



GOVERNMENT OF KHYBER PAKHTUNKHWA  
ESTABLISHMENT DEPARTMENT  
(REGULATION WING)

No. SO(POLICY)/E&AD/2-69/2024/SSRC  
Dated Peshawar, March 06, 2024

1:30 PM  
To  
06/03/24

The Section Officer (E-III),  
Establishment Department.

Subject: - **MINUTES OF THE MEETING OF STANDING SERVICE  
RULES COMMITTEE (SSRC) HELD ON 10.01.2024.**

I am directed to refer to this department letter No. SO(POLICY)/E&AD/2-69/2024 dated 20.02.2024 on the subject noted above and to enclose herewith copy of minutes of the Standing Service Rules Committee (SSRC) meeting held on 10.01.2024 under the Chairmanship of Special Secretary (Regulation), Establishment Department for information and further necessary action at your end, please.

**Encl: As Above;**

  
Section Officer (Policy)

**ENDST: NO. & DATE EVEN;**

Copy forwarded to the:-

1. Section Officer (Lit-II), Establishment Department.
2. PS to Chairman, Service Tribunal, Khyber Pakhtunkhwa with reference to this department letter No. SO(POLICY)/E&AD/2-69/2024 dated 20.02.2024.
3. PS to Special Secretary (Regulation), Establishment Department.
4. PA to Additional Secretary (Reg-II), Establishment Department.
5. PA to Deputy Secretary (Policy), Establishment Department.

  
Section Officer (Policy)



GOVERNMENT OF KHYBER PAKHTUNKHWA  
ESTABLISHMENT DEPARTMENT  
(REGULATION WING)

No. SO(POLICY)/E&AD/2-69/2024/SSRC

Dated Peshawar, March 06, 2024

To

The Section Officer (E-III),  
Establishment Department.

Subject: - **MINUTES OF THE MEETING OF STANDING SERVICE  
RULES COMMITTEE (SSRC) HELD ON 10.01.2024.**

I am directed to refer to this department letter No. SO(POLICY)/E&AD/2-69/2024 dated 20.02.2024 on the subject noted above and to enclose herewith copy of minutes of the Standing Service Rules Committee (SSRC) meeting held on 10.01.2024 under the Chairmanship of Special Secretary (Regulation), Establishment Department for information and further necessary action at your end, please.

**Encl: As Above;**

  
Section Officer (Policy)

**ENDST: NO. & DATE EVEN:**

Copy forwarded to the:-

1. Section Officer (Lit-II), Establishment Department.
2. PS to Chairman, Service Tribunal, Khyber Pakhtunkhwa with reference to this department letter No. SO(POLICY)/E&AD/2-69/2024 dated 20.02.2024.
3. PS to Special Secretary (Regulation), Establishment Department.
4. PA to Additional Secretary (Reg-II), Establishment Department.
5. PA to Deputy Secretary (Policy), Establishment Department.

  
Section Officer (Policy)



**GOVERNMENT OF KHYBER PAKHTUNKHWA  
ESTABLISHMENT DEPARTMENT  
(REGULATION WING)**

No. SO(POLICY)/E&AD/2-69/2024  
Dated Peshawar, the February 20, 2024

To

1. The Chairman, Service Tribunal, Khyber Pakhtunkhwa.
2. The Chairman, Provincial Inspection Team, Khyber Pakhtunkhwa.
3. The Secretaries to Government of Khyber Pakhtunkhwa,
  - Health Department.
  - Agriculture Department.
  - Local Government Department.

**Subject:- MINUTES OF THE MEETING OF STANDING SERVICE RULES COMMITTEE (SSRC) held on 10.01.2024.**

Dear Sir,

I am directed to refer to the subject noted above and to enclose herewith copy of approved minutes of Standing Service Rules Committee meeting held on 10.01.2024 under the Chairmanship of Special Secretary (Regulation) Establishment Department, for further necessary action, please.

Yours faithfully,

  
Section Officer (Policy)

**Encl: as above;**

**Endst: no. & date even;**

Copy forwarded to the:

1. PS to Special Secretary (Reg), Establishment Department.
2. PA to Additional Secretary (Reg-II), Establishment Department.
3. PA to Deputy Secretary (Policy), Establishment Department.

  
Section Officer (Policy)



GOVERNMENT OF KHYBER PAKHTUNKHWA  
ESTABLISHMENT & ADMINISTRATION  
DEPARTMENT

(REGULATION WING)

MINUTES OF THE MEETING OF STANDING SERVICE RULES COMMITTEE HELD  
ON 10.01.2024.

Meeting of the Standing Service Rules Committee was held on 10.01.2024 at 10:30 AM under the chairmanship of Special Secretary (Regulation), Establishment Department in his office to discuss framing of Services Rules and amendments thereto of the following Administrative Departments:

1. Service Tribunal, Khyber Pakhtunkhwa
2. Home & Tribal Affairs Department
3. Health Department
4. Agriculture Department
5. Local Government Department
6. Provincial Inspection Team, Khyber Pakhtunkhwa.

Following officers attended the meeting:

| Sr. # | Name of officer         | Designation              | Department/office                              |
|-------|-------------------------|--------------------------|--|
| 1.    | Muhammad Saeedullah     | Addl: Secretary (Reg-II) | Establishment Department.                      |
| 2.    | Mr. Ayaz Khan           | Additional Secretary     | Law Department                                 |
| 3.    | Mr. Gohar Zaman         | Additional Secretary     | Local Government Department                    |
| 4.    | Mr. Sadaqat Ullah       | Additional Secretary     | Health Department                              |
| 5.    | Muhammad Nadeem Akhtar  | Deputy Secretary         | Agriculture Department                         |
| 6.    | Mr. Fazal Qayyom        | Deputy Secretary         | Home & Tribal Affairs Department               |
| 7.    | Mr. Noor ul Haq         | Dy. Secretary (Policy)   | Establishment Department                       |
| 8.    | Muhammad Saeed          | Deputy Director          | Khyber Pakhtunkhwa, Public Service Commission. |
| 9.    | Mr. Noman Khan          | Secretary                | Provincial Inspection Team, Khyber Pakhtunkhwa |
| 10.   | Mr. Niamat Khan         | Section Officer          | Finance Department                             |
| 11.   | Mr. Pir Muhammad Afridi | Superintendent           | Services Tribunal, Khyber Pakhtunkhwa          |

The Chair welcomed all the participants of the meeting. Thereafter agenda items of the following departments were discussed and the representatives of the departments were asked to brief the forum on their respective agenda items.

**Service Tribunal, Khyber Pakhtunkhwa.**

**Agenda: Amendment in Service Rules of staff of Khyber Pakhtunkhwa Service Tribunal in light of Court Judgment.**

The representative of Services Tribunal, Khyber Pakhtunkhwa briefed the forum regarding amendments in Service Rules of Ministerial Staff of Khyber Pakhtunkhwa Service Tribunal stating that one, namely Mr. Ifikhar Khan, Office Assistant(BS-16) had filed Service Appeal before the Hon'ble Service Tribunal, Khyber Pakhtunkhwa praying for amendments in the existing Service Rules to the extent that a joint seniority may be maintained of Assistant Registrar, Assistant, Law Drafter and Cashier-cum-Assistant(BS-16) for the purpose of promotion to the post of Superintendent/Additional Registrar/Budget & Account Officer (BS-17). Accepting the said appeal, the Khyber Pakhtunkhwa Service Tribunal vide its judgment 868/2019 dated 14.01.2021 directed to amend the Service Rules in order to give fair chance of promotion to the Assistants to the post of Superintendent/Additional Registrar/Budget & Account Officer (BS-17).

After detailed discussion the forum unanimously agreed to the proposed amendments in the existing Service Rules of ministerial staff of Khyber Pakhtunkhwa Service Tribunal as per Appendix-I.

**Local Government Department.**

**Agenda: Amendments in the Service Rules of the Directorate General Local Government and Rural Development Department, Khyber Pakhtunkhwa.**

The representative of Local Government Department briefed the forum on agenda item wherein amendments in the existing Service Rules of Assistant Director (BPS-17) has been proposed. He maintained that under the Local Government Act, 2013 as amended in 2019 the Local Government setup has been devolved to Tehsil level which has led to creation of 96 new posts of Assistant Director (BS-17). Presently all the posts falling under initial quota are lying vacant. The situation has led to acute shortage of Assistant Directors. Therefore, Administrative Department has proposed to increase the promotion quota for Assistant/Senior Scale Stenographer(BS-16) along with proposal of doing away with promotional exam being time consuming exercise.

During the course of discussion, it was proposed that nine (09) weeks of mandatory training may be prescribed for promotion of Assistant/Senior Scale Stenographer (BS-16) to the post of Assistant Director(BS-17) in lieu of promotional exam.

After detailed discussion, the forum unanimously agreed to the proposed amendments in the existing service rules of Assistant Director (BPS-17) as per Appendix-II.

**Home & Tribal Affairs Department.**

**Agenda-1: Amendment in the existing Service Rules of Prosecution Department.**

The representative of the Home Department, while explaining the agenda item, apprised the forum that pursuant to instructions of Establishment Department regarding replacement of

**MINUTES OF THE MEETING OF STANDING SERVICE RULES COMMITTEE HELD**

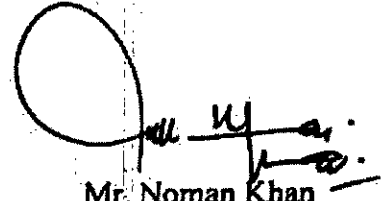
**ON 10.01.2023**



Mr. Pir Muhammad Khan  
Afridi  
Superintendent,  
Service Tribunal, KP



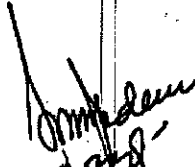
Mr. Niamat Khan  
Section Officer  
Finance Department.



Mr. Noman Khan  
Secretary  
Provincial Inspection Team



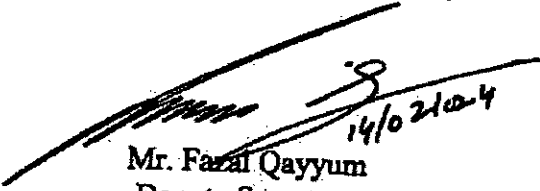
Muhammad Saeed  
Deputy Director,  
Public Service Commission  
For SSRC held on 10-01-24



Mr. Nadeem Akhtar,  
Deputy Secretary,  
Agriculture Department.



Mr. Noor ul Haq  
Deputy Secretary (Policy),  
Establishment Department

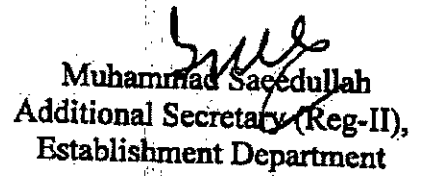


14/02/24

Mr. Faraz Qayyum  
Deputy Secretary  
Home Department



Mr. Sadaqat Ullah  
Additional Secretary  
Health Department



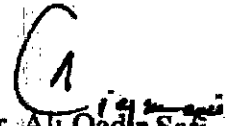
Muhammad Saeedullah  
Additional Secretary (Reg-II),  
Establishment Department



Mr. Bohar Zaman  
Additional Secretary,  
Local Government  
Department.



Mr. Ayaz Khan  
Additional Secretary  
Law Department



Mr. Ali Qadir Safi  
Special Secretary (Reg.),  
Establishment Department

\*\*\*\*\*

**Appendix-I**

| S.No | Nomenclature of the posts. (Existing) | Nomenclature of the posts (Proposed)   | Minimum qualification for appointment by initial recruitment or by transfer | Age limit | Method of recruitment (Existing)   | Method of recruitment (Proposed)   | Reason  |
|------|---------------------------------------|--|---|-----------|--|--|---|
| 1.   | a). Superintendent (BS-17)            | Superintendent/<br>Additional Registrar/<br>Budget &<br>Account Officer.<br>(BPS-17) |   |           | a). By promotion on the basis of seniority-cum-fitness, from amongst the Assistant (BS-16) with at least five years service as such.   | By promotion on the basis of seniority-cum-fitness, from amongst the holders of the posts of Office Assistant (BS-16), Assistant Registrar (BS-16), Law Drafter (BS-16) and Cashier-cum-Assistant (BS-16) with five years service as such.<br><b>Note:-</b> A joint seniority list of Office Assistants (BS-16), Assistant Registrar (BS-16), Law Drafter (BS-16) and Cashier-cum-Assistant (BS-16) shall be maintained for the purpose of promotion to the post of Superintendent/ Additional Registrar/ Budget & Account Officer (BPS-17). | As per judgement in Service Appeal 868/2018, a joint seniority list of Office Assistant, Assistant Registrar, Law Drafter and Cashier-cum-Assistant be maintained for the purpose of promotion to the posts of Additional Registrar, Superintendent and Budget & Account Officer. |
|      | b). Additional Registrar (BS-17)      |  |   |           | b). By promotion on the basis of seniority-cum-fitness, from amongst the Assistant Registrars and Law Drafter (BS-16) with at least five years service as such; Provided that if no suitable officer is available for promotion, then by transfer. |  |   |
|      | c). Budget & Account Officer (BS-17). |  |   |           | c). By promotion on the basis of seniority-cum-fitness, from amongst the Cashier-cum-Assistant (BS-16) with at least three years service. Provided that if no suitable officer is available for promotion, then by transfer.                       |  |   |

\*\*\*\*\*

