
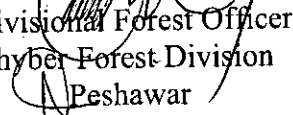


<p>Muhammad Shakeel Divisional Forest Officer</p>		<p>Khyber Forest Division, Shami road, Peshawar Ph # 091-9213830 FAX # 091-5243330 Email: dfo_khyber47@yahoo.com</p> <p>Dated 19/12/2023</p>
--	---	--

AUTHORITY LETTER

Mr. Rahim Khan Sub-Divisional Forest Officer (BPS-17) Khyber Sub-Division is hereby authorized to attend the court of Khyber Pakhtunkhwa service tribunal Peshawar in connection with **Appeal No. 574/2023 of Mr. Farooq Sultan** on behalf of the undersigned.


Divisional Forest Officer
Khyber Forest Division
Peshawar

BEFORE THE KHYBER PAKHTUNKHWA SERVICE TRIBUNAL,
PESHAWAR

Appeal No. 574/2023

Farooq Sultan Mali (BPS-03)

----- **VERSUS** -----

The Secretary to Govt. of KP Forestry, Environment & Wild
life Department and others

INDEX

S#	Description of Documents	Annex	Pages
1	Grounds of Appeal		1-3
2	Affidavit		4
4	Copy of Seniority List of Class VI	"A"	5
5	Copy of Notification dated 26/01/1993 with better copies	"B"	6-9
6	Copy of Service Rules	"C"	10
7	Copy of Notification dated 06/12/2012	"D"	11
8	Copy of Deputy Secretariat Administration of FATA secretariat Service Rules dated 04/02/2013	"E"	12-19
9	Copy of Application for provision of Information under RTI dated: 16/02/2023	"F"	20-22
10	Wakalat Nama	"G"	18


Dated: 20/12/2023

Through

DEPONENT

Attorney
Rahim Khan

SDFO, Khyber



BEFORE THE KHYBER PAKHTUNKHWA SERVICE TRIBUNAL PESHAWAR.

Appeal No. 574/2023

Mr. Farooq Sultan, Mali (Class-IV),

Forest Deptt: Khyber Forest Division, Peshawar.....**APPELLANT**

VERSUS

1. The Secretary to Govt of KP, Forestry, Environment & Wild life Department.
2. The Chief Conservator of Forest Central and Southern Forest region-I, KP, Peshawar.
3. The Divisional Forest Officer, KP, Forest Division Peshawar.
4. Conservator of Forest Merged area Peshawar.....**ESPONDENTS**

RESPECTFULLY SHEWETH:

Khyber Pakhtunkhwa
Service Tribunal

Diary No. 10001

Dated 20-12-2023

PRELIMINARY OBJECTIONS.

1. That the appeal is badly barred by law and limitation.
2. That the appellant has got no cause of action and locus standi to file the present appeal.
3. That the appeal is bad due to mis-joinder and non-joinder parties.
4. That the appellant has not come to Tribunal with clean hands.
5. That the instant appeal is not maintainable in its present form.
6. That the appellant has concealed the material facts from this Hon'ble Tribunal.

FACTS:-

1. Correct, Pertains to record.
2. In-correct. The appellant has never been senior most as evident from seniority list stood on 31/12/2022(**Annexure-A**). As per existing Service Rules for the post of Junior Clerk notified by Govt of Khyber Pakhtunkhwa Forest Department vide Notification No. SO(FT:II)/AD/I-465/88/Vol-IV, dated 26-01-1993 (**Annexure-B**) the promotion quota is 20%, wherein the cadre of Mali is not included for promotion to the post of Junior clerk.
3. Correct.
4. Since Khyber Forest Division had been part of FATA Circle under the Administrative Control of FATA Secretariat and at that time the promotion of M/S Syed Muyasir Shah

cleaner and Mr. Khalil Khan Badraga were made on the rules of Establishment Department issued vide Notification No. SOE-IVE&AD/1-35/2012, dated 06/12/2012 (**Annexure-C**), where in all the cadres of class-IV were included to be considered for promotion to the post of Junior Clerk. Upon the merger of FATA into Khyber Pakhtunkhwa province and with the abolishing of FATA Secretariat, the Forest staff of Khyber and other districts of Newly Merged Areas (NMDs) came under the main stream of Khyber Pakhtunkhwa Forest Department where the Forest Department has its own Service Rules for the promotion to the rank of Junior Clerk from NaibQasid and Daftari only.

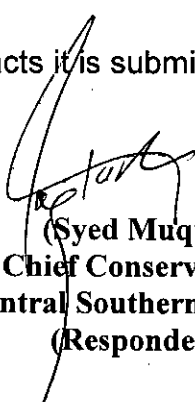
5. In-correct. No such amendment in the Service Rules for promotion of Class-IV to rank of Junior Clerk has been notified in the year 2019.
6. In the year 2021, promotion of Class-IV to the post of Junior Clerk on circle basis were made under the existing Service Rules of Forest Department notified vide Notification No. SO(FT:II)/AD/I-465/88/Vol-IV dated 26-01-1993 (**Annexure-B**). As per existing Service Rules the cadre of Mali is not entitled for promotion to the post of Junior Clerk, therefore the appellant being serving as Mali in Khyber Forest Division has not been considered for promotion. No promotion of Class-IV to the post of Junior Clerk has been made in Khyber Forest Division and Central Forest Circle during the year-2022.
7. Correct to the extent that the appellant has filed an appeal for his promotion to the post of Junior Clerk, which was not considered keeping in view the existing Service Rules of Junior clerk, however his case for promotion will be considered as and when the necessary amendment in the Service Rules for the rank of Junior Clerk is notified.

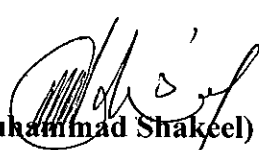
GROUND:-

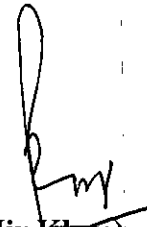
- A. Since there is no provision for the promotion of Mali to the rank of Junior Clerk under the existing Service Rules, therefore, nothing against the norms of justice and material on record.
- B. The appellant is neither senior most nor eligible for promotion to the rank of Junior Clerk being serving in the cadre of Mali.
- C. As above.
- D. The appellant has been treated as per law/rules.
- E. As above.
- F. As above.

- G. As above.
- H. As per the request of the appellant under RTI Act, 2013 all the demanded documents were provided (**Annexure-D**).
- I. As explained in the above paras, his name was not included in the seniority list of Class-IV for the purpose of promotion to the post of Junior Clerk on the analogy that the cadre of the appellant is Mali.
- J. As per explanation available in Para-I above.
- K. As per explanation available in Para-4 above.
- L. As per explanation available in Para-4 above.
- M. The department has made promotion purely on merit and in light of notified Service Rules.
- N. Need no comments.
- O. The respondents may be permitted to provide additional grounds and evidences during the time of hearing.

Foregoing the above facts it is submitted that the appeal may be rejected please.


(Syed Muqtada Shah)
Chief Conservator of Forests
Central Southern Forest Region-I, KP
(Respondent No.02)


(Muhammad Shakeel)
Divisional Forest Officer KP
Khyber Forest Division
(Respondent No.03)


(Hazrat Mir Khan)
Conservator of Forests
Merged Area Peshawar
(Respondent No.04)

BEFORE THE KHYBER PAKHTUNKHWA SERVICES TRIBUNAL PESHAWAR.

APPEAL NO. 574/2023

1. Mr. Farooq Sultan Mali (BPS-03) Peshawar.

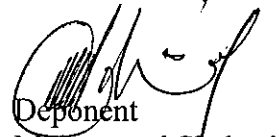
VERSUS

1. The Secretary to Govt of KP, Forestry, Environment & Wild life Department.
2. The Chief Conservator of Forest Central and Southern Forest region-I, KP, Peshawar.
3. The Divisional Forest Officer, KP, Forest Division Peshawar.
4. Conservator of Forest Merged area Peshawar.....**RESPONDENTS**

AFFIDAVIT

I Muhammad Shakeel Divisional Forest Officer (BPS-18) Khyber Forest Division, do hereby solemnly affirm and declared on oath that all the contents of accompanying comments are true and correct as per record of the office and knowledge and belief, nothing is lie and nothing has been concealed from this honorable court. It is further stated on oath that in this appeal the answering respondent have neither been placed Ex party nor their defense has been struck off *cost*.

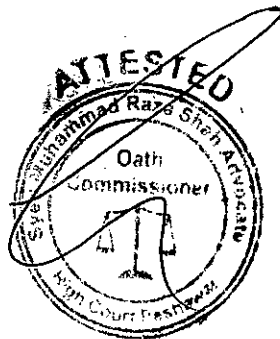
Dated: 19/12/2023.


Deponent
Muhammad Shakeel

ID No. 21103-2302020-7

Respondent No/03

Identification.



*SENIORITY LIST OF CLASS IV IN RESPECT OF KHYBER FOREST DIVISION PESHAWAR AS STOOD ON 31-12-2022

(27)

S.#	Name	Nomenclature	Domicile	Qualification	Date of Birth	Date of 1 st entry into Govt. Service	Regular appointment/promotion to the present post		Remarks
							Date	Method of recruitment/ Appointment	
1	Muhammad Ayyaz	Cleaner	Peshawar	NIL	23.09.1967	23.09.1990	23.09.1990	Direct	
2	Mr. Naeem Khan	Chowkidar	Peshawar	NIL	1970	23.09.1990	23.09.1990	Direct	
3	Muhammad Naseer	Naib Qasid	Charsadda	NIL	06.10.1972	06.10.1992	06.10.1992	Direct	
4	Mr. Inayat Ur-Rehman	Cleaner	Peshawar	NIL	1973	27.05.1993	27.05.1993	Direct	
5	Mr. Bildar Khan	Badruga	Khyber	NIL	1976	30.10.1995	30.10.1995	Direct	
6	Mr. Iqbalullah	Cleaner	Nowshera	Primary. 1988	11.11.1978	25.04.1996	25.04.1996	Direct	
7	Mr. Ferooz Sultan	Mali	Peshawar	Matric 2011	1985	25.04.2005	25.04.2005	Direct	
8	Mr. Yaqub Muhammad	Cleaner	Peshawar	NIL	31.12.1972	15.12.2006	15.12.2006	Direct	
9	Mr. Mustafa Kamal	Cleaner	Mohmand	Matric. 2003	01.03.1984	01.01.2011	01.01.2011	Direct	
10	Mr. Ramiz Raja	Chowkidar	Nowshera	Matric. 2011	14.02.1993	30.06.2011	30.06.2011	Direct	
11	Mr. Saif Ullah	Chowkidar-03	Charsadda	NIL	01.12.1985	20.01.2012	20.01.2012	Direct	
12	Muhammad Adil	Naib Qasid -04	Peshawar	NIL	28/03/1986	16/01/2017	16/01/2017	Direct	
13	Mr. Zakir Ullah	Naib Qasid	Peshawar	Matric-2014 FA. 2017	15.02.1996	16.01.2017	16.01.2017	Direct	
14	Mr. Nadeem	Cleaner	Peshawar	NIL	01.01.1987	24.07.2017	24.07.2017	Direct	
15	Mr. Tayab Jan	Badruga	Khyber	NIL	02.02.1980	05.10.2018	05.10.2018	Direct	
16	Mr. Shan	Naib Qasid	Nowshera	Matric-2018 FA-2021	30.07.1996	01.07.2020	01.07.2020	Direct	
17	Mr. Noor Ullah	Sweeper	Khyber	Matric 2019	08.09.2001	28.03.2022	28.03.2022	Direct	
18	Mr. Asif Khan	Sweeper	Peshawar	Matric 2013 FA. 2015	01.09.1994	01.07.2022	01.07.2022	Direct	
19	Mr. Bilal Khan	Chowkidar-Cum-Cook	Khyber	NIL	01.01.1993	05-01-2023	25.01-2023	Direct	

A. Hestel

[Signature]
Divisional Forest Officer
Khyber Forest Division
Peshawar.

Annex-B

B A (08)

APPENDIX II

14

GOVERNMENT OF NWFP,
FORESTRY, FISHERIES & WILDLIFE
DEPARTMENT

Dated Pesh: the 26.1.1993

NOTIFICATION

NO. SO(YT:II)/AD/I-65/88/Vol:IV. In pursuance of the provision contained in sub-rule(2) of rule 3 of the NWFP Civil Servants (Appointment, Promotion & Transfer) Rules, 1909, and in ~~view~~ ^{view} ~~consequence~~ of all previous rules made in this behalf, the Forests, Fisheries & Wildlife Deptt. in consultation with the Services & General Admin. Department and the Finance Department, hereby lays down the method of recruitment, qualifications and other conditions specified in columns 1 to 3 of the Appendix to this Notification, which shall be applicable to posts in column-2 of the said Appendix in the Forest Department.

Secretary to Govt. of NWFP,
Forestry, Fisheries & Wildlife
Department.

Endst: No. SO(YT:II)/AD/I-65/88/Vol:IV/7-2-92
Dated Pesh: the 26.1.1993

Copy forwarded to:-

1. The Secretary to Govt. of NWFP, Services & General Admin. Department w/r to letter No. SGR:III(C&GAD) 7-3/89/832, dated 11.11.1992.
2. The Secretary to Govt. of NWFP, Law Deptt.
3. The Secretary, NWFP Public Service Commission, Peshawar.
4. The Chief Cons. of Forests, South Region, Peshawar.
5. The Chief Cons. of Forests, North Region, Peshawar.
6. The Cons. of Wildlife, NWFP Peshawar.
7. The Director(B&A), Forests Department.
8. The Manager, Govt. Printing Press & Stationery Deptt. for publication in the next issue of Govt. Gazette.

[Signature]
SECTION OFFICER(YT:II).

SAFARI

[Signature]
Divisional Forest Officer,
Khyber Forest Division,
Peshawar.

26/1/93

BETTER COPY OF ANNEXURE "B"

Government of NWFP
Forestry, Fisheries & Wildlife
Department
Dated: 26/01/1993

NOTIFICATION

No. UO(PT/II)/AD/I-465/00/Vo)-IV,

In pursuance of the provision mentioned in Sub Rule(2) of Rule 3 of the NWFP Civil Servants (Appointments, Promotion & Transfer) Ruled, 1909 and in respect of all provisions rules made in this behalf, the Forests Fisheries & Wildlife Department in consultation with the service & general Admn Department and this finance department, hereby layd down the method of recruitment, qualifications and other conditions specified in volume 3 to 5 of the appendix to this notification, which shall be applicable to posts in column 2 of the said appendix in the forest department.

Secretary to Govt. of NWFP
Forests Fisheries & Wildlife
Department

Endt No SO(FTII)/AD/I-A65/88/Vol.IV/720-27

Copy Forwarded to:

1. The Secretary to Govt. of NWFP, Services & General Admn. Department w/r to letter NO SCR.III(S&GAD)7-3/89/832, dated 11/11/1992
2. The Secretary to Govt. of NWFP, Law Department.
3. The Secretary NWFP, Public Service Commission.
4. The Chief Con. Of Forests South Region Peshawar.
5. The Chief Con. Of Forests North Region Peshawar.
6. The Con. Of Wildlife, NWFP, Peshawar.
7. The Director (B&A) Forests Department.
8. The Manger, Govt. Printing Press & Stationary Deptt of Publication in the next issue of Govt. Gazatte.

Section Officer (V2-II)

151

Section 17:38

Section 17:38

Section 17:38

Section 17:38

(1) Secondary School Certificate or equivalent qualification from a recognized Board; and

(2) a speed of 30 words per minute in typing.

(1) Secondary School Certificate or equivalent qualification from a recognized Board; and

(2) a speed of 120 words per minute in shorthand in English and 40 words per minute in typing.

(1) Secondary School Certificate or equivalent qualification from a recognized Board; and

(2) a speed of 100 words per minute in shorthand in English and 40 words per minute in typing.

18 to 25 years

18 to 25 years

18 to 25 years

By promotion, on the basis of seniority-cum-fitness, from amongst holders of the posts of Junior Clerk/Storeroom with at least three years' service as such.

(a) Fifty per cent by initial recruitment; and (b) Twenty per cent by promotion; on the basis of seniority-cum-fitness, from amongst holders of the posts of Butler and Hall, Gard, who possess Secondary School Certificate from a recognized Board with at least two years' service as such.

(a) Fifty per cent by promotion, on the basis of seniority-cum-fitness, from amongst holders of posts of Stenographer (MS-12) with at least five years' service as such, who have passed such test as may be prescribed by Government for the purpose; and

(b) Fifty per cent by initial recruitment.

Divisional Forest Officer
Khyber Forest Division
Peshawar

[Signature]

[Signature]

(Contd. e.7)

Senior Clerk			By promotion, on the basis of seniority cum fitness, from amongst holder of the posts of junior clerk / storekeeper with at least three years service as such
Senior Clerk / Storekeeper	<ul style="list-style-type: none"> i. Secondary School Certificate or equivalent qualification from a recognized board, and ii. A speed of 30 words per minute in typing 	18 to 25 years	<ul style="list-style-type: none"> a. Eighty percent by initial recruitment and b. Twenty percent by promotion on the basis of seniority cum fitness, from amongst holder of the posts of Daftri & Naib Qasid, who possess secondary school certificate from recognized board with at least two years experience, as such
Steno	<ul style="list-style-type: none"> i. Secondary School Certificate or equivalent qualification from a recognized board, and ii. A speed of 120 words per minute in shorthand I English and 40 words per minute in typing. 	18 to 25 years	<ul style="list-style-type: none"> a. Fifty percent by promotion, on the basis of seniority cum fitness, from amongst holder post of Stenographer (BPS-12) with at least Five Years service as such, who have passed such test as day to prescribed by government for the purpose, and b. Fifty percent by initial recruitment by initial recruitment.
Stenographer	<ul style="list-style-type: none"> i. Secondary School Certificate or equivalent qualification from a recognized board, and ii. A speed of 100 words per minute in shorthand I English and 40 words per minute in typing. 	18 to 25 years	



FATA SECRETARIAT
PRODUCTION & LIVELIHOOD DEVELOPMENT DEPARTMENT
WARSAK ROAD PESHAWAR

Annex-e

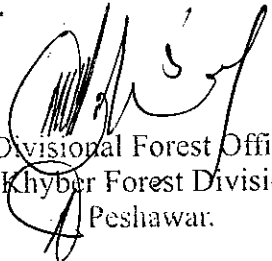
No. SO- (AG&E) P&LDD/FS/1-1/2013 / 496-
Dated Peshawar the 25th of Feb, 2013

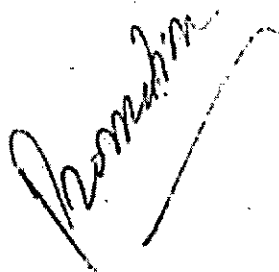
- to
1. The Secretary,
FATA Investment Facilitation Authority (FIFA)
 2. The Director,
Industries, Minerals & Technical Education,
FATA Secretariat, Peshawar
 3. The Director,
Livestock & Dairy Development Department,
FATA, Secretariat Peshawar
 4. The Director,
Fisheries FATA Secretariat, Peshawar
 5. The Director,
Agriculture (Ext) FATA,
Phase-V, Section-B-I, Adjacent NADRA Office, Hayatabad, Peshawar
 6. The Director,
Agriculture (Research) FATA, Agriculture Research Institute,
Tarnab, Peshawar
 7. The Conservator of Forests,
FATA Secretariat, Peshawar
 8. The Programme Director,
Sustainable Plains Development
Program (SPDP) FATA, Peshawar

SUBJECT: - SERVICE RULES

I am directed to refer to the subject noted above and to enclose a copy of Administration, Infrastructure & Coordination Department FATA Secretariat's letter No.FS/E/100-12(VOL)/763-64 dated 21-01-2013 alongwith its enclosure for information and guidance please.

Attested


Divisional Forest Officer
Khyber Forest Division
Peshawar.


(Baseer Ali Rehman Khan)
Section Officer-I (Admn.&Estab)

Copy forwarded for information to PS to Secretary P&LDD FATA, FATA Secretariat Peshawar.

EC
To circulate if

Section Officer-I (Admn.&Estab)

1073

24/5/13.

19

KHYBER PAKHTUNKHWA
ESTABLISHMENT DEPARTMENT
(ESTABLISHMENT WING)

NOTIFICATION

Peshawar dated the 6th December 2012.

NO SOB-1/E&AD/Y/1-35/2012:- In exercise of the powers conferred by section 26 of the Khyber Pakhtunkhwa Civil Servants Act, 1973 (Khyber Pakhtunkhwa Act No XVIII of 1973), Government of the Khyber Pakhtunkhwa is pleased to make the following rules, to-wit:

PART-I
GENERAL

1. **Short title, application and commencement.**---(1) These rules may be called the Khyber Pakhtunkhwa Civil Secretariat (Private Secretaries) Service Rules, 2012.

(2) These rules shall apply to the recruitment and promotion of Stenographers, Senior Scale Stenographers, Personal Assistants, Private Secretaries and Senior Private Secretaries in the Secretariat, subject to the provisions of rule 5 of these rules.

(3) These shall come into force at once.

2. **Definitions.**---(1) In these rules, unless the context otherwise requires, the following expression shall have the meaning hereby respectively assigned to them that is to-wit:

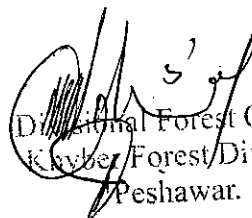
(a) "existing Personal Assistants" mean Personal Assistants, who were serving as such on regular basis in Secretariat on the date of commencement of these rules;

(b) "existing Private Secretaries" mean Private Secretaries, who were serving as such in BPS-16 on regular basis in the Secretariat on the date of commencement of these rules;

Attested

Page 1 of 6

51


Divisional Forest Officer
Khyber Forest Division
Peshawar.

All Secretaries in FATA Secretariat
Deputy Secretary (Admin),
FATA Secretariat.

SO-I (Admin & Estab)
P&LDD Deptt: FATA Secrtt:
Diary No. 249
Dated 4-2-13

SERVICE RULES

Encl: Nil

I am directed to enclose herewith copies of the following letters with reference to the subject noted above for information.

- (i) Establishment Department Khyber Pakhtunkhwa Notification No. SOE-IV (E&AD)/1-35/2012 dated 06-12-2012.
- (ii) Establishment Department Khyber Pakhtunkhwa Notification No. SOE-IV (E&AD) 1-35/2012 dated 17-01-2013

Attested

Yours faithfully,

[Signature]
Divisional Forest Officer
Khyber Forest Division
Peshawar.

[Signature]
(Jibreel Raza)
Section Officer (Estab)

Encl: (As above)

1-3/13
[Signature]
Pakul

[Signature]
2011/13

[Signature]
16/31/07/2013

[Signature]
12/01/2013
[Signature]
04/02/13

... shall be deemed to have opted for the service. The option once exercised shall be final.

... joint seniority of such existing Private Secretaries and Personal Assistants who opt for Provincial Management Service shall be maintained and the Private Secretaries shall rank senior to the Personal Assistants:

Provided that their inter se seniority shall remain intact.

... The Personal Assistants, on their promotion, from Senior Scale (senior grade), within sixty (60) days, shall exercise option to join Provincial Management Service and those who do not exercise such option shall remain in the service. The option once exercised shall be final.

... The seniority of the Personal Assistants who opt for Provincial Management Service shall separately be maintained for the purpose of their promotion as Provincial Management Service officer according to their ratio specified for the said Service in the Provincial Management Service rules.

... application of general rules.---In all matters not expressly provided for in these rules, the terms and conditions of service of persons in the Khyber Pakhtunkhwa Civil Secretariat (Private Secretaries) service shall be such as have been provided in the Khyber Pakhtunkhwa Civil Servants Act, 1973 (Khyber Pakhtunkhwa Act No. XVIII of 1973) and Khyber Pakhtunkhwa (Appointment, Promotion and Transfer) Rules, 1989 or rules, as may be prescribed by Government from time to time.

**CHIEF SECRETARY
GOVERNMENT OF THE KHYBER PAKHTUNKHWA**

Order No. SOE-IY(E&AD)/1-35/2012, dated 6th December, 2012

Copy forwarded for information and necessary action to: -

1. All Administrative Secretaries to Government of Khyber Pakhtunkhwa, Civil Secretariat, Khyber Pakhtunkhwa, Peshawar.

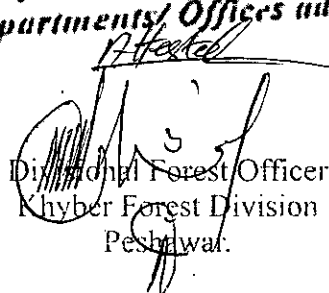
Attested

Divisional Forest Officer
Khyber Forest Division
Peshawar.

Page 3 of 6

1. The Addl: Chief Secretary (FATA), Khyber Pakhtunkhwa.
2. The Chairman, Khyber Pakhtunkhwa Public Service Commission.
3. The Senior Member of Board of Revenue.
4. Secretary to Governor, Governor's Secretariat, Khyber Pakhtunkhwa
5. The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
6. The Secretary Provincial Assembly, Khyber Pakhtunkhwa.
7. The Chairman to Khyber Pakhtunkhwa Service Tribunal Peshawar.
8. The Director, STI, Establishment Department, Khyber Pakhtunkhwa, Peshawar
9. The Private Secretary to Chief Secretary Khyber Pakhtunkhwa.
10. The Private Secretary to Secretary Establishment Department
11. The P.A. to Special Secretary (Estt), Establishment Department.
12. The P.A. to Addl: Secretary (Est/ Reg), Establishment Department.
13. The P.A. to Addl: Secretary (HRD Wing) Establishment Department.
14. All the Deputy Secretaries in Establishment Department.
15. The Section Officers (E-II & Reg-IV), Establishment Department *with the request to take further necessary action as far as they are concerned.*
16. The Section Officer to Military Secretary to Governor, Governor's House, Khyber Pakhtunkhwa, Peshawar.
17. The Manager Government Printing Press for publication in the Extra Ordinary Gazette.
18. All Section Officers (Admin/Est/Gen/) of the concerned Administrative Department of Civil Secretariat.

Notes:- The existing Private Secretaries/ Personal Assistants to exercise their offices within 60 days of notifications of these rules as provided in Rule 5 through their respect Departments/ Offices addressed to SOE-IV, Establishment Department.

Affected

 Director Forest Officer
 Khyber Forest Division
 Peshawar.


 (NASIR AMAN)
 SECTION OFFICER (E.IV)

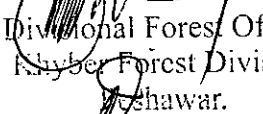
- 20
- (c) "Schedule" means Schedule attached to these rules;
- (d) "Secretariat" means Civil Secretariat as defined in clause (r) of rule (2) of the Khyber Pakhtunkhwa Rules of Business, 1985; and
- (e) "service" means the Secretariat (Private Secretaries) service.

(2) Words and expressions used but not defined in these rules shall have the same meanings as are assigned to them in the Khyber Pakhtunkhwa Civil Servants Act, 1973 (Khyber Pakhtunkhwa Act XVIII of 1973), and Khyber Pakhtunkhwa (Appointment, Promotion and Transfer) Rules, 1989, or any other rules of Government for the time being in force.

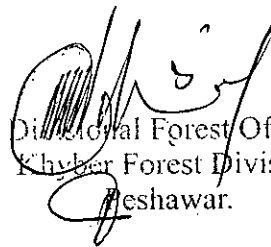
PART-II RECRUITMENT

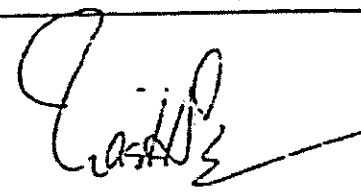
1. **Composition of service.**---The service shall comprise of the posts specified in the Schedule and such other posts as may be determined by Government from time to time.
2. **Method of appointment.**---Method of appointment, qualifications and other conditions applicable to a post in the service shall be such as laid down in column 3 to 5 of the Schedule.
3. **Option as time exercise.**---(1) The existing Private Secretaries (BS-16) shall, within a period of sixty (60) days of the notification of these rules, exercise their option to join Provincial Management Service, failing which they shall be deemed to have opted for the service. Those Private Secretaries who opt for Provincial Management Service shall remain in BPS-16. However, their promotion to Provincial Management Service shall be governed according to the Provincial Management Service rules. The option once exercised shall be final.
- (2) The existing Personal Assistants shall, within sixty (60) days of the notification of these rules, exercise their option to join Provincial Management Service.

Page 2 of 6


Divisional Forest Officer
Khyber Forest Division
Mehwar.

S.No.	Nomenclature of posts.	Minimum qualification for appointment by initial recruitment.	Age limit.	Method of recruitment.
1.	2.	3.	4.	5.
5.	Stenographer.	(i) Intermediate or equivalent qualifications from a recognized Board; and (ii) a speed of 50 words per minute in shorthand in English and 35 words per minute in typing; and (iii) knowledge of computer in using MS Word, MS Excel.	18 to 30 years.	By initial recruitment.


 Divisional Forest Officer
 Khyber Forest Division
 Peshawar.


 (NASIR AMAN)
 SECTION OFFICER (E.IV)

The Addl. Chief Secretary (FATA), Khyber Pakhtunkhwa.

All Administrative Secretaries to Government of Khyber Pakhtunkhwa, Civil Secretariat, Khyber Pakhtunkhwa, Peshawar.

The Chairman, Khyber Pakhtunkhwa Public Service Commission.

The Senior Member of Board of Revenue.

Secretary to Governor, Governor's Secretariat, Khyber Pakhtunkhwa

The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.

The Secretary Provincial Assembly, Khyber Pakhtunkhwa.

The Chairman to Khyber Pakhtunkhwa Service Tribunal Peshawar.

NOTIFICATION

Subject:
Dear Sir,

I am directed to refer to this Department's Notification No. SOE-IV(E&AD)/1-2012 dated 8.12.2012 containing the Ministerial Cadre Service Rules (Superintendent, Assistant, Senior Clerk and Junior Clerk) 2012, in the Khyber Pakhtunkhwa Civil Secretariat Peshawar were circulated. It has been noted that for the post of Junior Clerk appearing at S.No.4 of Page 2 of the appendix, the prescribed age limit at Column 4 has mistakenly been omitted, which may be written/ corrected as 18 years to 30 years. A copy of corrected appendix (Page 2) is enclosed for replacement.

Encl: (As Above)

[Handwritten signature]
3/1/13

Yours faithfully,

[Handwritten signature]
(NASIR AMAN)
SECTION OFFICER (E)

Endst: Even No. & Date.

Copy alongwith enclosure is forwarded to:-

1. All Section Officers, Establishment Department, Khyber Pakhtunkhwa Peshawar.
2. The Manager Government Printing Press for publication in the Extra Ordinary Gazette.

Attester

Diss. pl correct & circulate.
21/01/13

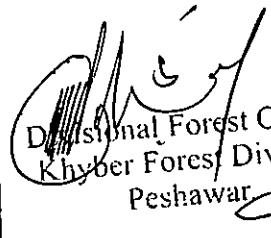
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SECTION OFFICER

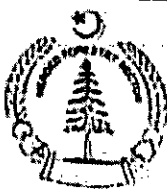
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Divisional Forest Officer
Khyber Forest Division
Peshawar.

Peshawar.

SCHEDULE
(See Rule 3 & 4)

S.N.	Description of posts.	Minimum qualification for appointment by initial recruitment.	Age limit.	Method of recruitment.
1.	2.	3.	4.	5.
1.	Senior Private Secretary.			By promotion, on the basis of seniority-cum-fitness, from amongst the holders of the post of Private Secretary with atleast five years service as such.
2.	Private Secretary.			By promotion, on the basis of seniority-cum-fitness, from amongst holders of the post of Personal Assistant with atleast two years service as such.
3.	Personal Assistant.			By promotion, on the basis of seniority-cum-fitness, from amongst holders of the post of Senior Scale Stenographers with atleast three years service as such.
4.	<p align="center"><i>A. H. Khan</i></p> <p align="center">Senior Scale Stenographer.</p> <p align="center"><i>[Signature]</i></p> <p align="center">Divisional Forest Officer Khyber Forest Division Peshawar.</p>	<p>(i) Second Class Bachelor's Degree, from a recognized University;</p> <p>(ii) a speed of 70 words per minute in shorthand in English and 45 words per minute in typing; and</p> <p>(iii) Knowledge of computer in using MS Word, MS Excel.</p>	20 to 32 years.	<p>By promotion, on the basis of seniority-cum-fitness, from amongst the Stenographers, with atleast five years service as such.</p> <p align="center">Provided that if no suitable candidate is available for promotion, then by initial recruitment</p>

S.No.	Nomenclature of posts.	Minimum qualification for appointment by initial recruitment.	Age limit.	Method of recruitment.
1.	2.	3.	4.	5.
2.	Assistant.	Second Class Bachelor's Degree from a recognized University.	20 to 32 years.	<p>(a) Seventy-five per cent by promotion, on the basis of seniority-cum-fitness, from amongst Senior Clerks with atleast five years service as Junior and Senior Clerk.</p> <p>(b) twenty-five per cent by initial recruitment.</p>
3.	Senior Clerk.			By promotion, on the basis of seniority-cum-fitness, from amongst the Junior Clerk with atleast two years service as such.
4.	<p>Junior Clerk.</p> <p><i>Attested</i></p> <p></p> <p>Divisional Forest Officer Khyber Forest Division Peshawar</p>	<p>(i) Matriculation with second division or equivalent qualification from a recognized Board; and</p> <p>(ii) a speed of 30 words per minute in typing.</p>	18 to 30 years	<p>(a) Thirty-three per cent by promotion, on the basis of seniority-cum-fitness, from amongst (Daftaris, Gestemer, Operators, Qasids and Naib Qasids including holders of other equivalent posts in the Secretariat with two years service as such, who have passed S.S.C. Examination; and</p> <p>(b) sixty-seven per cent by initial recruitment.</p> <p><u>Note:</u> For the purpose of promotion, there shall be maintained a common seniority list of <u>Daftaris, Gestemer, Operators, Qasids, Naib Qasids etc., with reference to the dates of their acquiring the Secondary School Certificate.</u></p>

<p><u>Muhammad Shakeel</u> Divisional Forest Officer</p>		<p>Khyber Forest Division, Shami Road, Peshawar Ph# 091-9213830 Fax No. 091-9213831 Email: dfo_khyber47@yahoo.com</p> <p>No. /E. Dated : /02/2023.</p>
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Annex-1

To

The Conservator of Forests
Central Forest Circle
Peshawar.

Subject: APPLICATION FOR PROVISION OF INFORMATION UNDER RTI
ACT 2013.

Memo:-

Ref: your letter No. 3547-48/ERTI dated 26/01/2023.

It is submitted that the available Seniority list of Class-IV of the following year are enclosed herewith for necessary action.

1. 2016
2. 2022

✓ It is further added that the Seniority list of Class-IV w.e.f 2010 has not been issued/maintained in this office please.

Attested

Est:

Divisional Forest Officer
Khyber Forest Division
Peshawar

Divisional Forest Officer
Khyber Forest Division
Peshawar

CF Yairdie

369.7
16/2/23

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SENIORITY LIST ON THE BASIS OF QUALIFICATION OF CLASS IV IN RESPECT OF KHYBER FOREST DIVISION PESHAWAR AS STOOD ON 31.12.2016.

S#	Name	Rank	Date of Birth	Qualification	Date of 1st entry into Govt. Service	Domicile	Regular appointment/promotion to the present post			Present appointment with date		Remarks
							Date	Method of recruitment/ Appointment	BPS	Date	BPS	
1	Mr. Khalil Khan	Badruga	10.05.1974	Matric 1989/ F.Sc 1991	19.01.2002	Peshawar	19.01.2002	Direct	1	01.07.2015	4	
2	Syed Mayasser Shan	Cleaner	09.10.1981	Matric 1997	22.03.2001	Peshawar	22.03.2001	Direct	1	01.07.2015	4	
3	Mr. Feroz ulah	Naib Qasid	09.03.1983	Matric 1999	29.05.2008	Bannu	29.05.2008	Direct	1	01.07.2015	3	
4	Mr. Mustafa Kamal	Cleaner	01.03.1984	Matric 2003	18.02.2010	Charsadda	18.02.2010	Direct	1	01.07.2015	3	
5	Malik Afd	Cleaner	05-04-1991	Matric 2008	01.06.2016	Peshawar	01.06.2016	Direct	2	01.06.2016	2	
6	Mr. Ramz Raja	Chowkidar	14.02.1993	Matric 2011	30.06.2011	Nowshera	30.06.2011	Direct	1	01.07.2015	3	
7	Mr. Zakir ulah	Naib Qasid	15.02.1996	Matric 2013	29.12.2016	Peshawar	29.12.2016	Direct	2	29.12.2016	2	
8	Mr. Imranullah	Naib Qasid	16.03.1988	Middle 2003	15.12.2008	Nowshera	01.07.2007	Direct	1	01.07.2015	4	
9	Mr. Inamullah Khan	Cleaner	09.01.1978	Primary 1988	25.04.1996	Nowshera	25.04.1996	Direct	1	01.07.2015	4	
10	Muhammad Ayaz	Cleaner	23.09.1957	-	23.09.1990	Peshawar	23.09.1990	Direct	1	01.07.2015	4	
11	Mr. Naeem Khan	Chowkidar	1970	-	23.09.1990	Peshawar	23.09.1990	Direct	1	01.07.2015	4	
12	Muhammad Naseer	Naib Qasid	05.10.1972	-	06.10.1992	Charsadda	06.10.1992	Direct	1	01.07.2015	4	
13	Mr. Bekdar Khan	Badruga	1976	-	30.10.1995	Khyber Agency	30.10.1995	Direct	1	01.07.2015	4	
14	Mr. Farooq Sultan	Mail	1985	-	25.04.2005	Peshawar	25.04.2005	Direct	1	01.07.2015	4	
15	Mr. Yar Muhammad	Sweeper	31.12.1972	-	15.12.2006	Peshawar	15.12.2006	Direct	1	01.07.2015	4	

Divisional Forest Officer
Khyber Forest Division
Peshawar

Divisional Forest Officer
Khyber Forest Division
Peshawar

*SENIORITY LIST OF CLASS IV IN RESPECT OF KHYBER FOREST DIVISION PESHAWAR AS STOOD ON 31-12-2022.

S.#	Name	Nomenclature	Domicile	Qualification	Date of Birth	Date of 1 st entry into Govt. Service	Regular appointment/ promotion to the present post		Remarks
							Date	Method of recruitment/ Appointment	
1	Muhammad Ayyaz	Cleaner	Peshawar	NIL	23.09.1967	23.09.1990	23.09.1990	Direct	
2	Mr. Nadeem Khan	Chowkidar	Peshawar	NIL	1970	23.09.1990	23.09.1990	Direct	
3	Muhammad Nasser	Naib Qasid	Charsadda	NIL	06.10.1972	06.10.1992	06.10.1992	Direct	
4	Mr. Inayat Ur-Rehman	Cleaner	Peshawar	NIL	1975	27.05.1993	27.05.1993	Direct	
5	Mr. Baidar Khan	Badruga	Khyber	NIL	1976	30.10.1995	30.10.1995	Direct	
6	Mr. Inamullah	Cleaner	Nowshera	Primary, 1988	11.11.1978	25.04.1996	25.04.1996	Direct	
7	Mr. Farooq Sultan	Mali	Peshawar	Matric 2011	1985	25.04.2005	25.04.2005	Direct	
8	Mr. Yaqub Muhammad	Cleaner	Peshawar	NIL	31.12.1972	15.12.2006	15.12.2006	Direct	
9	Mr. Mustafa Karim	Cleaner	Mohmand	Matric, 2003	01.03.1984	01.01.2011	01.01.2011	Direct	
10	Mr. Ramiz Raja	Chowkidar	Nowshera	Matric, 2011	14.02.1993	30.06.2011	30.06.2011	Direct	
11	Mr. Safi Ullah	Chowkidar-03	Charsadda	NIL	01.12.1985	20.01.2012	20.01.2012	Direct	
12	Muhammad Adil	Naib Qasid -04	Peshawar	NIL	28/03/1986	16/01/2017	16/01/2017	Direct	
13	Mr. Zakir Ullah	Naib Qasid	Peshawar	Matric-2014 FA, 2017	15.02.1996	16.01.2017	16.01.2017	Direct	
14	Mr. Nadeem	Cleaner	Peshawar	NIL	01.01.1987	24.07.2017	24.07.2017	Direct	
15	Mr. Tayab Jan	Badruga	Khyber	NIL	02.02.1980	05.10.2018	05.10.2018	Direct	
16	Mr. Shan	Naib Qasid	Nowshera	Matric-2018 FA-2021	30.07.1996	01.07.2020	01.07.2020	Direct	
17	Mr. Noor Ullah	Sweeper	Khyber	Matric 2019	08.09.2001	28.03.2022	28.03.2022	Direct	
18	Mr. Asif Khan	Sweeper	Peshawar	Matric 2013 FA, 2015	01.09.1994	01.07.2022	01.07.2022	Direct	
19	Mr. Bilal Khan	Chowkidar-Cum-Cook	Khyber	NIL	01.01.1993	05-01-2023	25-01-2023	Direct	

A. H. H. H. H.
[Signature]
Divisional Forest Officer
Khyber Forest Division
Peshawar.