.12.17	DEO(M) Karak	GMS Anar Banda & Back.	80 KM	Govt. Wegnor	Checking of school activities
3.	04.12.17	DEO(M) Karak	GMS Bergai & Back.	100 KM	Govt. Wegnor	Checking of school activities
4.	05.12.17	DEO(M) Karak	GMS Shagi Teri & Back	100 KM	Govt. Wegnor	Checking of school activities
5.	06.12.17	DEO(M) Karak	GMS Aral Banda & Back.	80 km	Govt. Wegnor	Checking of school activities
6.	07.12.17	DEO(M) Karak	GMS ZeibiChini Khel & Back	80 KM	Govt. Wegnor	Checking of school activities.
7.	08.12.17	DEO(M) Karak	GMS Kamali Banda & Back.	70 KM	Govt. Wegnor	Checking of school activities.
8.	09.12.17	DEO(M) Karak	GMS Kamali Zaro Khel & back.	50 KM	Govt. Wegnor	Checking of school activities.
9	11.12.17 12 & 13 2017 14.12.17	DEO(M) Karak	Karak to Peshawar Halt at Peshawar Peshawar to Karak Back	160 KM 60 KM 160 KM	Govt. wegnor	1. Attended Tribunal KPK Peshawar. 2. Attended HEC office Peshawar.
10	16.12.17	DEO(M) Karak	Sarobi, GPS Andaki, GPS Azar Khel & Back	70 KM	Govt. Wegnor	Checking of school activities
11.	18-12-17	DEO(M) Karak	GPS Gul Abass, GPS/GHSS Warana & Back.	96 km	Govt. Wegnor	Checking of school activities
12.	19.12.17	DEO(M) Karak	GPS /GMS Tabikhwa, GPS/GHS Shahidan(Cho , GPS ZAR Khan Killa & Back.	84 km	Govt. Wegnor	Checking of school activities & Inquiry of utilization of PTC f
13.	20.12.17	DEO(M) Karak	GHS Khojaki Killa & Back.	66 KM	Govt. Wegnor	Checking of school activities
14.	21-12-17 22-12-17 23-12-17	DEO(M) Karak	Karak to Peshawar Halt at Peshawar. Peshawar to Karak Back.	160 KM 30 KM 160 KM	Govt. Wegnor	Meeting at Secretariat Peshawar.

APPROVED.

District Education Officer
(Male) Karak

Dy District Education officer
(Male) Karak

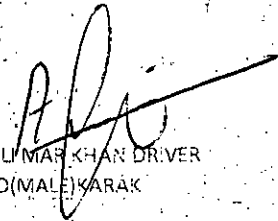
(60)

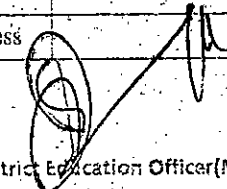
TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF DISTRICT EDUCATION OFFICER(MALE) KARAK.

Name & Designation	Particulars of Journey				Kind of Journey	Daily Allowance	Actual Expenses		Total Amount	Remarks
	Departure		Arrival			Amount	Particulars	Rate P/Day		
	Date	Station	Hours	Station						
1	3	4	5	6	9	12	13	14	15	17
Mr ALI KHAN DRIVER DDEO(MALE) Karak.	01.01.2018	DEO(M)Karak	8am	GPS Musfar Algda G.MPS, Teer & Back	G.car	312	1/2day		312	tour programe attached
	02.01.2018	DEO(M)Karak	8am	peshawar	G.car	880	3DA	880	2640	tour programe attached
	03.01.2018	DEO(M)Karak	8am	halt at peshawar	G.car	880	3DA	880	2640	tour programe attached
	04.01.2018	DEO(M)Karak	8am	back	G.car					
	05.01.2018	DEO(M)Karak	8am	GMS Shagi teri & Back	G.car	312	1/2day	312	312	tour programe attached
	06.01.2018	DEO(M)Karak	8am	GHS S/wazir Daresk. Khel & back	G.car	312	1/2day	312	312	tour programe attached
	08.01.2018	DEO(M)Karak	8am	GMS /GPS Warana & back	G.car	312	1/2day	312	312	tour programe attached
	09.01.2018	DEO(M)Karak	8am	peshawar	G.car	880	3DA	880	2640	tour programe attached
	10.01.2018	DEO(M)Karak	8am	halt at peshawar	G.car	880	3DA	880	2640	tour programe attached
	11.01.2018	DEO(M)Karak	8am	back	G.car					
	12.01.2018	DEO(M)Karak	8am	peshawar	G.car	880	3DA	880	2640	tour programe attached
	13.01.2018	DEO(M)Karak	8am	halt at peshawar	G.car	880	3DA	880	2640	tour programe attached
	14.01.2018	DEO(M)Karak	8am	back	G.car					
									Total	17058

Certificates

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt. Vehicle.


Mr ALI MAS KHAN DRIVER
DDEO(MALE) KARAK


D.Y. District Education Officer(M)
Karak
DISTRICT EDUCATION OFFICE
(MALE) KARAK

A.S.II

Voucher No.
List of Payment
For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.

Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.

Fractions of mile in the total bill of any one journey for each person should not be charged for.

When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.

Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.

Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.

When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

ad of service chargeable:-

E/A & Services

-Secy: E/A & Services

1-Secy: E/A & Services

1011:-

105-TA/DA

Admitted for Rs. _____

Objected to Rs. _____

Reasons of Objections:-

Senior Accountant

G.O

CERTIFICATE

Certified that I have satisfied my self that all emoluments included in the bills drawn 1 month/ 2 this 7 3 months previous of this date, with the exception of these details given below which the unit has been returned by deduction from this bill/have been disbursed to the Government servants of therein and their receipt taken in Acquaintance Roll filed in my office with receipt stamp duly settled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazette ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct					B.F	Rs	17088/-
Grand Total						Rs,	17088/-

Rs

Passed for Rs
Pay Rupees (

(Head of Office)

Dated ___ / ___ / 2015

(Controlling Officer)

From _____ (Sub-Treasury)

(Treasury Officer)

Examined and entered

(Sub-Treasury Officer)

Accountant

(incorporated in District)

Dated ___ / ___ / 200

Accountant

OFFICE OF THE DISTRICT EDUCATION OFFICER(MALE) DISTRICT KARAK.

REVISED TOUR PROGRAMME IN RESPECT OF IKRAMULLAH KHAN DDEO (M) KARAK FOR THE MONTH OF JAN2018.DDO CODE 6034

No	Date	From	To	Distance	Kind of Journey	Purp: of Journey
	01.01.18	DEO(M) Karak	GPS Musafir Algada Mgps Toor Adam Banda & Back.	48 KM	AA 4620 Peshawar	Checking of school activities, Conditional Grant utilization.
	02.01.18 03.01.18 04.01.18	DEO(M) Karak	Karak to Peshawar Halt at Peshawar Peshawar to Karak Back.	160 KM 30 KM 160 KM	Govt. Wegnor	Attended SO(Lit II) Office Civil Secretariat Peshawar.
	05.01.18	DEO(M) Karak	GMS Shagi Terj & Back	100 KM	Govt. Wegnor	Checking attendance of Wahid Raza SST proceeding under E&D Proceedings.
	06.01.18	DEO(M) Karak	GHS Shahidan Wazir, Daresh Khel & Back.	160km	Govt. Wegnor	Checking of school activities & C.G utilization.
	08.01.18	DEO(M) Karak	GMS /GPS Warana Mir Hasan khel & Back.	70 KM	Govt. Wegnor	Checking of school activities & C.G utilization
	09.01.18 10.01.18 11.01/18	DEO(M) Karak	Karak to Peshawar. Halt at Peshawar Peshawar to Karak back	160 KM 30 KM 160 KM	Govt. Wegnor	Checking of school activities.
	12.1.18 13.1.18 14.1.18	DEO(M) Karak	Karak to Peshawar Halt at Peshawar Peshawar to Karak Back	160 KM 60 KM 160 KM	Govt. Wegnor	Attended Litigation Branch, in Tribunal cases in DENO Inquiry.
				Total: 1658 kms		

APPROVED.

DISTRICT EDUCATION OFFICER
MALE KARAK.

Dy. District Education officer

KARAK

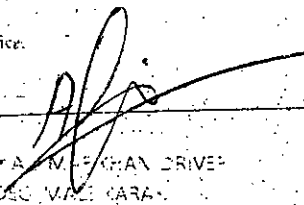
(62)

TRAVELLING ALLOWANCE BILL OF THE ESTABLISHMENT
OFFICE OF DISTRICT EDUCATION OFFICER(MALE) KARAK.

Name & Designation	Particulars of Journey					Daily Allowance	Actual Expenses		Total Amount	Remarks
	Departure		Arrival		Kind of Journey		Particulars	Rate P/Day		
	Date	Station	Hours	Station		Amount				
1	3	4	5	6	9	12	13	14	15	17
Mr ALLI KHAN DRIVER DDEO(MALE) Karak	03.02.2018	DEO(M)Karak	8am	GHS Totak	Gear	312		7-Nov	312	tour programme attached
	06.02.2018	DEO(M)Karak	8am	GHS Gur:GMS Ku:GHS Hayat Abad	Gear	312		312	312	tour programme attached
	07.02.2018	DEO(M)Karak	8am	GHS Jahangiri	Gear	312	1/2day	312	312	tour programme attached
	08.02.2018	DEO(M)Karak	8am	peshawar	Gear	880	1/2day	880	2640	tour programme attached
	09.02.2018	DEO(M)Karak	8am	halt at peshawar	Gear	880	1/2day	880	2640	tour programme attached
	10.02.2018	DEO(M)Karak	8am	back	Gear					
	15.02.2018	DEO(M)Karak	8am	GHS Mamul Khel	Gear	312	1/2day	312	312	tour programme attached
	16.02.2018	DEO(M)Karak	8am	GMS Aral Adam Bar da	Gear	312		312	312	tour programme attached
	19.02.2018	DEO(M)Karak	8am	GMS Jaras	Gear	312		312	312	tour programme attached
	20.02.2018	DEO(M)Karak	8am	Peshawar high court bunnu	Gear	312		312	312	tour programme attached
	21.02.2018	DEO(M)Karak	8am	peshawar	Gear	880	0	880	2640	tour programme attached
	22.02.2018	DEO(M)Karak	8am	halt at peshawar	Gear	880		880	2640	tour programme attached
	23.02.2018	DEO(M)Karak	8am	back	Gear					
	23.02.2018	DEO(M)Karak	8am	GMS Charpara	Gear	312	00A	312	312	tour programme attached
	24.02.2018	DEO(M)Karak	8am	GHS Nari Pines	Gear	312		312	312	tour programme attached
	25.02.2018	DEO(M)Karak	8am	peshawar	Gear	880		880	2640	tour programme attached
	26.02.2018	DEO(M)Karak	8am	halt at peshawar	Gear	880		880	2640	tour programme attached
	27.02.2018	DEO(M)Karak	8am	back	Gear					
28.02.2018	DEO(M)Karak			GMS & GPS Zehichan Khel	Gear	312			312	tour programme attached
						total		total	18648	

Certificates

1. Certified that the journey was performed in the interest of service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey given in Vehicle.



MR. ALLI KHAN DRIVER
DDEO (MALE) KARAK

(18648)

DY. District Education Officer(M)
Karak

Voucher No. _____
 List of Payment
 For 200

Instructions for preparing traveling allowance bills.

Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
 Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
 Fractions of mile in the total bill of any one journey for each person should not be charged for.
 When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
 Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 1 and the daily allowance in columns 17 to 19.
 Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should state in each case.
 When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-
 E/A & Services
 Secy: E/A & Services
 1-Secy: E/A & Services
 1011:-
 05-TA/DA

Admitted for Rs. _____
 Objected to Rs. _____
 Reasons of Objections:-

Senior Accountant _____ G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn 1 month/ 2 months / 3 months previous of this date, with the exception of those details given below which the amount has been returned by deduction from this bill have been disbursed to the Government servants mentioned therein and their receipt taken in Acquittance Roll filed in my office with receipt stamp duly filled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule 91 Non-Expenditure Ministerial or Menial Government Servants were made by public or hired conveyance under the order.

Also that it was necessary for the Government Servants for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct					B.F	Rs	18648/-
Grand Total						Rs,	18648/-

Rs

Passed for Rs
 Pay Rupees (

Dated ___/___/2015

From _____ (Sub-Treasury)

Examined and entered

Accountant

Dated ___/___/200

(Head of Office)

(Controlling Officer)

(Treasury Officer)

(Sub-Treasury Officer)

(incorporated in District)

Accountant

OFFICE OF THE DISTRICT EDUCATION OFFICER (M) KARAK
REVISE TOUR PROGRAMME I.R.O MUHAMMAD IDREES DY:DEO (M) KARAK
FOR THE MONTH OF FEBRUARY-2018

(63)
 DDO (Code No KK 6014)

Name of Employee :-		MUHAMMAD - IDREES		Designation :-		DY DEO(M) KARAK		Employee Basic Pay Rs: 61310/- (BPS-16)				
S. No	Particulars of Journeys								Conveyance	Travel Det.		
	Departure				Arrival					Distance	Class	Amount
	Station	Hours	Station	Date	Hours							
1	DEO(M) Karak	GHS Totaki 9:00 am	Back to DEO (M) KK	3	2	2018	3.00 PM	Vagon-R	140	KM	1/2 Day	
2	//	GHS Gurgurai+ GMS Kundi+ GHS Hayat abad	//	6	2	2018	//	//	200	//	//	
3	//	GHSS Jehangiri 9:00 am	//	7	2	2018	//	//	120	//	//	
4	DEO(M) Karak	Karak to Peshawar 9:00 am 08/02/2018 Stay at pesh 09/02/2018 Pesawar to KK 10/02/2018	//	9	2	2018	//	//	340		6 dys Spl	
5	//	GHS Mami Khel+ GMS Shaker Khel 9:00 am	//	15	2	2018	//	//	140	//	1/2 Day	
6	//	GMS Aral Adam Banda 9:00 am	//	16	2	2018	//	//	140	//	//	
7	//	GMS Jarasi 9:00 am	//	19	2	2018	//	//	150	//	//	
8	//	Peshawar High Court Bench	//	20	2	2018	//	//	160	//	//	
9	DEO (M) Karak	Karak to Peshawar 9:00 am 21/02/2018 Stay at pesh 22/02/2018 Pesawar to KK 23/02/2018	//	22	2	2018	//	//	340		6 dys Spl	
10	//	GMS Charpara 9:00 am	//	23	2	2018	//	//	140	//	1/2 Day	
11	//	GHS Nari Panoos 9:00 am	//	24	2	2018	//	//	80	//	//	
12	DEO(M) Karak	Karak to Peshawar 9:00 am 25/02/2018 Stay at pesh 26/02/2018 Pesawar to KK 27/02/2018	//	26	2	2018	//	//	340		6 dys Spl	
13	//	GMS+GPS Zebi Chani Khel 9:00 am	//	28	2	2018	//	//	130	//	1/2 Day	
									2420			

Dy: District Education Officer
 Karak
 Dy: District Education Officer
 (M) Karak

Muhammad

District Education Officer
 Karak
 District Education Officer
 (M) Karak

TRAVELLING ALLOWANCE BILL

641

Date 1

JULY, 2015

Employee Details
Employee Name

Ali Markhan

Employee Code 3

Employee Designation/ Grade, 4

Driver, BPS-05

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS			INTER (WITH IN) CITY TRAVELLING DETAILS				Purpose of Journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12: used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
SDEO (M) Primary Karak	01-07-2015	0800-AM	GPS Wardak/Pir Mela & Back			Govt. Jeep	110-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	02-07-2015	0800-AM	GPS Sabir Abad & Back			Govt. Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	07-07-2015	0800-AM	GPS Aral Adam/Tour Adam & back			Govt. Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	11-07-2015	0800-AM	GPS Musafar Algada/Surdog & Back			Govt. Jeep	130-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	13/07/2015	0800-AM	GPS F/Abad, Kanda & back			Govt. Jeep	75-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	15/07/2015	0800-AM	GPS, Mitha Khel, G/Killa & back			Govt. Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	18/07/2015	0800-AM	GPS Seri Khwa, Laki & back			Govt. Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	20/07/2015	0800-AM	GPS Lakani/M>M>Khel & Back			Govt. Jeep	70-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	22/07/2015	0800-AM	GPS Dali Mela, Z.G. Korona & back			Govt. Jeep	75-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	24/07/2015	0800-AM	GPS Shawal Algada, Z. Banda & back			Govt. Jeep	65-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	26/07/2015	0800-AM	LC. Khel/T. Dhan & back			Govt. Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	27/07/2015	0800-AM	GPS Noshpa, Tarkha Koi & back			Govt. Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	29/07/2015	0800-AM	C/O Sabir Abad & back			Govt. Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	31/07/2015	0800-AM	GPS Lalamber 1, Lat. Khel Rehmat Alhad & back			Govt. Jeep	90-KM	0	0	390/-	1/2	195/-	195/-	Govt. duty as Driver with SDEO (M) Karak.
G/Total							0	0	0	0	07-Ord Days	2772/-	2772/-	

Date 21	Rate 22	Amount 23	Description 24	Amount 25	Description 26	Rate 27	Amount 28

D.D./D.A.O./A.G. use only
DDO Code _____
DAO/AG REF _____

OFFICE OF THE SDEO(M) PRY.EDU: KARAK.

REVENUE TOUR PROGRAMME OF NASIR AHMAD SDEO(M) PRY.EDU: KARAK.

FOR THE MONTH OF AUG, 2014.

(65)

NO.	DATE	FROM	TO GPS	DISTANCE	KIND OF JOURNEY	PURPOSE of JOURNEY	BACK
1	01/08/14	KPI DPT	GPS, sahib, ahbab/dab	50	Govt jeep	vacation of IDPs	///
2	04/08/14	///	Gm S.K./Banda & Latmb	100	///	///	///
3	06/08/14	///	banni:		///	Meeting with fata dirti	///
4	07/08/14	///	Ara/ adam/t.dhand	95	///	Vaction of IDPs	///
5	08/08/14	///	Muzafar agani/e.t. adam	120	///	vacation of IDPs	///
6	09/08/14	///	L. khojak/d.sangani	50	///	///	///
7	11/08/14	///	Dah /GMkkhei	60	///	IDPs vaction	///
8	12/08/14	///	T. Uhsaid/Topi kala	100	///	///	///
9	14/08/14	///	Jahangri/ Far.khankala	110	///	///	///
10	20/08/14	///	T.K/G.kala	90	///	IDPs vaction	///
11	23/08/14	///	Chokara/A.abad	70	///	///	///
12	25/08/14	///	G.khatrak/muskan	110	///	///	///
13	26/08/14	///	E.abad/K.lawaghar	90	///	///	///
14	28/08/14	///	Warana/latmb2	110	///	///	///

approved 17/8/14

Submitted to the DEO(M) ELR & SEC. EDU: Karak for Approval.

ENDS: 783

DATED: 17/8/2014

AP/prop
[Signature]

Distt. Education Officer
(Male) Karak

DEO(M) ELR & SEC. EDU: KARAK

SDEO(M) PRY.EDU: KARAK.
Sub-Div. Edu. Officer
(M) Karak

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(66)

TRAVELING ALLOWANCE BILL OF ESTABLISHMENT OF *2000 (Prv) Karak* FOR THE MOUNT OF 200

Name & Designation	Head quarters	Actual Pay	Particulars of Journey's and Halls						Railway Fare Steamer	
			Stations	Date	Hour	Stations	Date	Hour	Cl. Ass	NO. of Fares
			Karak to Sabir Abdul Dull & back	01-8-2014	7 AM	01-8-2014	4 PM			
			Karak to RMS Karak Banda / return back	4-8-2014	7 AM	4-8-2014	4 PM			
			Karak to Bannu & back	06/8/2014	7 AM	6/8/2014	4 PM			
			Karak to Aral Adan / return back	07/8/2014	7 AM	7/8/2014	4 PM			
			Karak to Muzahar / return back	8/8/2014	7 AM	8/8/2014	4 PM			
			Karak to Khajak / D. Sangam & back	9/8/2014	7 AM	9/8/2014	4 PM			
			Karak Dalala / G. Mikhal & back	11/8/2014	7 AM	11/8/2014	4 PM			
			Karak to T. Dhand / Topi killing & back	12/8/2014	7 AM	12/8/2014	4 PM			
			Karak to Jehangiri / Zar Khan killing & back	16/8/2014	7 AM	16/8/2014	4 PM			
			Karak to T. K. G. killing & back	20/8/2014	7 AM	20/8/2014	4 PM			
			Karak to Chokam / Ahmad Shah & back	23/8/2014	7 AM	23/8/2014	4 PM			
			Karak to G. Khatik / Musakani & back	25/8/2014	7 AM	25/8/2014	4 PM			
			Karak to F. Shah / K. Mirza & back	26/8/2014	7 AM	26/8/2014	4 PM			
			Karak to Wazir / return back	28/8/2014	7 AM	28/8/2014	4 PM			

Miles by Road or Trioly			Daily Allowance			Actual Expense					Remarks
No. of Miles	Rate	Amount	No. of Days	Rate	Amount	Particulars	Amount				
14	15	16	17	18	19	20	21	22	23	24	
			1/2	375	195						
			1/2		195						
			1/2		195						
			1/2		195						
			1/2		195						
			1/2		195						
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			1/2		195						
			1/2		195						
			1/2		195						
			1/2		195						

Appro. Paration to 200	Rs.	Ps.
Expenditure including this bill		
Balance		

Here Enter deduction on account of permanent traveling allowance or other deductions

Particulars of the deductions should be set forth in the remarks column. Deduct T. A. refunded as detailed on the reverse
 (In words) 7 days 873/-

Contents received

INSTRUCTION FOR PREPARING TRAVELING ALLOWANCE BILLS

1. Journeys of different kinds, journeys and halts should not and be entered on the same line. Only one kind of allowance should, therefore, be filled in the same line and amount carried be-out separately into the last money column.
2. Permanent traveling, conveyance and the Horse allowance should be drawn along with the pay of the Government servants and not on Traveling Allowance bills.
3. Fractions of a mile in the total for any one journey should not be charged, for.
4. When the first item of travelling allowance to officer is a half, the date of commencement of that half should be stated in the "Remarks" column.
5. If daily allowance is claimed in respect of a road journey, the number of miles traveled should be entered in column 14 and daily allowance in column 17 to 19.
6. When traveling allowance is claimed in respect of a journey to or from hill station, it should be mentioned in the remarks column whether or not the halts has exceeded ten days.
7. Ordinary where a return journey is performed by a Government Servant, audit will presume that it must have been performed on a return journey ticket in case where under the rules of the Railways company such ticket is allowed. In which the controlling officer is satisfied that the officer making the journey could not purchase a return ticket either because he could not expect to return within the time allowed on return tickets or because it was not possible for other reason, it will be necessary for the controlling officers to indicate for the facility of audit either on the travelling allowance bill at one place of preferably against the recent journey's in the bill that he satisfied that in respect of the specific journey it was either not possible or not considered necessary in the interests of public service to purchase return ticket.

DETAILS OF TRAVELING ALLOWANCE REFUNDED

Section of Establishment	Name	Period	Amount		Section of Establishment	Name	Period	Amount	
			Rs.	Ps.				Rs.	Ps.

Note: When the Bill is presented at the audit office of preaudit the words "Contents received" for any equivalent expression) should not appear on it nor should any receipt stamp be affixed there on as a separate acknowledgment complete in all respects would be required at the time of delivery of cheque.

HEAD OF SERVICE CHARGEABLE

Major Head _____
 Minor Head _____
 Detailed Head _____
 Sub Head _____

CERTIFICATE

1. Certified that I have satisfied myself the amount included in bills drawn previous to
 1. Month _____
 2. Month _____ This date with the exception of those detailed below (of which amount
 3. Month _____
- has been refunded by deduction from this bill; have been disbursed to the office there in named and their receipts taken in the Acquittance or the office copies of the traveling Allowance-bills filed in my office with receipt stamps duly cancelled for every payment in excess of Rs.20.00
2. Certified that the Journeys for which mileage allowance have been claimed under Punjab T.A Rule 2.66 for non-gazetted ministerial or menial Government servant were made by public or hired conveyance and under my orders.
3. Certified that it was necessary for the Government servants for whom halting allowance at head quarters is drawn to keep up the whole or part of their camp equipage during such halt.(Rule 2.77 of the Punjab Government Traveling Allowance Rules.)
4. Certified that the Journey beyond jurisdiction was performed under proper authority.
5. Certified that an entry of the Journey for which Traveling Allowance has been claimed in this bill has been made in proper check Register proscribed in T.A. Rules Car, Lorry, Taxi or Motor Omnibus. Or _____ which was private vehicle for buy moto cycle.

Not being my own property/being my own property/ being a Government Vehicle.

(Head Office)
(Controlling Officer)

Pay Rupees in word and figures _____
 + Form _____ Sub - Treasury,
 Examined and entered
 Accountant

Treasury Officer
 Sub - Treasury Officer

Dated _____ 200,
 For use in Account General's Office
 Audit Register Page _____

Incorporated in the Account
 On _____

...Admitted _____
 ...Objected to _____
 ...Auditor, Assistant Supdt. Superintendent

Account

Clause 2 should be scored ink when no mileage is claimed under Rules No.2.66 of the Punjab Government Traveling Allowance Rules and clause 3 when there is no claim under Rule 2.77 of the Punjab Government Traveling Allowance Rules.
 One line be used and the other scored out.

...Admitted _____
 ...Objected _____
 ...Auditor _____

195

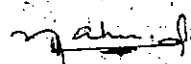
(67)


Office of the SDEO(M) PRY;EDU; Karak.

Revised tour programme in R/O NISAR AHMAD SDEO(M) pry;edu,KARAK

For the month of JUNE, 2015,

S.no	Date	From	To	Dist.	K/o/r.	P/O/Jr	Back
1	01/06/15	Kda off	Kamali banda/latmb	80	Govt jeep	Checking of c;grant	//
2	04/06/15	//	Mamani lawaghar/k Jawg;	60	//	//	//
3	09/06/15	//	Ziarat /matoor	100	//	//	//
4	13/06/15	//	Malagi /s.abad	80	//	//	//
5	15/06/15	//	Zebi /andaki	120	//	//	//
6	17/06/15	//	Kando khl/l. khl	90	//	s/v	//
7	19/06/15	//	Mandawa-2/f.banda	100	//	//	//
8	20/06/15	//	Shagi 1/2/d.lawaghar	70	//	//	//
9	26/06/15	//	Spinal/pinda	90	//	//	//
10	27/06/15	//	Dhand /n.e.khl	120	//	//	//


NISAR AHMAD
SDEO(M)KARAK.


SDEO(M) PRY & SEC, EDU
Karak.

TRAVELLING ALLOWANCE BILL

681

Date 1

JULY 2015

Employee Details
Employee Name 2

Ali Markhan

Employee Code 3

Employee Designation/ Grade 4
Driver BPS-05

PARTICULARS OF TRAVEL/ JOURNEY						INTER-CITY/INTERNATIONAL TRAVEL DETAILS				INTER (WITH IN) CITY TRAVELLING DETAILS			Purpose of journey /Remarks	
DEPARTURE			ARRIVAL			Conveyance 12 used	Distance 13 Covered	Class 14	Amount 15	Rate 16 P/Day	No. of Days	Amount 17		Total Amount 18
Station (from) 6	Date 7	Time (hours) 8	Station (To) 9	Date 10	Time (hours) 11									
SDEO (M) Primary Karak	01-06-2015	0800-AM	GPS Kamali banda, Latamber & Back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	04-06-2015	0800-AM	GPS Mamni Lawagher, K/J khel & Back			Govt: Jeep	60-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	09-06-2015	0800-AM	GPS Zirat, Matoor & back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	13/6/2015	0800-AM	GPS Malagi, Sabir Abad & Back			Govt: Jeep	80-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	15/06/2015	0800-AM	GPS Zebi & Andaki & Back			Govt: Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	17/06/2015	0800-AM	GPS Karido Khel, L/Chani Khel & back			Govt: Jeep	90-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	19/06/2015	0800-AM	GPS Mandawa 2, F/Abad & back			Govt: Jeep	100-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	20/06/2015	0800-AM	GPS Shagi 1,2/D/Lawgher & Back			Govt: Jeep	70-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	26/06/2015	0800-AM	GPS Spina, Pinda & back			Govt: Jeep	90-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
SDEO (M) Primary Karak	27/06/2015	0800-AM	GPS Dhand/N/E/Khel & back			Govt: Jeep	120-KM	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
G/Total							0	0	0	390/-	1/2	195/-	195/-	Govt: duty as Driver with SDEO (M) Karak.
										05-Ord: Days		1950/-	1950/-	

Date 21	Rate 22	Amount 23	Description 24	Amount 25	Description 26	Rate 27	Amount 28

D.D.O/ D.A.O/ A.G. use only

DDO Code _____

DAO/AG REF _____

TRAVELLING ALLOWANCE BILL

- 1. TRAVELLING FARE (AIR TICKETS, ETC) Rs. _____
- 2. TRAVELING ALLOWANCE (MILEAGE) Rs. _____
- 3. TOTAL DAILY ALLOWANCE Rs. _____
- ACTUAL EXPENSES (HOTEL CHARGES) Rs. _____
- 5. OTHER ALLOWANCES Rs. _____
- GRAND TOTAL Rs. _____
- 6. LESS DEDUCTION (TA ADVANCE) Rs. _____
- NET AMOUNT PAYABLE Rs. _____

SIGNATURE OF GOVERNMENT SERVANT
WHO TRAVELLED

CONTROLLING OFFICER

Admitted:..... Rs. _____

Objected:..... Rs. _____

Reason of Objection and.....

AUDITOR

ASSTT: ACCOUNT

CERTIFICATE

- 1. Certified that the journey was performed in the interest of Public Service.
- 2. Certified that I was not on Causal leave during the journey performed.
- 3. Certified that I was not provided with Government vehicle
- 4. Certified that the halts for which Daily Allowance have been claimed were essential in Public interest
- 5. Certified that I was not provided with Government Residential facility and stayed in Hotel and claimed hotel charges.

SIGNATURE OF GOVERNMENT SERVANT
WHO TRAVELLED

FOR DDO OFFICE	
ENTITY CODE	
OBJECT CODE	A-03805-TRAVELLING ALLOWANCE

APPROPRIATION FOR THE YEAR: Rs. _____

EXPENDITURE UPTODATE: Rs. _____

BALANCE AVAILABLE: Rs. _____

22/691

Office of the SDEO(M) PRY;EDU; karak

Revised tour programme in R/O, NISAR AHMAD SDEO(M) pry;edu, KARAK

For the month of march, 2015.

S.No	Date	From	To, GPS	Dist.	K/o/Jr	P/O/Jr	Back
1	02/03/15	Sabir abad	Junda khel/baqi khel	65	Govt jeep	A/Insp.	//
2	03/03/15	//	Ali khel/b.khel	70	//	//	//
3	04/03/15	//	G.khel/sikandar khel	75	//	//	//
4	05/03/15	//	N.kala/g.kl.1	60	//	//	//
5	06/03/15	//	Waly banda	80	//	//	//
6	7/03/15	//	Warana/latmb.	95	//	//	//
7	09/03/15	//	Rahmat abad 1&2	70	//	//	//
8	10/03/15	//	Kando khel/sharqi	110	//	//	//
9	11/03/15	//	Menga khel/musakan	95	//	A/Insp.	//
10	12/03/15	//	Noshpa /alwargi	90	//	//	//
11	13/03/15	//	Mandawa 1&2	110	//		//
12	14/03/15	//	K.z.knl-1/k.z.knl-2	75	//	A/Insp.	//
13	16/03/15	//	Daraki banda	65	//	//	//
14	17/03/15	//	Shagi/dabli	65	//	SUB:of Tk	//
15	19/03/15	//	Tarkhanan/b.khel	70	//	A/Insp.	//
16	26/03/15	//	Sen khel				

16

(Handwritten signatures and notes)

(Handwritten signature)

NISAR AHMAD

SDEO(M) Pry;EDU; karak.

(Handwritten signature)
 District Education Officer
 (Male) Karak

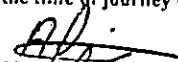
70

**TRAVELLING ALLOWANCE BILLOF THE ESTABLISHMENT
OFFICE OF THE DISTRICT EDUCATION OFFICER MALE KARAK FOR THE MONTHS OF 03/2015 KK**

Name & designation	particulars of journey						Kind of journey	Daily Allowance			Actual Expenses		Amount	Total Amount	Remarks
	Departure			Arrival				No. of Fares KM	Rate/Km	Amount	Particulars	Rate P/Day			
	Date	Station	Hours	Station	Date	Hours									
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Ali Mer Khan Driver BPS-05 SDEO (M) Karak	02-03-2015	Office to GPS Junda Khel, Baqi Khel & back					Govt: M/Car	65			½ Ord	390/-		195/-	Revised Tour Programme of SDEO (M) Karak- attached.
	03-03-2015	Office to GPS Ali Khel, B/Khel & back						70			½ Ord			195/-	-do-
	04-03-2015	Office to GPS G/Khel, Sikandar Khel & back						75			½ Ord			195/-	-do-
	05-03-2015	Office to GPS N/Kala, G/Khal.1. & back						60			½ Ord			195/-	-do-
	06-03-2015	Office to GPS Waly Banda & back					80			½ Ord			195/-	-do-	
	07-03-2015	Office to GPS Warana, Latamber, & back					Do	95			½ Ord			195/-	-do-
	09-03-2015	Office to GPS Rahmat Abad 1&2, & back					Do	70			½ Ord			195/-	-do-
	10-03-2015	Office to GPS Kando Khel, Sharki, & back					Do	110			½ Ord			195/-	-do-
	11-03-2015	Office to GPS Menga Khel, Musakan, & back					Do	95			½ Ord			195/-	-do-
	12-03-2015	Office to GPS Noshpa, Alwargi, & back					Do	90			½ Ord			195/-	-do-
	13-03-2015	Office to GPS Mandawa 1&2, & back					Do	110			½ Ord			195/-	-do-
	14-03-2015	Office to GPS K/Z/Khel-1, K/Z/Khel-2, & back					Do	75			½ Ord			195/-	-do-
	16-03-2015	Office to GPS Daraki Banda, & back					Do	65			½ Ord			195/-	-do-
	17-03-2015	Office to GPS Shagi/dabli, & back					Do	65			½ Ord			195/-	-do-
	19-03-2015	Office to GPS Tarikhana/B. Khel, & back					Do	70			½ Ord			195/-	-do-
	26-03-2015	Office to GPS Serj Khwa, T/Khwa, & back					Do	50			½ Ord			195/-	-do-
		Total							1245KMs				16 H : DA.s		3120/-

Certificates:

1. Certified that the journey was performed in the interest of p/service.
2. Certified that the claim has not been paid to me before this bill.
3. Certified that the time of journey Govt: Vehicle was provided,


 (Ali Mer Khan B-05)
 Sub Divis. (M) Karak

Budget for 2015-2016. Rs. _____
 Exp: including this bill Rs. _____
 Balance Rs. _____

SUB DIVISL:EDU: OFFICER,
MALE KARAK

S.A.S.II

Voucher No.

List of Payment

For 200

Instructions for preparing travelling allowance bills.

1. Journeys of different kinds and journeys and halts should not be entered on the same line only entered of allowance should, therefore, in the same line and its amount carried out separately into the last money column.
2. Permanent travelling, conveyance and house allowance should be drawn along with the pay of the Government servant and not in T.A. Bills.
3. Fractions of mile in the total bill of any one journey for each person should not be charged for.
4. When the first item of T.A. Bills is a halt, the date of commencement of the halt should be stated in the "Remarks" column.
5. Daily Allowance is claimed in respect of a road journey the number of miles traveled should be entered in column 14 and the daily allowance in columns 17 to 19.
6. Journey performed beyond Pakistan Territory should be indicated separately and the distance traveled should stated in each case.
7. When Travelling Allowance is claimed in respect of journey to or from a Hill Station, should be mentioned in "Remarks" column whether or not the halt has exceeded ten days.

(Space for pre-audit enforcement's in respect of Bills submitted for pre-audit)

FOR USE IN ACCOUNTANT GENERAL'S OFFICE

Head of service chargeable:-
 09-E/A&Services
 091-Pre-Pry: E/A & Services
 0911-Pre-Pry E/A & Services
 091103-Pry: Administration
 03805-TA/DA

Admitted for Rs. _____

Objected to Rs. _____

Reasons of Objections:-

Senior Accountant

G.O

CERTIFICATE

Certified that I have satisfied myself that all emoluments included in the bills drawn month/ 2 months / 3 months previous of this date, with the exception of these details given below which the amount has been returned by deduction from this bill/have been disbursed to the Government servants named therein and their receipt taken in Acquittance Roll filed in my office with receipt stamp duly cancelled for every payment in excess of Rs.20/-

Also that the journey for which mileage has been claimed under Supplementary Rule is for Non-Gazetted ministerial or menial Government Servants were made by public or hired conveyance under my order.

Also that it was necessary for the Government Servant for whom halting allowance at headquarters is drawn to keep up the whole or part of their camp equipage during such halt and that the expense incurred on this account was not less than the halting allowance shown (Supplementary Rule 91).

Details of Travelling Allowance Refunded:

Section of Establishment	Name	Period	Amount Rs	Section of Establishment	Name	Period	Amount Rs
Checked and found correct					B.F	Rs	3120/-
Grand Total							3120/-

Passed for Rs _____

Office)

Pay Rupees(

(Head of

Dated ____ / ____ / 2015

Officer).

(Controlling

From _____ (Sub-Treasury)

Officer)

(Treasury

Examined and entered

Accountant

District)

(Sub-Treasury Officer)

(incorporated in

Dated ____ / ____ / 2015

Accountant

Total - Rs 95625/2

Rs 10000/-

Rs 105625/2

(71)


Office of the SDEO(M) PRY;EDU; Karak


Approved for programme in R/O Nisar Ahmad SDEO(M) pry;edu; Karak

For the month of Feb. 2015.

S.No	date	From	To	Dist;	K/o/Jr	P/O/Jr	Back
	02/02/15	SDEO OFF	Sarat khl/z.g/banda	70	Govt jeep	S/Visit	//
	06/02/15	//	Shahidan/spina	65	//	//	//
	07/02/15	//	b/kala/t.khl	50	//	//	//
	10/02/15	//	g.g.khl/shawa	90	//	//	//
	13/02/15	//	Matoc /wargha	110	//	//	//
	12/02/15	//	G .shamshaki/p.sar	80	//	//	//
	14/02/15	//	Gul Shah/z.c.khl	90	//	s/v	//
	15/02/15	//	Wardak/p.mela	85	//	//	//
	17/02/15	//	Lakani/a.kala	75	//	//	//
	18/02/15	//	Mashki kl/g.khl	65	//	//	//
	19/02/15	//	Malagi /shanki	90	//	s/v	//
	21/02/15	//	Dhand /p.e.khl	110	//	//	//
	23/02/15	//	Dour algada	100	//	//	//
	25/02/15	//	D kala/tarkhaki	45	//	//	//

14 Approved for 14 days


 District Education Officer
 (Male) Karak


 SDEO(M) ELE & SEC EUD
 KARAK.